



**PAS 402:2013**

**Publicly Available**

**Annual Report**

**(1<sup>st</sup> October 2024 to 30<sup>th</sup> September 2025)**

## Foreword

Glynn's has over 30 years' experience in skip hire and in the last 15 years have used that knowledge to enter into the recycling industry. As our need to become greener has increased, so to have the number of available recycling outlets and what was previously classified as rubbish is now a reusable product, which has had a positive impact on the percentage of waste being taken to landfill.

Once we have collected your skip the contents are processed at one of our three fully permitted facilities in North West London to remove the following materials:

- Card and Paper
- Metal
- Hardcore
- Glass
- Plasterboard
- Plastics
- Wood

All reusable products are then passed onto specialist recycling companies in or near London. The end product is then put to a number of uses including road construction and fuel for energy. Our aim is to keep both landfill and haulage to a minimum reducing the impact of your waste on the environment.

We offer same day delivery services as all our vehicles are radio controlled. A member of our team will be happy to help with any of your enquiries or should you wish to place an order via the phone.

We are committed to continually improving our environmental, health & safety and quality aspects of our operation by operating to the clauses laid out in PAS 402:2013.

This report has been reviewed by Jason Glynn of Glynn's Skip Hire.

**Signed:**

**Date:** October 2025

## Contents

- 1 Scope of Operations
- 2 Client Relationship
- 3 Impacts and Risks
- 4 Operational Management
- 5 Competence
- 6 Legal and other requirements
- 7 Corrective, preventive and improvement actions
- 8 Performance review

## **1 Scope of Operations**

Glynn's Skip Hire provides a skip hire and recycling service to its customer base within the Greater London area. We operate three Environmental Permits all in the name of X-Bert Haulage Limited as follows and allows us to accept the wastes listed therein in line with those operations specified (See Appendix 1):

- Neasden (Unit 6) – Permit No. EPR/ZP3497NS (WML80588) and Planning Permission no. 00/1433.
- Neasden (Goods Yard) – Permit No. EPR/GB3507KW/T001 and Planning Permission no. 05/3597.
- Wembley - Permit No. EPR/MB3431AS/T001 and Planning Permission no. 16/2726.

These Permits allow us to operate a household, commercial and industrial waste transfer station, that primarily deals with waste from construction and demolition works with a combined permitted annual throughput of 815,150 tonnes.

## **2 Client Relationship**

All customers are able to contact us with queries about our services via telephone or e mail. In either case the query will be dealt with by our professional staff that will do their best to accommodate your needs. They will first explain to you what wastes we can and can't accept and if the waste is acceptable will provide you with a quotation based on your requirements. The vast majority of our customers are 'on account' and therefore we will generally undertake credit checks prior to approval.

When hiring skips or containers we will determine the best option for the client in terms of its size and placement on site. Our website also provides a wealth of information regarding the different types and size of container that we offer.

### **Skip Hire Services**

We supply a comprehensive range of both open and 'closed' skips, in a number of capacity sizes, all available for delivery within the Greater London area. We offer a range of different sized skips including 4, 7, 8, 10, 12, 14 and 16 yard. If necessary, and wherever possible, we will also arrange for skip permits on behalf of the customer and we supply skip lights with all of our skips.

### **Roll-on / Roll-off Services**

These large capacity containers are suitable for the disposal of bulk quantities of waste and are available through the Greater London area. Supplied for both one off or longer-term contracts, ROLONOF containers are an extremely cost effective solution to the management and disposal of larger quantities of waste. Utilising this type of container significantly reduces vehicle movements and is therefore suitable for clients where this is absolutely critical to their business needs. We offer three different sized ROLLONOF containers - 20 yards, 30 yards or 40 yards.

### **Material Breakdown Reports / Electronic Waste documents**

All of our skip drivers are equipped with PDA systems to record all transfers of waste. As soon as a collection has been signed for by the client, an electronic copy of the waste transfer note is immediately e mailed to the customer ensuring that all legally required paperwork is safely maintained. Moreover, all of the skips that we collect are analysed for contents on tip off via our PDA systems. This enables us to provide accurate, bespoke waste recovery reports and breakdowns to our customers if requested.

### **Feedback and Complaints**

Glynn's believe that feedback from our customers is the most useful tool for helping us to improve our services and therefore we are always pleased to receive your views on what we did well and also where you would like us to improve. All complaints are dealt with initially by our administrative team and if necessary they will inform the relevant Manager. In either case you can be sure that your concerns will be given due consideration and that we will implement appropriate corrective and preventive actions where appropriate.

### **3 Impacts and Risks**

We employ an external health and safety advisor who works alongside us in order to identify and assess the impacts and risks from our waste management operations with regards to health & safety. With assistance from our fully qualified external consultant, we have undertaken risk assessments on all activities relating to our waste management operations.

After identifying all potential hazards associated with a particular operation we will determine who may be affected by the hazard e.g. employees, customers, public etc. before evaluating the likelihood and consequence of the risk occurring. All risks are evaluated for significance rating with those deemed highest prioritised for immediate action. The competent person(s) along with the external consultant will identify appropriate control measures and ensure all those that are or could potentially be affected are aware of them.

Where necessary, a safe system of work will be created by the competent person and this is communicated to all staff affected by the activity. In order to ensure control measures remain appropriate, the relevant Managers constantly monitor operations and where necessary actions are taken to correct, prevent or improve operations.

We work closely with the Environment Agency and within the scope of our Permits to ensure that our environmental impacts and risks are identified and controlled effectively. We have developed controls for all our normal activities i.e. waste acceptance, processing and storage, as well as for emergency situations such as spillages and fire. Regular checks are made of the site to evaluate compliance with the permit conditions and if necessary actions are taken to correct any issues identified. Fuel for our vehicles and machinery is also kept in double bunded tanks to reduce the risk of spill/exposure.

We also endeavour to separate and segregate all materials so that the highest level of quality is retained before sale / recovery off site. Regular visual inspections are undertaken of the materials to ensure that there is no cross contamination and that materials are preserved to the highest possible standard.

We have our own internal business continuity plan detailing how unexpected and emergency situations have been planned for which detail prevention and mitigation measures for instances such as fire, site closure, loss of technical competence etc.

#### **4 Operational Management**

As one of the leading companies operating in the waste management industry, our commitment to corporate responsibility is fundamental to the delivery of our strategy. We have robust systems in place designed to ensure that we fulfil our duty of care towards the environment and comply with the various environmental, health & safety and quality performance regulations and standards issued by government and regulatory bodies.

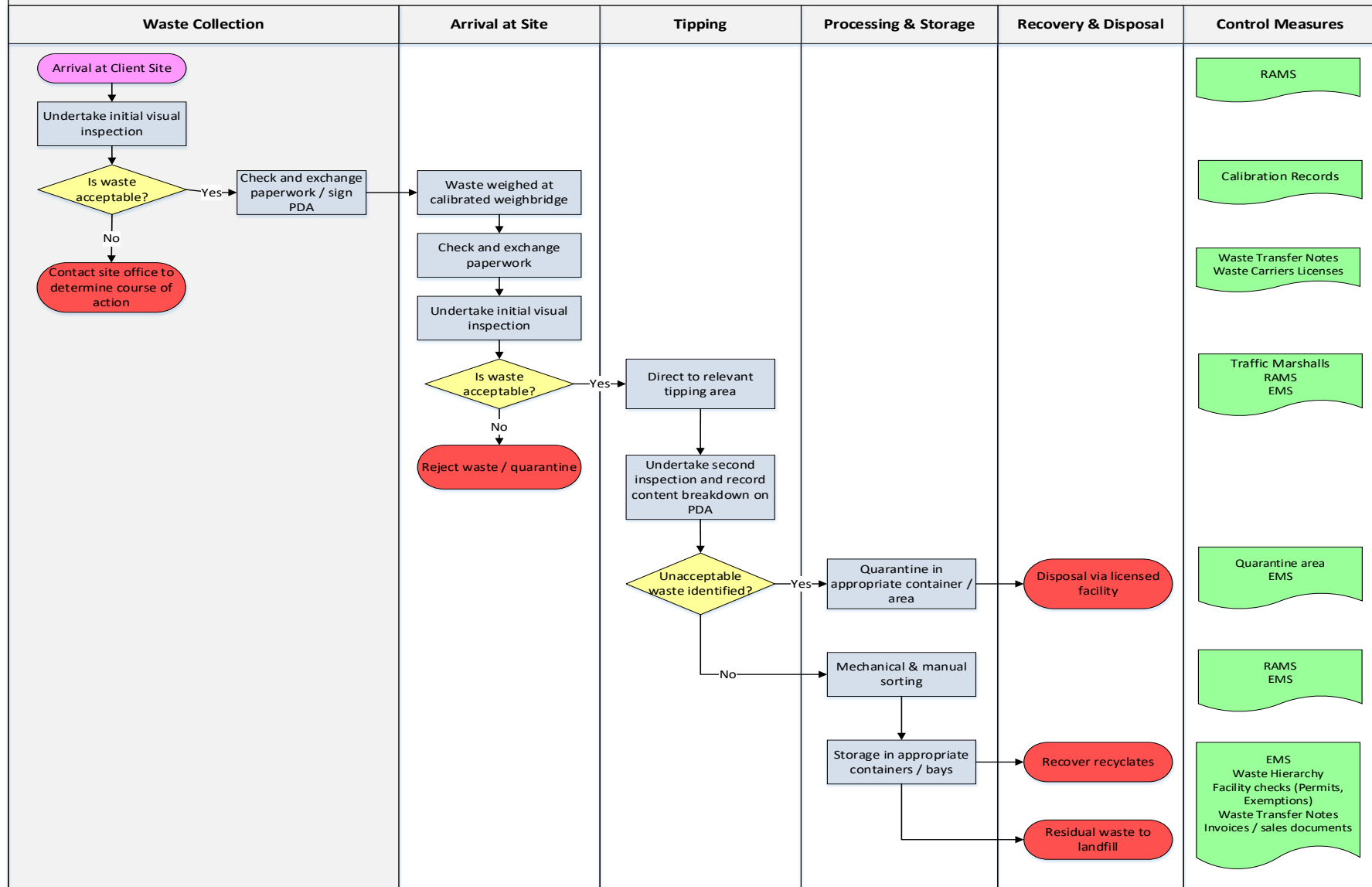
We have developed numerous internal operational control systems to ensure that we process all waste as efficiently and safely as possible. These controls enable us to effectively fulfil our legal and licensing obligations and capture all necessary data for reporting requirements. This includes the implementation of robust management systems that include risk identification and controls and emergency response plans. Furthermore, all staff have been provided with comprehensive training and instruction to ensure that all of our activities are undertaken in a safe manner.

All of our waste operations are monitored throughout each day which enables us to have a clear understanding of the waste being received into the company and the waste that is going out. This enables us to know the total amount of waste held on site ensuring compliance with the capacity conditions.

All wastes are held on site in compliance with the various Permit conditions. We control hazardous wastes (those generated by ourselves and received from customers) in a manner that is proportionate to the particular hazards and risks, when necessary we store unacceptable wastes in a suitable quarantine area before disposal in the appropriate manner. Any wastes our organization generates where possible are recycled and are stored, handled and disposed of in line with duty of care requirements.

The process flow for our skip hire / waste collection and waste transfer operations is outlined below in Figure 1.

**Figure 1 - Waste Management Operations**



## 5 Competence

We have technically competent and qualified staff working throughout our operations. Jobs are analysed to identify the training needs of all employees. A primary source of information is the appropriate risk assessments relating to the individual and the activity. We have undertaken a training needs analysis exercise to determine the training required for each role in the company which is reviewed and updated periodically in response to change or the need to ensure satisfactory performance.

We have a comprehensive induction programme which gives specific training relating to the needs of the individual and the activities to be undertaken (including the applicable risk assessments / safe systems of work), which is also accompanied by a period of mentoring and a continuous programme of toolbox talks/staff briefings. When deemed necessary we seek external training to industry recognised certification standards such as WAMITAB. The training matrix below highlights the training and competency requirements for our employees.

**Figure 2 – Outline of training provided to various roles**

	Management Team	Admin	Site Operatives	Fitters	Drivers
WAMITAB					
Induction					
First Aid at Work					
360 Excavator					
Loading Shovel					
Forklifts					
Shredder					
Picking Operations					
Fire Marshall					
Clearing blockages / lock outs					
Welding					
Banksman					
Driver CPC					
Customer Service					

## 6 Legal and other requirements

Our Management Team ensure that we are aware of our legal obligations and that we remain legally compliant at all times. This achieved by obtaining advice from external specialists, a bi-monthly legal update service and frequent liaison with Regulators. We have a register of applicable legislation which is updated and details the specific requirements to us.

Through daily monitoring and site inspections of all activities we are able to respond effectively to any non compliance and introduce suitable remediation measures, all significant findings are recorded in the site diary or via our adverse event reporting system.

## 7 Corrective, preventive and improvement actions

All staff are aware of the lines of communication within the company and will report any actual or potential problems to their immediate manager who will make a record in the Site Diary. The appropriate manager will, if deemed necessary, undertake an investigation into the problem in order to determine the cause of the problem before agreeing on appropriate corrective and preventive actions, which are followed up within a pre-determined timeframe to assess whether or not they were successful.

All accidents are recorded in the accident book and if necessary they are reported to the HSE in line with RIDDOR requirements. The accident book is reviewed periodically in order to analyse any trends that may be occurring to determine whether extra control measures are required in certain areas or activities.

## 8 Performance review

We have identified key performance indicators such as the amount of waste being sent to landfill, number of accidents and monthly operating costs and we regularly review these together with the activities identified in clauses 4 to 11 of PAS 402. Between the 1<sup>st</sup> October 2024 and 30<sup>th</sup> September 2025 our throughput of waste at all sites was 62,411 tonnes. Of this we recovered 62,429 tonnes and sent 0 tonnes to landfill. This means that we have achieved an overall material recovery rate of across all sites of 100%.

In addition to the incoming waste during the reporting period, there was also an existing stockpile of approximately 2,363 tonnes of unprocessed and processed waste/material. At the end of the reporting period we were left with an approximate stockpile of 2,345 tonnes of unprocessed and processed waste/material. Table 1 below provides a breakdown of the waste types and tonnages that made up these stockpiles.

**Table 1 – Stockpiles of unprocessed and processed waste held on site at the beginning and end of the reporting period**

Material	Stockpile on October 1 <sup>st</sup> 2024		Stockpile on September 30 <sup>th</sup> 2025	
	Processed (tonnes)	Unprocessed (tonnes)	Processed (tonnes)	Unprocessed (tonnes)
Aggregates	1250		1500	
Fines	350		250	
Green	13			
Gypsum	20		75	
Metal	40		20	



Mixed C&D		470		375
Paper & Cardboard	40		20	
Plastic	5		15	
Wood	175		90	
<b>Totals</b>	<b>1,893</b>	<b>470</b>	<b>1,970</b>	<b>375</b>

Table 2 below gives a detailed breakdown of the material recovery rates per quarter for each of our different waste streams.

**Table 2 - Material Recovery Rates per Quarter**

Material Out	Annual Tonnage	Q1 %		Q2 %		Q3 %		Q4 %		Disposal Option
		Recovered	Landfill	Recovered	Landfill	Recovered	Landfill	Recovered	Landfill	
Aggregates	<b>31,512</b>	100	0	100	0	100	0	100	0	Recovery
Ferrous Metal	<b>1,923</b>	100	0	100	0	100	0	100	0	Recovery
Fines (19 12 12)	<b>10,845</b>	100	0	100	0	100	0	100	0	Recovery
Gypsum	<b>735</b>	100	0	100	0	100	0	100	0	Recovery
Non-Ferrous Metal	<b>120</b>	100	0	100	0	100	0	100	0	Recovery
Paper & Cardboard	<b>788</b>	100	0	100	0	100	0	100	0	Recovery
Plastic	<b>404</b>	100	0	100	0	100	0	100	0	Recovery
RDF	<b>2,912</b>	100	0	100	0	100	0	100	0	Recovery
Wood	<b>13,190</b>	100	0	100	0	100	0	100	0	Recovery

## **Appendix 1 – Environmental Permits for the three sites operated**

Mr Simon Charman  
Trout Villa  
Trout Road  
West Drayton  
Middlesex  
UB7 7RT

**Our Ref: WML80588**

**Date: 26<sup>th</sup> January 2006**

Dear Mr Charman,

**The Environmental Protection Act 1990, The Environment Act 1995  
The Waste Management Licensing (Fees And Charges) Scheme 2005/2006**

**Transfer of a Waste Management Licence**

**Waste Management Licence Number: WML80588**

**Date of Transfer: 25<sup>th</sup> January 2006**

**Transferred To: X-Bert Haulage Limited**

**For the Site At: Unit 6 Neasden Goods Yard, Neasden Lane, Neasden, London, NW10 2UG**

Please find enclosed the Waste Management Licence which has been endorsed with the details of your client. I should be grateful if you would acknowledge receipt by returning the enclosed form.

There is a right of appeal against the decision of the Environment Agency in respect of the conditions of your licence. The contact for such appeals is:

**Environment Appeals Team  
The Planning Inspectorate  
Room 4/19 Eagle Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN  
Tel No: 0117 372 8726  
Fax No: 0117 372 8139**

The licence will remain effective until it is either revoked by the Agency or is surrendered. The licence may only be surrendered if the Environment Agency accepts the surrender following an application under Section 39 of the Environmental Protection Act 1990. The Agency will only accept the surrender if it is satisfied that the condition of the land is unlikely to cause pollution of the environment or harm to human health so far as the condition is a result of the waste being treated, kept or disposed of on the land. A fee is payable.

**Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts, AL10 9EX  
Customer Services Line: 08708 506 506**

E-Mail: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)  
[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

If you want to further transfer your licence, you must make an application jointly with the person you propose to transfer it to under Section 40 of the Environmental Protection Act 1990. A fee is payable. The Agency will only accept the transfer if it is satisfied that the person to whom you wish to transfer the licence is a fit and proper person to hold the licence.

You may apply under Section 37 of the Environmental Protection Act 1990 at any time to modify the conditions of your licence. A fee is payable. The Agency may modify the conditions at any time to any extent it considers desirable and which is unlikely to require unreasonable expense on your part.

I trust this letter clarifies the position with regard to the legislative requirements.

Please note that the transfer of this licence does not imply that other statutory requirements, e.g. those of the local Planning Authority, have been met.

Yours faithfully,

**STEPHEN DEAVILLE**  
**Authorisations Officer**

**Direct Dial: 01707 632483**

**Direct Fax: 01707 632356**

**Direct E-mail: [stephen.deaville@environment-agency.gov.uk](mailto:stephen.deaville@environment-agency.gov.uk)**

Enclosures:

Transferred Licence - Bound Copy

**Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts, AL10 9EX**

**Customer Services Line: 08708 506 506**

E-Mail: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

**WML80588**

Stephen Deaville  
Environment Agency  
Apollo Court  
2 Bishop Square  
St Albans Road West  
Hatfield  
Herts  
AL10 9EX

**X-BERT HAULAGE LIMITED, UNIT 6 NEASDEN GOODS YARD, NEASDEN LANE, NEASDEN,  
LONDON, NW10 2UG**

I hereby acknowledge receipt of the endorsed waste management license number WML80588 dated 25<sup>th</sup> January 2006 which transfers the license from **TUMBLEDOWN RECYCLING CO LTD** to **X-BERT HAULAGE LTD.**

Name:

Signature:

Position:

Date:

On behalf of:

**Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts, AL10 9EX**  
**Customer Services Line: 08708 506 506**

E-Mail: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)  
[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)



ENVIRONMENT  
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990

## WASTE MANAGEMENT LICENCE

LICENCE REF No: WML80588

FACILITY TYPE: Recycling Facility

**TRANSFERRED**

The Environment Agency in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treating** of controlled waste on the land specified in Schedule 1 to this licence to **TUMBLEDOWN RECYCLING LIMITED (Registered No 3879331)** of **Montrose House, 4 Montrose Road, Wealdstone, Harrow, Middlesex, HA3 7OU**, that person being in occupation of the said land, the said licence being subject to the conditions specified in Schedule 2 to this licence.

In this licence the words and expressions contained in Schedule 2 shall have the meaning assigned to them therein.

### SCHEDULE 1 - SPECIFIED LAND

The licence relates to the land identified as **Tumbledown Recycling Limited, Neasden Goods Yard, Neasden Lane, London, NW10 2UG**, (hereinafter called the "site") shown outlined in red on Drawing Number 9936/16, dated March 2003, entitled Site Location Plan and attached to this licence.

Signed

A. Chown  
Acting Environment Management Team Leader

Date

12<sup>th</sup> Aug 2003

For Environment Agency official use only

This licence is transferred in accordance with  
Section 40 of the Environmental Protection Act 1990 to:  
**X-Bert Haulage Ltd, Unit 6, Neasden Good Yard,  
Neasden Lane, Neasden, London, NW10 2UG  
(Company Number 4287429)**  
With effect from 00.01 Hours on the  
25<sup>th</sup> January 2006

Terry Sadler  
Acting Team Leader Regulatory Waste  
Licence Number WML80588

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN  
THE NOTES AT THE END OF THIS LICENCE



## Schedule 2

### 1 General considerations

#### 1.1 Specified waste management operations

1.1.1 No waste management operations shall be authorised by this licence unless:

- a specified in and undertaken in accordance with the limitations in section WP/1.1 of the working plan and in the following table; or
- b otherwise required by the conditions of this licence as being an integral part of those operations;

**Table 1.1 Specified waste management operations**

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
Storage (D15 and R13) pending disposal or recovery.	All	<ul style="list-style-type: none"><li>• Maximum storage capacity for waste in the tipping area: 1000 cubic metres</li><li>• Maximum storage capacity for recyclable materials: 620 cubic metres, comprising 6 bays x 50 cubic metres associated with Conveyor 1, and 4 bays x 80 cubic metres associated with conveyor 2.</li><li>• Maximum storage capacity for crushed concrete: 100 cubic metres.</li><li>• Maximum storage capacity for fines material bay: 700 cubic metres.</li></ul>
Physical treatment of waste	All	Treatment consisting only of physical sorting or separation of waste into different components, physical mixing or bulking of solid wastes of the same or different types, where there are no resulting changes in the chemical composition of the wastes or its different components. There shall be no mixing or dilution of different types of wastes.

#### *Specified Waste Management Operations and Exempt Waste Management Operations*

1.1.2 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.



## **1.2 Permitted wastes**

### *Permitted categories and types of wastes*

- 1.2.1 No wastes other than those, which are categorised below in Table 1.2A shall be accepted at the site.

**Table 1.2.A: Defined types of waste which may be accepted on the site (European Waste Catalogue 2002)**

Index	Description	Maximum permitted Quantities (tonnes /year)
01 04 09	waste sand and clays	240,000 tonnes/year, but not more than 800 tonnes in any one day
10 12 08	waste ceramics, bricks, tiles and construction products (after thermal processing)	
10 13 14	waste concrete but not concrete sludge	
17 01 01	concrete	
17 01 02	bricks	
17 01 03	tiles and ceramics	
17 01 07	mixtures of concrete, bricks, tiles, and ceramics other than those mentioned in 17 01 06	
17 02 02	glass	
17 05 04	soil and stones other than those mentioned in 17 05 03	
20 01 02	glass	
20 02 02	soil and stones	
16 02 14	Discarded equipment other than those mentioned in 16 02 09 to 16 02 13	75,000 tonnes/year, but not exceeding 250 tonnes in any one day
16 02 16	Components removed from discarded equipment other than those mentioned in 16 02 15	
17 04 01	Copper, bronze, brass	
17 04 02	Aluminium	
17 04 03	Lead	
17 04 04	Zinc	
17 04 05	Iron and steel	
17 04 06	Tin	
17 04 07	Mixed metals	
17 04 11	Cables other than those mentioned in 17 04 10	
19 12 02	Ferrous metal	
19 12 03	Non-ferrous metal	
20 01 36	Discarded electrical and electronic equipment other than those mentioned in 20 01 21, 20 01 23, and 20 01 35	
20 01 40	metals	

**Table 1.2.A: Defined types of waste which may be accepted on the site (European Waste Catalogue 2002)**

03 01 01	Waste bark and cork	67,500 tonnes/year, but not exceeding 225 tonnes in any one day
03 01 05	Sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04	
03 03 01	Waste bark and wood	
04 02 21	Wastes from unprocessed textile fibres	
04 02 22	Wastes from processed textile fibres	
07 02 13	Waste plastic	
15 01 01	Paper and cardboard packaging	
15 01 02	Plastic packaging	
16 01 03	End of life tyres	
16 01 19	plastic	
17 01 07	Mixtures of concrete, bricks, tiles and ceramics other than those mentioned in 17 01 06	
17 02 01	Wood	
17 02 03	Plastic	
17 03 02	Bituminous mixtures other than those mentioned in 17 03 01	
17 06 04	Insulation materials other than those mentioned in 17 06 01 and 17 06 03	
17 08 02	Gypsum-based construction materials other than those mentioned in 17 08 01	
17 09 04	Mixed construction and demolition wastes other than those mentioned in 17 09 01, 17 09 02, and 17 09 03	
19 12 01	Paper and cardboard	
19 12 04	Plastic and rubber	
19 12 07	Wood other than that mentioned in 19 12 06	
19 12 08	Textiles	
19 12 09	Minerals (for example sand, stones)	
20 01 01	Paper and cardboard	
20 01 11	Textiles	
20 01 38	Wood other than that mentioned in 20 01 37	
20 01 39	Plastics	
20 02 01	Biodegradable waste	
20 02 02	Soil and stones	
20 03 01	Mixed municipal waste	
20 03 03	Street-cleaning residues	
20 03 07	Bulky wastes	

#### *Permitted quantities of wastes*

##### 1.2.2

The total quantity of waste accepted at the site per year shall not exceed 382,500 tonnes.

*Exclusion of wastes with other specified characteristics*

- 1.2.3 Notwithstanding the specification of permitted waste types under condition 1.2.1 above, wastes shall not be accepted at the site which have any of the following characteristics:

**Table 1.2B. Excluded wastes of specified form and type**

<b>Waste Characteristic</b>	<b>Type</b>
Form and type:	Consisting solely or mainly of finely divided metals, dusts, powders or loose fibres; Wastes that are in a form which is either sludge or liquid.

1.3 **Hours of operation**

- 1.3.1 No conditions set – the hours of operation are defined by the planning permission.

1.4 **Staffing and understanding of requirements of licence conditions**

*Minimum staffing and supervision*

- 1.4.1 Whenever the site is open to receive or dispatch wastes, or is carrying out any of the specified waste management operations, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence regarding:

- a** waste acceptance and control procedures;
- b** operational controls;
- c** maintenance;
- d** record-keeping;
- e** emergency action plans;
- f** notifications to the Agency.

*Availability of licence*

- 1.4.2 A copy of this licence shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

*Understanding of licence*

- 1.4.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions which are relevant to their specific duties.

#### *Attendance of Technically Competent Persons*

- 1.4.4 Attendance of the technically competent person(s) at the site shall be recorded in the site diary on arrival and departure.

#### **1.5 Changes in technically competent persons**

- 1.5.1 Any changes in the technically competent management of the site and the name of any incoming person [together with evidence that such person has the required technical competence] shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and Regulations 4 and 5 of the 1994 Regulations.

#### **1.6 Relevant convictions**

##### *Notification of relevant convictions*

- 1.6.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

##### *Notifications of appeals against convictions*

- 1.6.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.

#### **1.7 Amendments to working plan and supporting information**

##### *Amendments to working plan requiring prior consent from the Agency*

- 1.7.1 The Licence Holder shall give the Agency prior notice in writing of any proposed change to those sections of the working plan which are specified in Table 1.7 below, and to any appendices, drawings and figures which are referenced in those sections.

**Table 1.7 Sections of the working plan requiring prior consent for amendments**

Number and Heading of Working Plan Sections And Appendices	Sections, Subsections and Appendices requiring Prior consent for Amendments
Specified Site And Waste Management Operations	WP/1.1
Permitted Wastes	WP/1.2
Engineered Site Containment And Drainage Systems	2.210
Control Of Mud And Debris	4/140
Fires On Site	4/153
Fire Action Statement	Appendix G
Waste Acceptance And Control Systems And Procedures	4/210
Waste Quantity Measurement Systems	4/230
Control Of Litter	6/050
Security And Availability Of Records	7.1

1.7.2 The notice shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change to the working plan would have on the risk posed by the site to human health and the environment.

1.7.3 The Licence Holder shall provide up to 6 additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.

1.7.4 The proposed change to the working plan shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to be incorporated in the working plan in replacement of the previous version of that section.

*Amendments to the working plan requiring prior notification to the Agency*

1.7.5 Except where it is specified under condition 1.7.1 above that the amendment of specified sections of the working plan requires the prior consent of the Agency, the Licence Holder shall give the Agency not less than 7 days prior written notice of any change to the working plan and to any appendices, drawings and figures which are referenced from those sections.

1.7.6 The notice shall be accompanied by a copy of the specified changes.

1.7.7 The Licence Holder shall provide up to 6 additional copies of the proposed change to the Agency, when required by the Agency in writing.

1.7.8 Such changes to the working plan shall be deemed to be incorporated in the working plan and implemented on the date specified to the Agency in the amendment notification.

**1.8 Notification of change of operator's or holder's details**

1.8.1 The following information shall be notified in writing within 5 working days to the Agency:

- a** any change in the Licence Holder's trading name, registered name or registered office address;
- b** any steps taken with a view to the Licence Holder going into administration, entering into a company voluntary arrangement or being wound up;
- c** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder).

**1.9 Notification of preparatory works**

- 1.9.1** No preparatory works shall be undertaken until at least 7 days prior notice in writing has been given to the Agency of the intention to do so. The notification shall include details of what work is being done and when.

**1.10 Notification of commencement, cessation and recommencement of waste storage operations**

*Specified waste management operations*

- 1.10.1** No specified waste management operation shall be carried out until at least 7 days prior notice in writing has been given to the Agency of the intention to commence carrying out the specified waste management operation.

*Cessation and recommencement of specified waste management operations*

- 1.10.2** In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that it is intended that the site shall recommence receiving wastes sooner than the notified date then the Licence Holder shall give the Agency not less than 7 days prior notice in writing.

**1.11 Notifications and submissions to Agency**

- 1.11.1** Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:
- a** shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
  - b** shall quote the licence reference number and the name of the Licence Holder.

## 2 Site engineering for pollution prevention and control

### 2.1 Engineering site containment and drainage systems

#### *Provision and maintenance of site containment and drainage systems*

- 2.1.1 No waste shall be deposited, stored, treated or otherwise handled in any area of the site until the engineered site containment and drainage system for that area has been constructed and completed in accordance with this condition, condition 2.1.2, and section 2.210 of the working plan.
- 2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose and meet the standards specified in Table 2.1 below.



**Table 2.1 Site containment and drainage standards**

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
a) Hardstanding	<p>Areas of hardstanding shall be constructed of granular material (e.g. crushed stone, aggregate, road planings or other similar material) and maintained such that the working surface:</p> <ul style="list-style-type: none"><li>i) shall remain even</li><li>ii) shall not be subject to settlement or differential settlement</li><li>iii) shall not be subject to rutting by vehicles even when wet</li><li>iv) shall have sufficient durability to allow cleaning for example by scraping</li><li>v) shall remain free of standing water.</li></ul>
b) Impermeable pavement, bunding and sills	<p>Areas of impermeable pavement, bunding and sills shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.</p>
c) Sealed drainage systems	<p>Drainage of areas of impermeable pavement shall be provided by a sealed drainage system, that comprises a drainage system with impermeable components which does not leak and which will ensure that:-</p> <ul style="list-style-type: none"><li>• no liquid will run off the pavement other than via the system; and</li><li>• all liquids entering the system are collected in a sealed sump, or</li><li>• where they may be lawfully discharged, shall pass through a three chamber oil interceptor, which shall have a minimum of six minutes retention time per chamber at its maximum flow rate, and discharge to foul sewer.</li></ul> <ul style="list-style-type: none"><li>i) Sealed sumps shall be inspected no less frequently than daily and after rain, emptied when the collected liquids reach 80% of the capacity of the sump as measured using a dipstick or equivalent gauge, and constructed and maintained so as to collect and contain all liquids which run off the pavement; Interceptors shall be inspected no less frequently than daily and after rain, and shall be maintained so as to intercept all liquids which run off the pavement.</li><li>ii) Inspections and emptying of sealed sumps and interceptors shall be recorded in the site diary.</li><li>iii) Uncontaminated drainage from clean yard areas shall be kept separate and discharged to either surface water or sewer or watercourse or soakaway.</li></ul>
d) Covered buildings or roofed areas	<p>Where wastes are stored in a building:</p> <ul style="list-style-type: none"><li>i) the building shall be designed, constructed and maintained to prevent ingress of rain and surface water.</li><li>ii) roof water shall be kept separate from contaminated water and other liquids and shall be discharged to either surface water or a sewer or a water course or a soakaway.</li></ul>
e) Fixed bays and other fixed containers	<p>All fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.</p>
f) Inspection and maintenance of engineered containment	<p>All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and other containers, and storage areas for skips, drums and other mobile tanks and containers:</p>

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
	<ul style="list-style-type: none"> <li>i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; and</li> <li>ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it no longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.</li> </ul>
g) Hardstanding	<p>Areas of hardstanding shall be constructed of granular material (e.g. crushed stone, aggregate, road planings or other similar material) and maintained such that the working surface:</p> <ul style="list-style-type: none"> <li>vi) shall remain even</li> <li>vii) shall not be subject to settlement or differential settlement</li> <li>viii) shall not be subject to rutting by vehicles even when wet</li> <li>ix) shall have sufficient durability to allow cleaning for example by scraping</li> <li>x) shall remain free of standing water.</li> </ul>

*Construction quality assurance of new site containment and drainage systems*

**2.1.3** No wastes shall be deposited, stored, treated or otherwise handled in any area for which an engineered site containment and drainage system is to be newly constructed to meet the requirements of this condition unless:

- a** details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 2.1;
- c** the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency, and the Agency has confirmed in writing that it has no objection to the placement of wastes on that containment area.

*Construction quality assurance of existing site containment and drainage systems*

**2.1.4** No wastes shall be deposited, stored, treated or otherwise handled in any area for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

- a** details of the identities, relevant experience and relevant qualifications of the suitably qualified Engineer who will be providing inspection and validation of the existing engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the engineered site containment and drainage system for that area has been inspected by the designated Engineer and has been maintained or improved, in accordance with their recorded advice, to be fit for purpose in that :
  - i** areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking; and
  - ii** areas of impermeable pavement are free from cracks which could increase permeability; and
  - iii** areas of impermeable pavement are resistant to mechanical, physical and chemical stresses to which they may be subjected; and
  - iv** areas of impermeable pavement fall towards the drainage system to prevent ponding; and
  - v** no liquid will run off areas of impermeable pavement other than via the drainage system; and
  - vi** the drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement ; and
  - vii** liquid from the drainage system is disposed of to an approved discharge.

#### 2.1.5

The existing engineered site containment and drainage system shall be maintained in accordance with the recommendations of the designated Engineer and the requirements of Table 2.1.

## Site infrastructure

### 3.1 **Provision of site identification board**

- 3.1.1 No wastes shall be received at the site until an identification board has been provided at or near the site entrance.
- 3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 3 working days.
- 3.1.3 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:
- a** Site name and address;
  - b** Licence Holder name (company name, not individual name unless justified as necessary);
  - c** Operator name (company name, not individual name unless justified as necessary);
  - d** Licence number;
  - e** Emergency contact name and telephone number (for security reasons, personal names and home phone numbers should not be used except where no alternative is practicable);
  - f** Statement that the site is licensed by the Environment Agency;
  - g** Agency national numbers: 0845 933 3111 and 0800 807060 (or any other number subsequently notified in writing by the Agency);
  - h** Days and hours site is open to receive waste, which information shall be in accordance with the planning permission.

### 3.2 **Site security**

- 3.2.1 Site security systems shall be provided at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans, and livestock, which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2:

**Table 3.2 Site security system standards**

Site security system	Specified standards
Timetable of provision	Site security shall be provided prior to commencement of the specified operations.
Design standards	Unless otherwise agreed in writing by the Agency, this shall consist of a chainlink security fence at least 1.8 metres high around the perimeter of the site, which shall meet the standards specified in British Standard BS1722 or an agreed alternative, and shall have a lockable gate to at least the same height and standard at the site access.
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected at the commencement of each working day. Any defects or damage shall be made secure by temporary repair by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All inspections, defects, damage and repairs shall be recorded in the site diary.

## 4 Site operations

### 4.1 Control of mud and debris and loose waste

#### *Prevention of mud and debris on road*

- 4.1.1 Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained in accordance with section 4/140 of the working plan, with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access.
- 4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary and shall be checked to ensure that they are clear of loose waste and that any waste is secure.

#### *Remediation of mud and debris on road*

- 4.1.3 In the event that mud, debris or waste arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately, in accordance with section 4(140) of the working plan :
- a) the affected public areas outside the site shall be cleaned
  - b) traffic shall be isolated from sources of mud and debris within the site to prevent further tracking of mud and debris, and measures shall be taken to clear any such sources as soon as practicable.

### 4.2 Leaks and spillages

#### *Potentially polluting leaks and spillages from vehicles, plant and equipment*

- 4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes.

#### *Control and remediation of leaks and spillages*

- 4.2.2 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 4.2 below.

**Table 4.2 Standards for prevention and control of leaks and spillages**

Action	Specified standards
a) Loading and unloading skips, drums and other mobile containers	<ul style="list-style-type: none"><li>i) Loading and unloading of containers shall be supervised at all times by a member of staff.</li><li>ii) Lids/ caps/ bungs or other closures shall be in place during loading/ unloading.</li><li>iii) Loading/ unloading shall be carried out in an area provided with engineered containment of the type required for that waste under condition 4.6, and of the standard of containment specified under condition 2.1.</li></ul>
b) Control and remediation of leaks and spillages	<ul style="list-style-type: none"><li>i) Minor spillages shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids and placed in alternative containers.</li><li>ii) Major spillages, which are causing or are likely to cause polluting emissions to the environment:<ul style="list-style-type: none"><li>• immediate action shall taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground;</li><li>• the spillage shall be cleared immediately and placed in alternative containers;</li><li>• the Agency shall be informed immediately.</li></ul></li></ul>

#### 4.3 **Fires on the site**

##### *Prohibition of fires on site*

4.3.1 No wastes shall be burned on the site.

##### *Actions to be taken in the event of a fire*

4.3.2 In the event of a fire on the site, notwithstanding the implementation of actions to suppress and extinguish the fire, the following actions shall be implemented immediately, in accordance with section 4(153) and Appendix G of the working plan, and recorded in the site diary:

- a** the Agency shall be informed immediately of the fire; and
- b** so far as practicable, contaminated site drainage shall be prevented from entering any surface water drain or water course or unsurfaced ground.

#### 4.4 **Waste acceptance and control procedures**

##### *Waste acceptance procedures*

4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with section 4(210) of the working plan and the standards specified in Table 4.4 below.



#### *Waste control procedures*

- 4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with section 4(210) of the working plan and the standards specified in Table 4.4 below.

#### *Waste despatch procedures*

- 4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance section 4(210) of the working plan and the standards specified in Table 4.4 below.

**Table 4.4 Standards for waste acceptance and control procedures**

<b>Stage of Waste Handling</b>	<b>Specified standards</b>
a) Waste inspection	All wastes received at the site: <ul style="list-style-type: none"><li>i) shall be inspected on receipt to confirm their description and composition against the relevant waste transfer note and other accompanying documentation.</li><li>ii) shall be kept separate from and shall not be mixed with other wastes until they have been confirmed and recorded for acceptance at the site.</li></ul>
b) Waste control procedures: quarantine storage and rejection of wastes	<ul style="list-style-type: none"><li>i) Any items of non-permitted waste which are detected after acceptance at the site, shall be placed immediately in a designated quarantine container, and, where these are or appear to be special wastes, the Agency shall be informed immediately;</li><li>ii) In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible;</li><li>iii) Quarantined wastes shall be removed from site within 7 days;</li><li>iv) The maximum quantity of wastes kept in the quarantine storage area shall be 5m<sup>3</sup> at any one time.</li><li>v) A record shall be kept in the site diary of all rejected wastes and all wastes kept in quarantine storage.</li></ul>
c) Identification of wastes	Bays and containers shall be clearly defined and labelled to identify the wastes stored within them
d) Waste despatch procedures	All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.
e) Incompatible wastes	Incompatible wastes that are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas.

#### **4.5 Waste quantity measurement systems**

##### *Means of measurement*

- 4.5.1 All waste accepted at and despatched from the site shall be measured in accordance with section 4(230) of the working plan and the following requirements:



- a** The weight of all wastes accepted at and despatched from the site shall be determined by means of either
  - i** a public weighbridge, or
  - ii** a weighbridge or scales located within the site.
- b** The weighbridge or scales used shall record quantities of wastes in tonnes to an accuracy of 0.01 tonnes.

**4.6 Storage of wastes with specified hazardous properties or forms**

- 4.6.1** Notwithstanding the specification of permitted waste types under condition 1.2, wastes displaying any of the hazardous properties or forms specified in Table 4.6 shall only be handled and/or stored on the site in accordance with the standards specified in Table 4.6 below.

**Table 4.6 Standards for handling and/or storage of wastes with specified characteristics**

<b>Storage requirement</b>	<b>Specified standards</b>
a) Solid wastes which when handled or stored are likely to generate significant quantities of dusts, fibres or particulates	These wastes only permitted if they are handled and stored in: buildings or containers providing containment of aerial emissions of dusts and particulates; or bays or roofed areas provided with a permanent water supply and water spraying or misting equipment; and with an impermeable pavement and a sealed drainage system; and the water spraying or misting equipment is used at all times when significant quantities of dusts, fibres or particulates are likely to be, or are being generated.
b) Odorous wastes, including wastes which are likely to be odour producing during storage	These wastes only permitted if: received in sealed containers and stored in sealed containers and in areas provided with impermeable pavement and sealed drainage; or stored in covered buildings providing containment of aerial emissions; or stored in bays provided with an impermeable pavement and sealed drainage. These wastes shall be subject to monitoring in accordance with condition 5.2 and shall in any case not be stored for longer than 48 hours, unless otherwise agreed in writing with the Agency.
c) Solid wastes which are likely to produce polluting or contaminating run-off.	Inert wastes only permitted if stored in bays with either: hardstanding and drainage that prevents run-off from the waste into adjacent surface water bodies or storm water drains; or an impermeable pavement and sealed drainage.  Degradable Household, Commercial and Industrial wastes only permitted if stored in areas with impermeable pavement and sealed drainage and either: received and stored in sealed containers; or stored in covered shelters or roofed areas; or stored in bays.
d) Combustible wastes	These wastes only permitted if stored in bays provided with an impermeable pavement and sealed drainage, and with access to fire fighting equipment.
e) Wastes which are likely to attract pests	These wastes shall be subject to monitoring in accordance with condition 6.4, and shall in any case not be stored for longer than 48 hours, unless otherwise agreed in writing with the Agency.
f) Wastes which are likely to attract scavengers	These waste only permitted if: stored in closed or secure containers; or stored in covered buildings providing security against scavengers, or stored in bays provided with netting or fencing providing security against scavengers. These wastes shall be subject to monitoring in accordance with condition 6.5.
g) Wastes which include light wastes or other wastes liable to give rise to litter	These wastes only permitted if: received in sealed containers and stored in sealed containers and in areas provided with impermeable pavement and sealed drainage; or stored in covered buildings providing containment of aerial emissions of litter; or stored in bays provided with litter control netting or fencing.

**4.7 Specified waste treatment processes, plant, equipment and procedures**

*Specified waste treatment processes*

- 4.7.1 Specified waste treatment processes shall only be carried out on the site in accordance with section WP/1.1 of the working plan.

**4.8 Removal of residual wastes from site**

- 4.8.1 In the event that no wastes are received on the site for 3 months and the Agency has reasonable grounds to believe that the importation of wastes will not be resumed, then, notwithstanding any operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing. This shall include, where required by the Agency, cleaning of plant, equipment and engineered containment used in the specified waste management operations, and emptying of any sealed sumps or interceptors.

## 5                    **Amenity management and reporting**

### 5.1                    **Control, monitoring and reporting of dusts, fibres and particulates**

5.1.1                Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of dusts, fibres and particulates from the site in accordance with the standards specified in Table 5.1 below

**Table 5.1 Standards for monitoring and control of aerial emissions of dusts, fibres and particulates**

a)	Monitoring of aerial emissions	Visual monitoring of aerial emissions shall be carried out by site staff supervising waste handling operations: <ul style="list-style-type: none"><li>• by site staff supervising individual waste handling operations, during the carrying out of those operations; and</li><li>• by the site manager or supervisor, at least twice per day, at the site boundary situated downwind of the waste operations, and report this monitoring in the site diary.</li></ul>
b)	Remedial action	<p>i) On detection or notification of visible aerial emissions that are likely to be transported beyond the site boundary, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste.</p> <p>ii) The incident and the remedial action shall be recorded in the site diary.</p>

5.1.2                All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

### 5.2                    **Monitoring and control of odorous emissions**

5.2.1                Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of odours from the site, in accordance with the standards specified in Table 5.2.

5.2.2                All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

**Table 5.2 Standards for monitoring and control of emissions of odours**

a) Monitoring of odorous emissions	<p>Olfactory monitoring of aerial emissions from the site shall be carried out:</p> <ul style="list-style-type: none"><li>• by the site manager or supervisor, at least twice a day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and</li><li>• by site staff supervising individual waste handling operations, during the carrying out of those operations.</li></ul>
b) Odorous emissions action plan	<p>i) On detection or notification of aerial emissions of odour that are or are likely to be transported beyond the site boundary at such levels that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste.</p> <p>ii) The incident and the remedial action shall be recorded in the site diary.</p>

### 5.3 Monitoring and control of pest infestations

- 5.3.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the presence of pests on the site, in accordance with the standards specified in Table 5.3. The objective of these measures shall be to prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

**Table 5.3 Standards for monitoring and control of pest infestations**

Specified standards	
a) Monitoring of pest infestations	An inspection of stored wastes for pest infestations shall be carried out at least at weekly intervals by the site supervisor, and shall be recorded in the site diary.
b) Pest infestations action plan	<p>i) On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation.</p> <p>ii) The incident and the remedial action shall be recorded in the site diary.</p>

### 5.4 Control of scavenging birds and other scavengers

- 5.4.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the presence of scavenging birds and other scavengers on the site, in accordance with the standards specified in Table 5.4. The objective of these measures shall be to prevent scavenging birds and other scavengers from gathering on operational areas or scavenging wastes in such numbers that are likely to cause harm to human health or serious detriment to the amenity of the locality.

**Table 5.4 Standards for monitoring and control of scavenging birds and other scavengers**

a) Monitoring of scavengers	Stored wastes which are likely to attract scavengers shall be routinely monitored for the presence of scavenging animals or flocks of scavenging birds, throughout the working day by the site supervisor.
b) Scavengers action plan	<ul style="list-style-type: none"><li>i) On detection or notification of scavenging animals or flocks of scavenging birds, immediate action shall be taken to:<ul style="list-style-type: none"><li>• remove or deter them from the site, and</li><li>• isolate and secure the wastes attracting the scavengers against further scavenging.</li></ul></li><li>ii) The incident and the remedial action shall be recorded in the site diary.</li></ul>

## **5.5 Control of litter**

**5.5.1** Measures shall be implemented and maintained throughout the operational life of the site, in accordance with section 6(0500 of the working plan, to prevent the escape of litter from the confines of the site.

**5.5.2** In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

## Site records

### 6.1 Security and availability of records

#### *Security of records*

- 6.1.1 All records which are required to be made under the conditions of this licence shall be maintained and kept secure from loss, damage or deterioration, and shall be kept at the location specified in section 7.1 of the working plan, and in accordance with the requirements specified in Table 6.1 below.

#### *Availability of records*

- 6.1.2 All records which are required to be made under the other conditions of this licence shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

**Table 6.1 Standards for keeping of site records**

Site records	Specified standards
Wastes accepted at the site; Wastes rejected. Wastes despatched from the site; Site diaries.	<p>1. All records shall be stored either:</p> <p>a) on paper in a secure cabinet or cupboard; or</p> <p>b) on computer disc with a back up copy.</p> <p>2. Records shall be kept for a minimum of two years.</p>

### 6.2 Records of waste movements

#### *Recording of wastes accepted and removed*

- 6.2.1 A record shall be kept of each load of waste accepted and each load of waste removed from the site. This record shall include the following details:
- a** Loads in:- Nature (solid, sludge or liquid), waste type as specified under condition 1.2 and section 4 of the working plan, quantity (tonnes), date received, date accepted.
  - b** Loads out:- Nature (solid, liquid or sludge), waste type as specified under condition 1.2 and section 4 of the working plan, quantity of waste removed(tonnes), date removed.

#### *Summary records of wastes accepted and removed*

- 6.2.2 A summary record of the waste types and quantities accepted and removed from the site shall be made for each quarter of the financial year and shall be submitted to the Agency within 1 month following the end of that quarter. The summary record shall be in the format detailed in Appendix B attached to this licence or otherwise subsequently agreed with the Agency in writing.

### 6.3 **Site diary**

6.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:

- a** construction work
- b** start and finish of daily waste management activities on site
- c** maintenance
- d** breakdowns
- e** emergencies
- f** problems with waste received and action taken
- g** site inspections and consequent actions carried out by the operator
- h** technically competent management attendance on site: the date and the time onto site and the time left site
- i** despatch of records to the Agency
- j** severe weather conditions
- k** complaints about site operations and actions taken
- l** environmental problems and remedial actions

6.3.2 Each record shall be completed within 24 hours of the relevant event.

### 6.4 **Periodic reporting of environmental performance**

6.4.1 The Licence Holder shall provide the Agency on an annual basis by 1<sup>st</sup> April each year, or such other time as is agreed in writing with the Agency, a report on the environmental performance of the site, which shall include the following information:

- a** An analysis and review of all complaints received during the year, and of actions taken;
- b** An analysis and review of all events causing the implementation of actions to control and minimise emissions or releases from the site, in accordance with these conditions;
- c** A review of the risk assessment and risk management systems for the site, taking account of the findings under **a** and **b**.



## Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

***"accepted"***

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

***"authorised officer of the Agency"***

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

***"consequences"***

for **risk assessments** carried out within these conditions, means the adverse effects of harm as a result of realising a **hazard** which causes the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term.

***"container"***

means a container which does not permit either the ingress or egress of liquids, or the escape of dusts or wastes contained within it;

***"engineered"***

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

***"engineering"***

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

***"environmental targets or receptors"***

for **risk assessments** carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions.

***"groundwater"***

means any water contained in underground strata;

***"hazard"***

means a property that in particular circumstances could lead to harm;

*"immediately"*

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

*"inert waste"*

means wastes which will not undergo any significant physical, chemical or biological transformations. Inert waste will not dissolve, burn or otherwise physically or chemically react, biodegrade or adversely affect other matter with which it comes into contact in a way likely to give rise to environmental pollution or harm to human health. The total leachability and pollutant content of the waste and the ecotoxicity of the leachate must be insignificant and in particular not endanger the quality of surface water and/or groundwater.

*"maintenance"*

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

*"probability"*

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

*"received"*

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures, including storage of those wastes during those procedures prior to acceptance of the waste;

*"release pathways"*

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater, Surface water; Atmosphere;**

*"relevant offences"*

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

*"risk"*

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**;

***"risk assessment"***

means the systematic identification, analysis, estimation and evaluation within a defined **scope** of the defined **risks** of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the **hazards** associated with an activity, operation, process or design;
- assessment of the **probability** of those **hazards** occurring;
- determination of the potential **consequences** of those hazards for defined **environmental targets or receptors**, taking into account defined **release pathways** and defined protective measures;
- evaluation of the potential **magnitude** of those consequences and the **probability** of their occurrence;

***"scope of risk assessment"***

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

***"special waste"***

has the meaning as defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them;

***"specified waste management operations"***

means the waste management operations authorised by condition 1.1 of this licence;

***"surface water"***

means any lake, pond, river or watercourse whether natural or artificial;

***"the 1994 Regulations"***

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

***"the Agency"***

means the Environment Agency;

***"the Licence Holder"***

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990;

***"the operator"***

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

***"the site"***

means the land, structures, plant and equipment to which this licence relates;

*“time periods, e.g. annually, quarterly, monthly, per year, etc. “*

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

*“waste”*

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

## Appendix to conditions

### **Appendix B Format for summary records of wastes accepted and removed (Condition 6.2.2)**

For Environment  
Agency use only

Date received

Date processed

Local site licence number

WML No

Original reference

80588

ENVIRONMENT  
AGENCY

## Waste Return

Environmental Protection Act 1990

ENVIRONMENT AGENCY  
APOLLO COURT  
2 BISHOP SQUARE  
ST ALBANS ROAD WEST  
HATFIELD  
HERTS.,  
AL10 9EX

## 1 The period the return covers

## 1.1 The return period is tick one only

☐ Month☐ QuarterFrom  to ☐ Year

## 2 Operator and site details

## 2.1 Site Operator

Site name

TUMBLEDOWN RECYCLING LIMITED

WML Number 80588

Site address

NEASDEN GOODS YARD  
NEASDEN LANE  
LONDON  
NW10 2UG

Phone

E-mail

## 2.2 Type of facility see your waste management licence

Recycling facility

## 2.3 Was a weighbridge used?

No ☒Yes ☐

Please tell us the proportion weighed

Percentage 

## 2.4 Are you operating a landfill site?

No ☒ go to section '3' Waste received on site' on page 2Yes ☐ go to section 'Landfill sites only', question 2.5

## Landfill Sites only (as at 31 March in the current year)

## 2.5 Give the remaining void space covered by the licence

cubic metres 

- Use this form to tell us the type and quantity of controlled waste you have processed at each licensed facility within your site
- Please read through the whole form and guidance notes before you start filling anything in.
- Please send the completed form back to us at the address on the left by the return date specified on page 2 of the notes.

## 2 Landfill sites only continued

## 2.6 Was the site fully surveyed before 31 March in the current year

No ☐ Now go to question 2.7Yes ☐ Please tell us how the void space was calculated

Now go to question 2.8

## 2.7 How have you estimated the remaining void space?

For example visually or other method

## 2.8 Remaining life of site

Years 

Now go to sections 3 and 4 on page 2

## 5 Declaration

Please make sure you have filled in all the sections that apply to you before signing this declaration.

I certify that the information in this return is correct to the best of my knowledge and belief.

I enclose  continuation sheets

Signature

Name

Position

Phone

Date 

## 6 Disclosure and data protection

The information you provide will be used by the Environment Agency to enable it to fulfil its regulatory and waste management planning responsibilities.

For full information on how the data in this form will be used please see the waste return guidance notes that come with the form.

### 3 Waste material received on site

Please read the guidance notes '**How to fill in the form**', and use the continuation sheet **WMS3** provided, or a copy of it, if you need to.

In the last column D = final disposal U = used on site S = special waste (a consignment note is needed for special waste). F = from another facility, for example a transfer station M = municipal biodegradable waste O = other biodegradable waste

Description of waste	Waste classification code	Origin*	State solid, powder, sludge, liquid ,gas	Weight in tonnes	Additional information					
					D	U	S	F	M	O
Total weight of material received on site:				tonnes						

### 4 Waste material removed from site

Please read the guidance notes '**How to fill in the form**', and use the continuation sheet **WMS3** provided, or a copy of it, if you need to. In the last column, facility types could include 'incinerator, transfer station, landfill, treatment, reprocessing, recycling'.

Description of waste	Waste classification code	Destination*	State solid, powder, sludge, liquid ,gas	Weight in tonnes	Special Waste	Destination facility type
Total weight of material removed from site:				Tonnes		

\*You may not need to give us this information. The requirements are set out in your waste management licence.

Now go to section '5 Declaration' on page 1

## **EXPLANATORY NOTES - including rights of appeal**

### **RIGHTS OF APPEAL.**

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State,

- (a) An application for a licence or a modification of the conditions to the licence is rejected
- (b) A licence is granted subject to conditions,

The applicant may appeal from the decision to the Secretary of State

Therefore if you feel aggrieved by the decision or any of the conditions to the licence as granted you may obtain the appropriate form on which to give written notice of an appeal from: -

Environmental Appeals Administration  
Planning Inspectorate  
Room 4/19  
Eagle Wing  
Temple Quay House  
2 The Square  
Temple Quay  
BRISTOL  
BS1 6PN

Tel: 0117 372 8812

Fax: 0117 372 6093

This notice of appeal should be accompanied by the following information: a copy of the licence; a copy of any correspondence relevant to the appeal; a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations. You are also required to serve a copy of your notice of appeal, together with copies of any the above documents that have accompanied your notice of appeal, on the Environment Agency at Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts, AL10 9EX. You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.





**ENVIRONMENTAL PROTECTION ACT 1990**

**WASTE MANAGEMENT LICENCE**

**Issued to**

**ACE WASTE HAULAGE LIMITED**  
**(Company Registration Number 6165245)**

**LICENCE REF NO: EAWML100180**



ENVIRONMENTAL PROTECTION ACT 1990

## WASTE MANAGEMENT LICENCE

LICENCE REF No: EAWML100180

FACILITY TYPE: A11 – Household, Industrial and Commercial Waste Transfer Station

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treating** of controlled waste on the land specified in Schedule 1 to this licence to **ACE WASTE HAULAGE LTD** (Company registration number 6165245) of Neasden Goods Yard, Neasden Lane, London, NW10 2UG. Those persons being in occupation of the said land, the said licence being subject to the conditions specified in Schedule 2 to this licence.

In this licence the words and expressions contained in Schedule 2 shall have the meaning assigned to them therein.

### SCHEDULE 1 - SPECIFIED LAND

The licence relates to the land at **NEASDEN GOODS YARD, NEASDEN LANE, LONDON, NW10 2UG** (hereinafter called the "site") shown outlined in red on drawing reference No. 1 and entitled, 'site licence boundary' and attached to this licence.

Signed: *K. Greene*

Keith Greene  
Team Leader – Regulatory Waste

Date: *25 March 2008*

For Environment Agency official use only

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS LICENCE



## **Schedule 2**

### **1. General considerations**

#### **1.1 Specified waste management operations**

**1.1.1** No waste management operations shall be authorised by this licence unless:

- a** specified in and undertaken in accordance with the conditions contained in this licence and the limitations specified in Table 1.1; or
- b** subject to condition 1.1.2, specified in and undertaken in accordance with the working plan;
- c** they are under the sole control and responsibility of Ace Waste Haulage Limited.

**1.1.2** All waste management operations shall cease immediately upon termination of the Tenancy at Will between Stephen Lloyd and Anthony Lloyd (Landlord) and Ace Waste Haulage Limited (Tenant) dated 1 February 2008, as furnished by the applicant.

**1.1.3** The working plan shall at all times be consistent with and subject to the terms and conditions of this licence. In the event where there is a conflict between the working plan and a condition of the licence, the terms and conditions of the licence shall prevail.

**Table 1.1 Specified waste management operations**

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Waste Management Operation	Limits on Specified Waste Management Operations
<p><b>D15:</b> Storage of waste pending, any of the operations listed in paragraph 1 to 14 of this part of this Schedule (table), but excluding temporary storage, pending collection on this site where it is produced.</p> <p><b>R13:</b> Storage of waste pending any of the operations listed in paragraphs 1 to 12 of this part of this Schedule (table), but excluding temporary storage, pending collection, on the site where it is produced.</p>	<p>As specified in Appendix A to this licence.</p>	<ul style="list-style-type: none"> <li>• No waste shall be received, deposited, stored, treated or otherwise handled (including unloading and loading of waste) pursuant to this licence, until a site layout plan showing details of the infrastructure has been submitted to and agreed in writing by the Agency. This site layout plan shall, in addition to any other requirements the Agency may have, clearly identify the building and the defined tipping, storage, treatment and handling (including loading and unloading) areas of those wastes permitted by this licence. This site layout plan shall form part of the working plan and may be amended from time to time in accordance with condition 1.6.2</li> <li>• All waste shall only be received, stored, deposited, handled (including loading and unloading) and treated within the confines of a fully enclosed building.</li> <li>• Maximum waste input per day shall be restricted to 285 tonnes and shall be subject to there being sufficient capacity in the tipping area, storage bays or containers for segregated waste and treated materials.</li> </ul> <p>The following shall only be stored within the confines of a fully enclosed building:</p> <ul style="list-style-type: none"> <li>• No more than 400 tonnes of inert waste shall be stored at any one time.</li> <li>• No more 450 tonnes of non-hazardous biodegradable waste shall be stored at any one time.</li> </ul>

Table 1.1 Specified waste management operations		
Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Waste Management Operation	Limits on Specified Waste Management Operations
<p>D9: Physico-chemical treatment of waste not listed elsewhere in this part of the Schedule (table) which results in final compounds or mixtures which are discarded by means of any of the operations listed in paragraphs 1 to 12 of on this Part of this Schedule (for example, evaporation, drying, calcination).</p> <p>R3: Recycling or reclamation of organic substances, which are not used as solvents, including composting and other biological transformation processes.</p> <p>R4: Recycling or reclamation of metals and metal compounds.</p> <p>R5: Recycling or reclamation of other inorganic materials.</p> <p>R12: Exchange of waste for submission to any of the operations numbered R1 to R11 of this Part of the Schedule.</p>	As specified in Appendix A to this licence.	<ul style="list-style-type: none"> <li>• Treatment consisting only of physical sorting or separation of waste into different components for disposal - no more than 50 tonnes per day shall be for disposal.</li> <li>• All wastes shall only be treated within the confines of a fully enclosed building.</li> <li>• Wastes other than recovered metal or wood shall only be stored within a building.</li> <li>• No more than 35 cubic metres of recovered or sorted wood and no more than 35 cubic metres of recovered or sorted metal shall be stored outside of a building.</li> </ul>

*Specified Waste Management Operations and Exempt Waste Management Operations*

- 1.1.4 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

1.2 **Permitted wastes**

*Permitted categories and types of wastes*

- 1.2.1 No wastes other than those, which are categorised below in Table 1.2A and specified in detail in Appendix A to these conditions shall be accepted at the site.

Table 1.2A Permitted quantities of waste	
Permitted Waste Categories	Maximum Permitted Quantities for each waste category (subject to maximum permitted total quantity in condition 1.2.2) (tonnes/year)
Inert waste	45,000
Degradable Commercial and Industrial wastes Metal waste (non-hazardous)	35,000

*Permitted quantities of wastes*

- 1.2.2 The total quantity of waste accepted at the site per year shall not exceed 80,000 tonnes.

*Exclusion of wastes with other specified characteristics*

- 1.2.3 Notwithstanding the specification of permitted waste types under conditions 1.2.1 and 1.2.2 above, no wastes shall be accepted at the site which have any of the following characteristics:

Table 1.2B Excluded wastes of specified form and type	
Waste Characteristic	Type
Form and type	Hazardous Waste. Wastes that are in a form which are either sludge or liquid. Consisting solely or mainly of dusts powders or loose fibres

1.3 **Hours of operation**

- 1.3.1 The waste management operations authorised by this licence shall only be carried out within the times specified within the current working plan.

1.4 **Staffing and understanding of requirements of licence conditions**

*Minimum staffing and supervision*

- 1.4.1 Whenever the site is open to receive or dispatch wastes, or is carrying out any of the specified waste management operations, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence regarding:
- a** waste acceptance and control procedures;
  - b** operational controls;
  - c** maintenance;
  - d** record-keeping;



- e emergency action plans;
- f notifications to the Agency.

*Availability of licence and working plan*

- 1.4.2 A copy of this licence together with a complete copy of the current working plan shall be kept available on site at all times for reference when required by all site staff carrying out work under the requirements of the licence.

*Understanding of licence*

- 1.4.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and current working plan which are relevant to their specific duties.

*Attendance of Technically Competent Persons*

- 1.4.4 Attendance of the technically competent person(s) at the site shall be recorded in the site diary on arrival and departure.

**1.5 Changes in technically competent persons**

- 1.5.1 Any changes in the technically competent management of the site and the name of any incoming person (together with evidence that such person has the required technical competence) shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and regulations 4 and 5 of the 1994 Regulations.

**1.6 Relevant convictions**

*Notification of relevant convictions*

- 1.6.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

*Notifications of appeals against convictions*

- 1.6.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.



## **1.7 Working plan and supporting information**

### *Submission of a working plan*

- 1.7.1 No specified waste management operations shall be carried out until a working plan, together with any appendices, drawings and figures, has been submitted to and agreed in writing by the Agency.

### *Amendments to working plan requiring prior consent from the Agency*

- 1.7.2 The Licence Holder shall give the Agency prior notice in writing of any proposed change to those sections of the working plan which are specified in Table 1.7 below, and to any appendices, drawings and figures which are referenced in those sections.

Table 1.7 Sections of the working plan requiring prior consent for amendments	
Number and Heading of Working Plan Sections and Appendices	Sections, Subsections and Appendices requiring Prior consent for Amendments
Section 1. General Considerations	All Sub-section
Section 2. Pollution Prevention and Control	Sub-section 2.1 Engineered site containment and drainage system.
Section 3. Site infrastructure	Sub-sections 3.2 Site security
Section 4. Site Operations	All Sub-sections
Section 5 Monitoring	All Sub-section
Section 6 Environmental Control and Monitoring	All Sub sections
Section 7 Site Records	Sub sections 7.1 Security and availability of records 7.2 Records of waste movements 7.4 Site Diary

- 1.7.3 The notice shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change to the working plan would have on the risk posed by the site to human health and the environment.
- 1.7.4 The Licence Holder shall provide up to 6 additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.

- 1.7.5 The proposed change to the working plan shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to be incorporated in the working plan in replacement of the previous version of that section.

*Amendments to the working plan requiring prior notification to the Agency*

- 1.7.6 Except where it is specified under condition 1.7.2 above that the amendment of specified sections of the working plan requires the prior consent of the Agency, the Licence Holder shall give the Agency not less than 7 days prior written notice of any change to the working plan and to any appendices, drawings and figures which are referenced from those sections.
- 1.7.7 The notice shall be accompanied by a copy of the specified changes.
- 1.7.8 The Licence Holder shall provide up to 6 additional copies of the proposed change to the Agency, when required by the Agency in writing.
- 1.7.9 Such changes to the working plan shall be deemed to be incorporated in the working plan and implemented on the date specified to the Agency in the amendment notification.

**1.8 Notification of change of operator's or holder's details**

- 1.8.1 The following information shall be notified in writing within 5 working days to the Agency
- a any change in the Licence Holder's trading name, registered name or registered office address;
  - b any steps taken with a view to the Licence Holder going into administration, entering into a company voluntary arrangement or being wound up;
  - c the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder).

**1.9 Notification of preparatory works**

- 1.9.1 No preparatory works shall be undertaken until at least 7 days prior notice in writing has been given to the Agency of the intention to do so. The notification shall include details of what work is being done and when.

**1.10 Notification of commencement, cessation and recommencement of waste storage operations**

*Specified waste management operations*

- 1.10.1 No specified waste management operation shall be carried out until at least 7 days prior notice in writing has been given to the Agency of the intention to commence carrying out the specified waste management operation.

*Cessation and recommencement of specified waste management operations*

- 1.10.2 In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that it is intended that the site shall recommence receiving wastes sooner than the notified date then the Licence Holder shall give the Agency not less than 7 days prior notice in writing.

**1.11 Notifications and submissions to the Agency**

- 1.11.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:
- a** shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
  - b** shall quote the licence reference number and the name of the Licence Holder.

## 2. Site engineering for pollution prevention and control

### 2.1 **Engineering site containment and drainage systems**

#### *Provision and maintenance of site containment and drainage systems*

- 2.1.1 No waste shall be deposited, stored, treated or otherwise handled in any area of the site until the engineered site containment and drainage system for that area has been constructed and completed in accordance with this condition and condition 2.1.2.
- 2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose and meet the standards specified in Table 2.1.

**Table 2.1 Site containment and drainage standards**

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
a) Hardstanding	<p>Areas of hardstanding shall be constructed of granular material (e.g. crushed stone, aggregate, road planings or other similar material) and maintained such that the working surface:</p> <ul style="list-style-type: none"> <li>i) shall remain even</li> <li>ii) shall not be subject to settlement or differential settlement</li> <li>iii) shall not be subject to rutting by vehicles even when wet</li> <li>iv) shall have sufficient durability to allow cleaning for example by scraping</li> <li>v) shall remain free of standing water.</li> </ul>
b) Impermeable pavement, bunding and sills	<p>Areas of impermeable pavement (including areas within the building), bunding and sills shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.</p>
c) Sealed drainage systems	<p>Drainage to areas of impermeable pavement shall be provided by a sealed drainage system, that is comprised of a drainage system with impermeable components which do not leak and which will ensure that:-</p> <ul style="list-style-type: none"> <li>• no liquid will run off the pavement other than via the system; and</li> <li>• except where they may be lawfully discharged, all liquids entering the system are collected in a sealed sump.</li> </ul> <ul style="list-style-type: none"> <li>i) Sealed sumps shall be inspected daily and shall be emptied after rain, when the collected liquids reach 80% of the capacity of the sump, as measured using a dipstick or equivalent gauge. The sumps shall be constructed and maintained so as to collect and contain all liquids which run off the pavement;</li> <li>ii) Inspections and emptying of sealed sumps shall be recorded in the site diary.</li> <li>iii) Uncontaminated drainage from clean yard areas shall be kept separate and discharged to either surface water or sewer or watercourse or soakaway.</li> </ul>
d) Covered buildings or roofed areas	<p>Where wastes are stored in a building:</p> <ul style="list-style-type: none"> <li>i) the building shall be designed, constructed and maintained to prevent ingress of rain and surface water.</li> <li>ii) roof water shall be kept separate from contaminated water and other liquids and shall be discharged to either surface water or a sewer or a water course or a soakaway.</li> </ul>
e) Fixed bays and other fixed containers	<p>All fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard, which is fit for purpose.</p>
f) Storage areas for skips, drums and other mobile tanks and containers	<p>All skips, drums and other mobile tanks and containers having individual capacities of greater than 10 litres which are used for the storage of wastes shall be constructed and maintained so that they do not leak any liquids contained in them.</p>
g) Inspection and maintenance of engineered containment	<p>All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and other containers, and storage areas for skips, drums and other mobile tanks and containers:</p> <ul style="list-style-type: none"> <li>i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; and</li> </ul>

Table 2.1 Site containment and drainage standards	
Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
	ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it no longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.

*Construction quality assurance of new site containment and drainage systems*

2.1.3 No wastes shall be deposited, stored, treated or otherwise handled in any area for which an engineered site containment and drainage system is to be newly constructed to meet the requirements of this condition unless:

- a details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 2.1;
- c the Validation Report (including appropriate plans and drawings) on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency, and the Agency has confirmed in writing that it has no objection to the placement of wastes on that containment area.

*Construction quality assurance of existing site containment and drainage systems*

2.1.4 No wastes shall be deposited, stored, treated or otherwise handled in any area for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

- a details of the identities, relevant experience and relevant qualifications of the suitably qualified engineer who will be providing inspection and validation of the existing engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b the engineered site containment and drainage system for that area has been inspected by the designated engineer and has been maintained or improved, in accordance with their recorded advice, to be fit for purpose in that:
  - i areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking;
  - ii areas of impermeable pavement are free from cracks which could increase permeability;
  - iii areas of impermeable pavement are resistant to mechanical, physical and chemical stresses to which they may be subjected;
  - iv areas of impermeable pavement fall towards the drainage system to prevent ponding;

v no liquid will run off areas of impermeable pavement other than via the drainage system;

vi the drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement; and

vii liquid from the drainage system is disposed of to an approved discharge.

2.1.5 The existing engineered site containment and drainage system shall be maintained in accordance with the recommendations of the designated Engineer and the requirements of Table 2.1.

## 2.2 **Construction of a fully enclosed building**

2.2.1 No waste shall be stored, treated or handled (including the loading and unloading of wastes) at the site until a fully enclosed building(s) has been constructed in accordance with requirements of this licence and the design details have been submitted to and agreed in writing by the Agency.

### 3. Site infrastructure

#### 3.1 Provision of site identification board

3.1.1 No wastes shall be received at the site until an identification board has been provided at or near the site entrance.

3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 3 working days.

3.1.3 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:

- a** Site name and address;
- b** Licence Holder name and address (company name, not individual name unless justified as necessary);
- c** Operator name and address (company name, not individual name unless justified as necessary);
- d** Licence number;
- e** Emergency contact name and telephone number (for security reasons, personal names and home phone numbers should not be used except where no alternative is practicable);
- f** Statement that the site is licensed by the Environment Agency;
- g** Agency national numbers: General Enquiries 08708 506506 and Emergency Contact 0800 807060 (or any other number subsequently notified in writing by the Agency);
- h** Days and hours site is open to receive waste.

#### 3.2 Site security

3.2.1 Site security systems shall be provided at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans, and livestock, which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2:



**Table 3.2 Site security system standards**

<b>Site security system</b>	<b>Specified standards</b>
Timetable of provision	Site security shall be provided prior to commencement of the specified operations.
Design standards	Unless otherwise agreed in writing by the Agency, this shall consist of a chainlink security fence at least 1.8 metres high around the perimeter of the site, which shall meet the standards specified in British Standard BS1722 or an agreed alternative, and shall have a lockable gate to at least the same height and standard at the site access.
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected at the commencement of each working day. Any defects or damage shall be made secure by temporary repair by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All inspections, defects, damage and repairs shall be recorded in the site diary.

## 4. Site operations

### 4.1 Control of mud and debris and loose waste

#### *Prevention of mud and debris on road*

4.1.1 Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access.

4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary and shall be checked to ensure that they are clear of loose waste and that any waste is secure.

#### *Remediation of mud and debris on road*

4.1.3 In the event that mud, debris or waste arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately:

- a the affected public areas outside the site shall be cleaned; and
- b traffic shall be isolated from sources of mud and debris within the site to prevent further tracking of mud and debris, and measures shall be taken to clear any such sources as soon as practicable.

### 4.2 Leaks and spillages

#### *Potentially polluting leaks and spillages from vehicles, plant and equipment*

4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes (or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations).

#### *Potentially polluting leaks and spillages from skips, drums and other mobile containers*

4.2.2 Each skip, drum or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, (or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations) shall be:

- a loaded and unloaded in accordance with the handling procedures specified in Table 4.2;

- b** filled and emptied in accordance with the filling and emptying procedures specified in Table 4.2;
- c** clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;
- d** inspected and maintained according to the maintenance schedules and procedures specified in Table 4.2, which shall be fully documented and recorded;
- e** in the event of damage or deterioration to a container that is, or is likely to cause, a leak, that container shall be repaired or replaced immediately.

*Control and remediation of leaks and spillages*

- 4.2.3** In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 4.2 below.

**Table 4.2 Standards for prevention and control of leaks and spillages**

<b>Action</b>	<b>Specified standards</b>
a) Loading and unloading skips, drums and other mobile containers	i) Loading and unloading of containers shall be supervised at all times by a member of staff. ii) Lids/ caps/ bungs or other closures shall be in place during loading/ unloading. iii) Loading/ unloading shall be carried out in an area provided with engineered containment of the type required for that waste under condition 4.6, and of the standard of containment specified under condition 2.1.
b) Filling and emptying drums and other mobile containers	i) Filling and emptying of containers shall be supervised at all times by a member of staff. ii) Lids/ caps/ bungs or other closures shall be in place at the end of filling iii) Containers shall not be filled beyond their operational capacity. iv) Filling and emptying shall be carried out in a bunded area maintained in accordance with condition 2.1.2. v) Measurement of level/ void space shall be by physical dipping prior to loading.
c) Inspection, maintenance and repair of drums and other mobile containers	i) Containers shall be inspected daily for leaks. ii) Containers found to be leaking either shall be immediately transferred to a larger over-container or shall have their contents immediately transferred to an alternative container.
d) Control and remediation of leaks and spillages	i) Minor spillages shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids and placed in alternative containers. ii) Major spillages, which are causing or are likely to cause polluting emissions to the environment: <ul style="list-style-type: none"> <li>• immediate action shall taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground;</li> <li>• the spillage shall be cleared immediately and placed in alternative containers;</li> <li>• the Agency shall be informed immediately.</li> </ul>

### 4.3 Fires on the site

#### *Prohibition of fires on site*

#### 4.3.1 No wastes shall be burned on the site.

#### *Actions to be taken in the event of a fire*

#### 4.3.2 In the event of a fire on the site, notwithstanding the implementation of actions to suppress and extinguish the fire, the following actions shall be implemented immediately and recorded in the site diary:

- a** the Agency shall be informed immediately of the fire; and
- b** so far as practicable, contaminated site drainage shall be prevented from entering any surface water drain or water course or unsurfaced ground.

#### 4.4 Waste acceptance and control procedures

##### *Waste acceptance procedures*

- 4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with the standards specified in Table 4.4 below.

##### *Waste control procedures*

- 4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with the standards specified in Table 4.4 below.

##### *Waste despatch procedures*

- 4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with the standards specified in Table 4.4 below.

Table 4.4 Standards for waste acceptance and control procedures	
Stage of Waste Handling	Specified standards
a) Waste inspection	All wastes received at the site: i) shall be inspected on receipt to confirm their waste code, description and composition against the relevant waste transfer note and other accompanying documentation. ii) shall be kept separate from and shall not be mixed with other wastes until they have been confirmed and recorded for acceptance at the site.
b) Waste control procedures: quarantine storage and rejection of wastes	i) Any items of non-permitted waste which are detected after acceptance at the site, shall be placed immediately in a designated quarantine container, and, where these are or appear to be special wastes, the Agency shall be informed immediately; ii) In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible; iii) Quarantined wastes shall be removed from site within 7 days; iv) The maximum quantity of wastes kept in the quarantine storage area shall be 4.6m <sup>3</sup> at any one time. v) A record shall be kept in the site diary of all rejected wastes and all wastes kept in quarantine storage.
c) Identification of wastes	Bays and containers used to store waste within the building shall be clearly defined and labelled to identify the waste that is stored within them.
d) Waste despatch procedures	All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.
e) Incompatible wastes	Incompatible wastes that are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas.

## **4.5 Waste quantity measurement systems**

### *Means of measurement*

- 4.5.1 All waste accepted at and despatched from the site shall be measured in accordance with either of the following requirements:
- a** The weight of all wastes accepted at and despatched from the site shall be determined by means of a public weighbridge, or a weighbridge or scales located within the site. The weighbridge or scales used shall record quantities of wastes in tonnes to an accuracy of 0.01 tonnes; or
  - b** Waste quantities shall be recorded in cubic metres and measured on the basis of the capacity of the vehicles or containers used for transport. This shall be converted into tonnes on the basis of conversion factors, which have been agreed in writing with the Agency.

## **4.6 Storage of wastes with specified hazardous properties or forms**

- 4.6.1 Notwithstanding the specification of permitted waste types under condition 1.2, wastes displaying any of the hazardous properties or forms specified in Table 4.6 shall only be handled and/or stored on the site in accordance with the standards specified in Table 4.6 below.

**Table 4.6 Standards for handling and/or storage of wastes with specified characteristics**

<b>Storage requirement</b>	<b>Specified standards</b>
a) Solid wastes which when handled or stored are likely to generate significant quantities of dusts, fibres or particulates	These wastes are only permitted when handled and stored in a building (as described in Table 1.1) providing containment of aerial emissions of dusts and particulates. The building shall be provided with a permanent water supply and water spraying or misting equipment, and with an impermeable pavement and a sealed drainage system. The water spraying or misting equipment shall be used at all times when dusts, fibres or particulates are likely to be, or are being generated.
b) Odorous wastes, including wastes which are likely to be odour producing during storage	These wastes only permitted when stored in a building (as described in Table 1.1) providing containment of aerial emissions. The building shall be provided with an impermeable pavement and a sealed drainage system. These wastes shall be subject to monitoring in accordance with condition 5.2 and shall in any case not be stored for longer than 48 hours, unless otherwise agreed in writing with the Agency.
c) Solid wastes which are likely to produce polluting or contaminating run-off.	Degradable Household, Commercial, Industrial and Inert wastes only permitted if stored in a building (as described in Table 1.1) with an impermeable pavement and sealed drainage.
d) Combustible wastes	These wastes only permitted if stored in bays with in a building provided with an impermeable pavement and sealed drainage, and with access to fire fighting equipment.
e) Wastes which are likely to attract pests	These wastes shall be subject to monitoring in accordance with condition 5.3, and shall in any case not be stored for longer than 48 hours, unless otherwise agreed in writing with the Agency.
f) Wastes which are likely to attract scavengers	These waste only permitted if stored with in a building (as described in Table 1.1) providing security against scavengers and These wastes shall be subject to monitoring in accordance with condition 5.4.
g) Wastes which include light wastes or other wastes liable to give rise to litter	These wastes only permitted if stored in a building (as described in Table 1.1) providing containment of aerial emissions of litter.

## **4.7 Removal of residual wastes from site**

- 4.7.1** In the event that no wastes are received on the site for 3 months and the Agency has reasonable grounds to believe that the importation of wastes will not be resumed, then, notwithstanding any operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing. This shall include, where required by the Agency, cleaning of plant, equipment and engineered containment used in the specified waste management operations, and emptying of any sealed sumps or interceptors.

## 5. Amenity management and reporting

### 5.1 Control, monitoring and reporting of dusts, fibres and particulates

- 5.1.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of dusts, fibres and particulates from the site in accordance with the standards specified in Table 5.1A below:

Table 5.1A Standards for monitoring and control of aerial emissions of dusts, fibres and particulates	
a) Monitoring of aerial emissions	Site staff supervising individual waste handling operations shall, during the carrying out of those operations, undertake visual monitoring of aerial emissions.
b) Remedial action	<ul style="list-style-type: none"><li>i) On detection or notification of visible aerial emissions that are likely to be transported beyond the site boundary, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste.</li><li>ii) The incident and the remedial action shall be recorded in the site diary.</li></ul>

- 5.1.2 All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

- 5.1.3 For the duration of the licence the holder shall undertake particulate monitoring in accordance with Table 5.1B below:

Table 5.1B Particulate matter emissions limits into air			
Application	Determinands	Limit value	Frequency of monitoring
Annoyance	Deposited dust	200 mg/m <sup>2</sup> /day	
Environmental protection and air quality management	Suspended particulates	24 hour average PM10 concentration not to exceed 50 µg/m <sup>3</sup> more than 35 times per year; annual average PM10 concentration not to exceed 40 µg/m <sup>3</sup>	Continuous

### 5.2 Monitoring and control of odorous emissions

- 5.2.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of odours from the site, in accordance with the standards specified in Table 5.2.



- 5.2.2 All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary.

Table 5.2 Standards for monitoring and control of emissions of odours	
a) Monitoring of odorous emissions	<p>Olfactory monitoring of aerial emissions from the site shall be carried out:</p> <ul style="list-style-type: none"> <li>• by the site manager or supervisor, at least twice a day, at the site boundary situated downwind of the waste operations, and results shall be recorded in the site diary; and</li> <li>• by site staff supervising individual waste handling operations, during the carrying out of those operations.</li> </ul>
b) Odorous emissions action plan	<p>i) On detection or notification of aerial emissions of odour that are or are likely to be transported beyond the site boundary at such levels that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste.</p> <p>ii) The incident and the remedial action shall be recorded in the site diary.</p>

### 5.3 Monitoring and control of pest infestations

- 5.3.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the presence of pests on the site, in accordance with the standards specified in Table 5.3. The objective of these measures shall be to prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Table 5.3 Standards for monitoring and control of pest infestations	
Specified standards	
a) Monitoring of pest infestations	An inspection of stored wastes for pest infestations shall be carried out at least at weekly intervals by the site supervisor, and shall be recorded in the site diary.
b) Pest infestations action plan	<p>i) On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation.</p> <p>ii) The incident and the remedial action shall be recorded in the site diary.</p>

## **5.4 Control of scavenging birds and other scavengers**

- 5.4.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the presence of scavenging birds and other scavengers on the site, in accordance with the standards specified in Table 5.4. The objective of these measures shall be to prevent scavenging birds and other scavengers from gathering on operational areas or scavenging wastes in such numbers that are likely to cause harm to human health or serious detriment to the amenity of the locality.

Table 5.4 Standards for monitoring and control of scavenging birds and other scavengers	
a) Monitoring of scavengers	Stored wastes which are likely to attract scavengers shall be routinely monitored for the presence of scavenging animals or flocks of scavenging birds, throughout the working day by the site supervisor.
b) Scavengers action plan	<p>i) On detection or notification of scavenging animals or flocks of scavenging birds, immediate action shall be taken to:</p> <ul style="list-style-type: none"><li>• remove or deter them from the site, and</li><li>• isolate and secure the wastes attracting the scavengers against further scavenging.</li></ul> <p>ii) The incident and the remedial action shall be recorded in the site diary.</p>

## **5.5 Control of litter**

- 5.5.1 Measures shall be implemented and maintained throughout the operational life of the site to prevent the escape of litter from the confines of the site.
- 5.5.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

## 6. Site records

### 6.1 Security and availability of records

#### *Security of records*

- 6.1.1 All records which are required to be made under the conditions of this licence shall be maintained and kept secure from loss, damage or deterioration, and shall be kept in accordance with the requirements specified in Table 6.1 below.

#### *Availability of records*

- 6.1.2 All records which are required to be made under the other conditions of this licence shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

**Table 6.1 Standards for keeping of site records**

<b>Site records</b>	<b>Specified standards</b>
Wastes accepted at the site; Wastes rejected. Wastes despatched from the site; Site diaries.	<ol style="list-style-type: none"><li>1. All records shall be stored either:<ol style="list-style-type: none"><li>a) on paper in a secure cabinet or cupboard; or</li><li>b) on computer disc with a back up copy.</li></ol></li><li>2. Records shall be kept for a minimum of two years.</li></ol>

### 6.2 Records of waste movements

#### *Recording of wastes accepted and removed*

- 6.2.1 A record shall be kept of each load of waste accepted and each load of waste removed from the site. This record shall include the following details:
- a Loads in:- Nature (solid, sludge or liquid), waste type as specified under condition 1.2, quantity (tonnes), date received, date accepted.
  - b Loads out:- Nature (solid, liquid or sludge), waste type as specified under condition 1.2, quantity of waste removed (tonnes), date removed.

#### *Summary records of wastes accepted and removed*

- 6.2.2 A summary record of the waste types and quantities accepted and removed from the site shall be made for each quarter of the financial year and shall be submitted to the Agency within 1 month following the end of that quarter. The summary record shall be in the format detailed in Appendix B or otherwise subsequently agreed with the Agency in writing.

### **6.3 Site diary**

**6.3.1** A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:

- a** construction work
- b** start and finish of daily waste management activities on site
- c** maintenance
- d** breakdowns
- e** emergencies
- f** problems with waste received and action taken
- g** site inspections and consequent actions carried out by the operator
- h** technically competent management attendance on site: the date and the time onto site and the time left site
- i** despatch of records to the Agency
- j** severe weather conditions
- k** complaints about site operations and actions taken
- l** environmental problems and remedial actions

**6.3.2** Each record shall be completed within 24 hours of the relevant event.

## 7. Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

***"accepted"***

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

***"authorised officer of the Agency"***

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

***"consequences"***

for **risk assessments** carried out within these conditions, means the adverse effects of harm as a result of realising a **hazard** which causes the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term.

***"container"***

means a container which does not permit either the ingress or egress of liquids, or the escape of dusts or wastes contained within it;

***"engineered"***

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

***"engineering"***

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

***"environmental targets or receptors"***

for **risk assessments** carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions.

***"groundwater"***

means any water contained in underground strata;

***"hazard"***

means a property that in particular circumstances could lead to harm;

***"immediately"***

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

***"inert waste"***

means wastes which will not undergo any significant physical, chemical or biological transformations. Inert waste will not dissolve, burn or otherwise physically or chemically react, biodegrade or adversely affect other matter with which it comes into contact in a way likely to give rise to environmental pollution or harm to human health. The total leachability and pollutant content of the waste and the ecotoxicity of the leachate must be insignificant and in particular not endanger the quality of surface water and/or groundwater.

***"maintenance"***

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

***"probability"***

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

***"received"***

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures, including storage of those wastes during those procedures prior to acceptance of the waste;

***"release pathways"***

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater, Surface water; Atmosphere;**

***"relevant offences"***

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

***"risk"***

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**;

***"risk assessment"***

means the systematic identification, analysis, estimation and evaluation within a defined **scope** of the defined **risks** of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the **hazards** associated with an activity, operation, process or design;
- assessment of the **probability** of those **hazards** occurring;
- determination of the potential **consequences** of those hazards for defined **environmental targets or receptors**, taking into account defined **release pathways** and defined protective measures;
- evaluation of the potential **magnitude** of those consequences and the **probability** of their occurrence;

***"scope of risk assessment"***

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

***"special waste"***

has the meaning as defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them;

***"specified waste management operations"***

means the waste management operations authorised by condition 1.1 of this licence;

***"surface water"***

means any lake, pond, river or watercourse whether natural or artificial;

***"technically competent management" and "technical competence"***

shall be as prescribed under section 74 of the Environmental protection Act 1990;

***"the 1994 Regulations"***

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

***"the Agency"***

means the Environment Agency;

***"the Licence Holder"***

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990;

***"the operator"***

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

***"the site"***

means the land, structures, plant and equipment to which this licence relates;

***"time periods, e.g. annually, quarterly, monthly, per year, etc. "***

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

***"waste"***

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

***"waste code"***

Means the code specified in The List of wastes (England) Regulations 2005 (SI 2005 No. 895) as amended, or The List of wastes (Wales) Regulations 2005 (SI 2005 No. 1820)(W.148) as amended. Codes marked with an asterix (\*) are hazardous waste, as defined in those regulations. Licence conditions apply to those wastes listed with a six-digit code.



# Appendices to conditions

# Appendix A

## List of Permitted Wastes

### (Condition 1.2.1)

Waste Code	Description
<b>02</b>	<b>WASTES FROM AGRICULTURE, HORTICULTURE, AQUACULTURE, FORESTRY, HUNTING AND FISHING, FOOD PREPARATION AND PROCESSING</b>
<b>02 01</b>	<b>wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing</b>
02 01 03	plant-tissue waste
02 01 04	waste plastics (except packaging)
02 01 10	waste metal
<b>02 03</b>	<b>wastes from fruit, vegetables, cereals, edible oils, cocoa, coffee, tea and tobacco preparation and processing; conserve production; yeast and yeast extract production, molasses preparation and fermentation</b>
02 03 04	materials unsuitable for consumption or processing
<b>02 06</b>	<b>wastes from the baking and confectionery industry</b>
02 06 01	materials unsuitable for consumption or processing
<b>03</b>	<b>WASTES FROM WOOD PROCESSING AND THE PRODUCTION OF PANELS AND FURNITURE, PULP, PAPER AND CARDBOARD</b>
<b>03 01</b>	<b>wastes from wood processing and the production of panels and furniture</b>
03 01 05	sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04
<b>03 03</b>	<b>wastes from pulp, paper and cardboard production and processing</b>
03 03 08	wastes from sorting of paper and cardboard destined for recycling
<b>15</b>	<b>WASTE PACKAGING; ABSORBENTS, WIPING CLOTHS, FILTER MATERIALS AND PROTECTIVE CLOTHING NOT OTHERWISE SPECIFIED</b>
<b>15 01</b>	<b>packaging (including separately collected municipal packaging waste)</b>
15 01 01	paper and cardboard packaging
15 01 02	plastic packaging
15 01 03	wooden packaging
15 01 04	metallic packaging
15 01 05	composite packaging

15 01 06	mixed packaging
15 01 07	glass packaging
15 01 09	textile packaging
<b>15 02</b>	<b>absorbents, filter materials, wiping cloths and protective clothing</b>
15 02 03	absorbents, filter materials, wiping cloths and protective clothing other than those mentioned in 15 02 02
<b>17</b>	<b>CONSTRUCTION AND DEMOLITION WASTES (INCLUDING EXCAVATED SOIL FROM CONTAMINATED SITES)</b>
<b>17 01</b>	<b>concrete, bricks, tiles and ceramics</b>
17 01 01	concrete
17 01 02	bricks
17 01 03	tiles and ceramics
17 01 07	mixtures of concrete, bricks, tiles and ceramics other than those mentioned in 17 01 06
<b>17 02</b>	<b>wood glass and plastic</b>
17 02 01	wood
17 02 02	glass
17 02 03	plastic
<b>17 03</b>	<b>bituminous mixtures, coal tar and tarred products</b>
17 03 02	bituminous mixtures other than those mentioned in 17 03 01
<b>17 04</b>	<b>metals(including their alloys)</b>
17 04 01	copper, bronze, brass
17 04 02	aluminium
17 04 03	lead
17 04 04	zinc
17 04 05	iron and steel
17 04 06	tin
17 04 07	mixed metals
17 04 11	cables other than those mentioned in 17 04 10
<b>17 05</b>	<b>soil (including excavated soil from contaminated sites), stones and dredging spoil</b>
17 05 04	soil and stones other than those mentioned in 17 05 03
17 05 06	dredging spoil other than those mentioned in 17 05 05
<b>17 09</b>	<b>other construction and demolition wastes</b>
17 09 04	mixed construction and demolition wastes other than those mentioned in 17 09 01, 17 09 02 and 17 09 03

<b>19</b>	<b>WASTES FROM WASTE MANAGEMENT FACILITIES, OFF-SITE WASTE WATER TREATMENT PLANTS AND THE PREPARATION OF WATER INTENDED FOR HUMAN CONSUMPTION AND WATER FOR INDUSTRIAL USE</b>
<b>19 05</b>	<b>wastes from aerobic treatment of solid wastes</b>
19 05 01	non-composted fraction of municipal and similar wastes
19 05 02	non-composted fraction of animal and vegetable wastes
19 05 03	off specification compost
<b>19 12</b>	<b>waste from the mechanical treatment of waste (for example sorting, crushing, compacting, pelletising) not otherwise specified</b>
19 12 01	paper and cardboard
19 12 02	ferrous metal
19 12 03	non-ferrous metal
19 12 04	plastic and rubber
19 12 05	glass
19 12 07	wood other than that mentioned in 19 12 06
19 12 08	textiles
19 12 09	minerals (for example sand, stones)
19 12 10	combustible waste (refuse derived fuel)
19 12 12	other wastes (including mixtures of materials) from mechanical treatment of wastes other than those mentioned in 19 12 11
<b>19 13</b>	<b>wastes from soil and groundwater remediation</b>
19 13 02	solid wastes from soil remediation other than those mentioned in 19 13 01
<b>20</b>	<b>MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) INCLUDING SEPARATELY COLLECTED FRACTIONS</b>
<b>20 01</b>	<b>separately collected fractions (except 15 01)</b>
20 01 01	paper and cardboard
20 01 02	glass
20 01 08	biodegradable kitchen and canteen waste
20 01 10	clothes
20 01 11	textiles
20 01 36	discarded electrical and electronic equipment other than those mentioned in 20 01 21, 20 01 23 and 20 01 35
20 01 38	wood other than that mentioned in 20 01 37
20 01 39	plastics

20 01 40	metals
<b>20 02</b>	<b>garden and park waste( including cemetery waste)</b>
20 02 01	biodegradable waste
20 02 02	soil and stones
20 02 03	other non-biodegradable wastes
<b>20 03</b>	<b>other municipal waste</b>
20 03 01	mixed municipal waste
20 03 02	waste from markets
20 03 03	street-cleaning residues
20 03 07	bulky waste

**Appendix B**  
**Format for summary records of wastes**  
**accepted and removed**  
**(Condition 6.2.2)**

**Appendix B: Form WMS1 : waste return****For Environment  
Agency use only**

Date received

Date processed

Local site licence number

WML No

Original reference

100180

**ENVIRONMENT  
AGENCY****Waste Return**

Environmental Protection Act 1990

Monitoring & Data Team  
Environment Agency  
Apollo Court, Bishop Square,  
St Albans Road West,  
Hatfield, Herts  
AL10 9EX

**1 The period the return covers****1.1 The return period is tick one only**☐ Month☒ QuarterFrom  to ☐ Year**2 Operator and site details****2.1 Site Operator****Ace Waste Haulage Ltd**

Site name

**Neasden Goods Yard . Neasden**WML Number **100180**

Site address

**Neasden Goods Yard  
Neasden  
London  
NW10 2UG**

Phone

E-mail

**2.2 Type of facility see your waste management licence****HIC Transfer Station with treatment****2.3 Was a weighbridge used?**No ☐Yes ☒

Please tell us the proportion weighed  
 Percentage

**2.4 Are you operating a landfill site?**No ☒ go to section '3' Waste received on site' on page 2Yes ☐ go to section 'Landfill sites only', question 2.5**Landfill Sites only (as at 31 March in the current year)****2.5 Give the remaining void space covered by the licence****N/A** cubic metres

- Use this form to tell us the type and quantity of controlled waste you have processed at each licensed facility within your site
- Please read through the whole form and guidance notes before you start filling anything in.
- Please send the completed form back to us at the address on the left by the return date specified on page 2 of the notes.

**2 Landfill sites only continued****2.6 Was the site fully surveyed before 31 March in the current year**No ☐ Now go to question 2.7Yes ☐ Please tell us how the void space was calculated**N/A**

Now go to question 2.8

**2.7 How have you estimated the remaining void space?**

For example visually or other method

**N/A****2.8 Remaining life of site****N/A** Years

Now go to sections 3 and 4 on page 2

**5 Declaration**

Please make sure you have filled in all the sections that apply to you before signing this declaration.

I certify that the information in this return is correct to the best of my knowledge and belief.

I enclose ☐ continuation sheets

Signature

Name

Position

Phone

Date

**6 Disclosure and data protection**

The information you provide will be used by the Environment Agency to enable it to fulfil its regulatory and waste management planning responsibilities.

For full information on how the data in this form will be used please see the waste return guidance notes that come with the form.

### 3 Waste material received on site

Please read the guidance notes 'How to fill in the form', and use the continuation sheet **WMS3** provided, or a copy of it, if you need to.

In the last column D = final disposal U = used on site S = special waste (a consignment note is needed for special waste).  
F = from another facility, for example a transfer station M = municipal biodegradable waste O = other biodegradable waste

Description of waste	Waste classification code	Origin*	State solid, powder, sludge, liquid ,gas	Weight in tonnes	Additional information					
					D	U	S	F	M	O
Total weight of material received on site:					tonnes					

### 4 Waste material removed from site

Please read the guidance notes 'How to fill in the form', and use the continuation sheet **WMS3** provided, or a copy of it, if you need to. In the last column, facility types could include 'incinerator, transfer station, landfill, treatment, reprocessing, recycling'.

Description of waste	Waste classification code	Destination*	State solid, powder, sludge, liquid ,gas	Weight in tonnes	Special Waste	Destination facility type
Total weight of material removed from site:					Tonnes	

\*You may not need to give us this information. The requirements are set out in your waste management licence.

Now go to section '5 Declaration' on page 1



## **EXPLANATORY NOTES - RIGHTS OF APPEAL**

Section 43(1) of the Environmental Protection Act 1990 provides that —

Where, except in pursuance of a direction given by the Secretary of State,

- a) an application for a licence or a modification of the conditions of a licence is rejected, or
- b) a licence is granted subject to conditions,

the applicant may appeal from the decision to the Secretary of State.

Therefore if you feel aggrieved by the decision or any of the conditions to the licence as granted you may obtain the appropriate form on which to give written notice of an appeal from:-

Environmental Appeals Administration

The Planning Inspectorate

Room 4/19

Eagle Wing

Temple Quay House

2 The Square

Temple Quay

Bristol

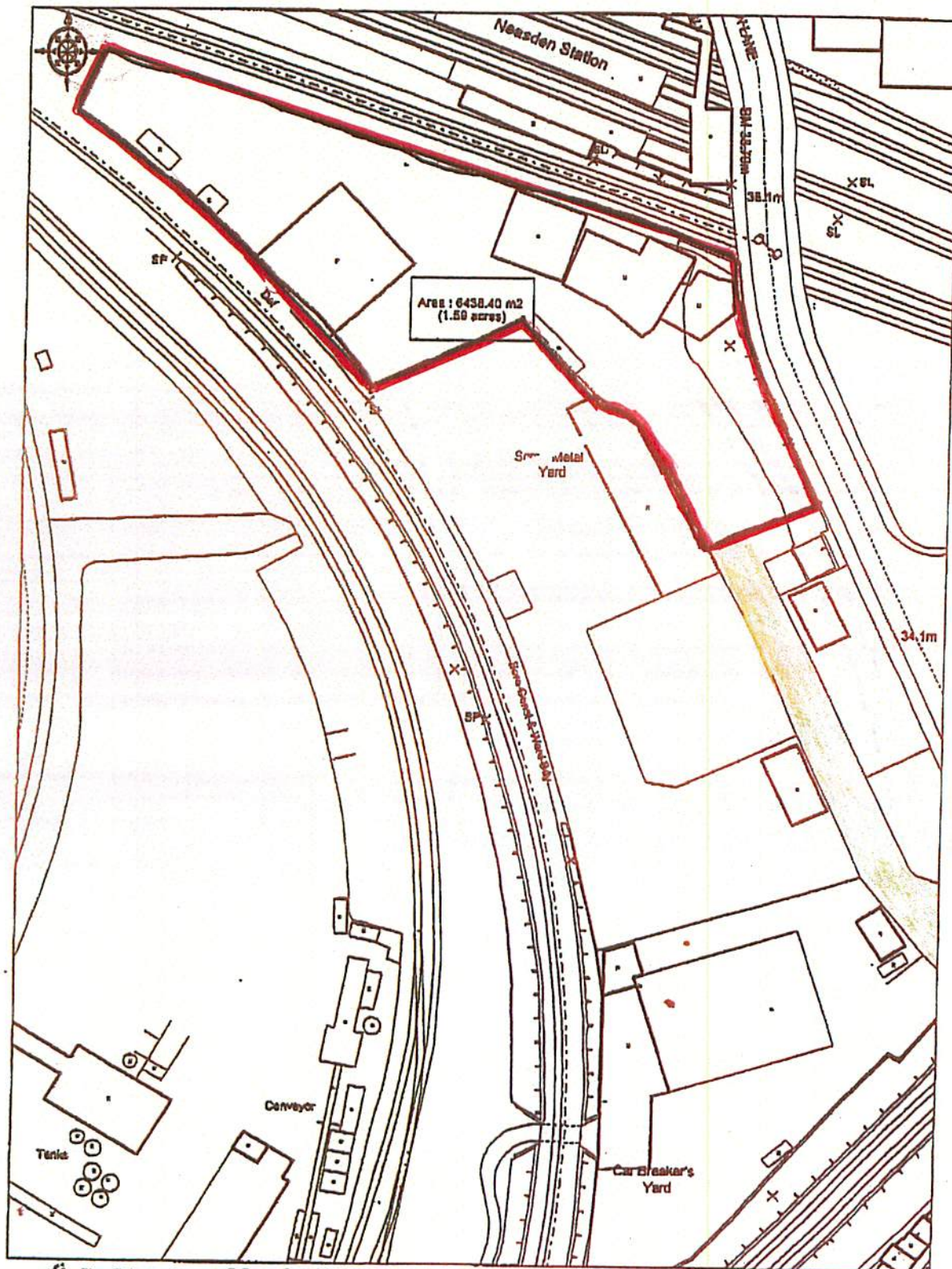
BS1 6PN

Tel: 0117 372 8235/8812

Fax: 0117 372 6093

This notice of appeal should be accompanied by the following information: a copy of the licence; a copy of any correspondence relevant to the appeal; a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations. You are also required to serve a copy of your notice of appeal, together with copies of any of the above documents that have accompanied your notice of appeal, on the Environment Agency, Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts. AL10 9EX. You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.

**Unit 1. Neasden Goods Yard**  
**Neasden Lane, NW10**



Ordnance  
Survey

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**ACE WASTE HAULAGE LTD**  
**SITE LICENCE BOUNDARY IN RED**  
**DRAWING NUMBER 1**

# Notice of variation and consolidation with introductory note

The Environmental Permitting (England & Wales) Regulations 2010

---

Generay Limited

Generay Limited  
Fifth Way  
Wembley  
Middlesex  
HA9 0JD

Variation application number  
EPR/BP3292LH/V004

Consolidated permit number  
EPR/BP3292LH

# **Generay Limited**

## **Consolidated permit number EPR/BP3292LH**

### **Introductory note**

**This introductory note does not form a part of the notice.**

The following notice gives notice of the variation of environmental permits A and B referred to in the status logs below and the replacement of those permits with a consolidated environmental permit.

This variation and consolidation application is to remove all current conditions for Permit A and Permit B and consolidate all activities into Permit A (EPR/BP3292LH/V004). This includes increasing the range of hazardous wastes for storage and increasing the range of non-hazardous wastes for treatment.

The schedules specify the changes made to the permit.

The status log of a permit sets out the permitting history, including any changes to the permit reference number.

#### **Status log of permit A: EPR/BP3292LH**

<b>Description</b>	<b>Date</b>	<b>Comments</b>
Licence issued GTL/GEN035 (WML 80035)	02/05/95	Licence issued to Generay Limited
Licence modified GTL/GEN035 (WML 80035)	07/02/02	
Licence modified (WML 80035)	31/07/06	
Application EPR/BP3292LH/V004 (variation and consolidation)	Duly made 24/01/12	Application to vary and update the permit to modern conditions.
Variation determined	19/04/12	Varied and consolidated permit issued in modern condition format

**Status log of permit B: EPR/BP3291SE**

<b>Description</b>	<b>Date</b>	<b>Comments</b>
Licence issued No. 428 (WML 80034)	16/02/93	Licence issued to Generay Limited
Licence modified GTL/GEN025 (WML 80034)	07/02/02	
Permit Variation EPR/BP3291SE/V003 (WML 80035)	06/02/09	
Application EPR/BP3292LH/V004 (variation and consolidation)	Duly made 24/01/12	Application to vary and update the permit to modern conditions.
Variation determined EPR/BP3292LH	19/04/12	Varied and consolidated permit issued in modern condition format.

End of introductory note

## Notice of variation and consolidation

The Environmental Permitting (England and Wales) Regulations 2010

The Environment Agency in exercise of its powers under regulations 18 and 20 of the Environmental Permitting (England and Wales) Regulations 2010 varies and consolidates environmental permits

permit numbers

**EPR/BP3292LH**

**EPR/BP3291SE**

issued to

**Generay Limited** (“the operator”)

whose registered office is

**McBride House, Second Floor  
32 Penn Road  
Beaconsfield  
Buckinghamshire  
HP9 2FY**

company registration number

**01201549**

to operate a regulated facility at

**Fifth Way  
Wembley  
Middlesex  
HA9 0JD**

to the extent set out in the schedules.

The notice shall take effect from 20/04/2012

**The number of the consolidated permit is EPR/BP3292LH**

Name

Date

**Philip Lamb**

**19/04/2012**

Authorised on behalf of the Environment Agency

### **Schedule 1 – changes in the permit**

**Note:** The conditions numbers used in this schedule refer to those in the consolidated permit.

All conditions have been varied by the consolidated permit as a result of the application made by the operator.

### **Schedule 2 – consolidated permit**

Consolidated permit issued as a separate document.

# Permit

The Environmental Permitting (England and Wales) Regulations 2010

**Permit number**  
**EPR/BP3292LH**

This is the consolidated permit referred to in the variation and consolidation notice for application EPR/BP3292LH/V004 authorising,

**Generay Limited** (“the operator”),

whose registered office is

**McBride House, Second Floor**  
**32 Penn Road**  
**Beaconsfield**  
**Buckinghamshire**  
**HP9 2FY**

company registration number

**01201549**

to operate waste operations at

**Generay Limited**  
**Fifth Way**  
**Wembley**  
**Middlesex**  
**HA9 0JD**

to the extent authorised by and subject to the conditions of this permit.

Name	Date
<b>Philip Lamb</b>	<b>19/04/2012</b>

Authorised on behalf of the Environment Agency



# Conditions

## 1 Management

### 1.1 General management

- 1.1.1 The operator shall manage and operate the activities:
- (a) in accordance with a written management system that identifies and minimises risks of pollution, including those arising from operations, maintenance, accidents, incidents, non-conformances, closure and those drawn to the attention of the operator as a result of complaints; and
  - (b) using sufficient competent persons and resources.
- 1.1.2 Records demonstrating compliance with condition 1.1.1 shall be maintained.
- 1.1.3 Any person having duties that are or may be affected by the matters set out in this permit shall have convenient access to a copy of it kept at or near the place where those duties are carried out.
- 1.1.4 The operator shall comply with the requirements of an approved competence scheme.

### 1.2 Avoidance, recovery and disposal of wastes produced by the activities

- 1.2.1 The operator shall take appropriate measures to ensure that:
- (a) the waste hierarchy referred to in Article 4 of the Waste Framework Directive is applied to the generation of waste by the activities; and
  - (b) any waste generated by the activities is treated in accordance with the waste hierarchy referred to in Article 4 of the Waste Framework Directive; and
  - (c) where disposal is necessary, this is undertaken in a manner which minimises its impact on the environment.
- 1.2.2 The operator shall review and record at least every four years whether changes to those measures should be made and take any further appropriate measures identified by a review.

## **2 Operations**

### **2.1 Permitted activities**

- 2.1.1 The operator is only authorised to carry out the activities specified in schedule 1 table S1.1 (the “activities”).

### **2.2 The site**

- 2.2.1 The activities shall not extend beyond the site, being the land shown edged in green on the site plan at schedule 7 to this permit.

### **2.3 Operating techniques**

- 2.3.1 (a) The activities shall, subject to the conditions of this permit, be operated using the techniques and in the manner described in the documentation specified in schedule 1, table S1.2, unless otherwise agreed in writing by the Environment Agency.
- (b) If notified by the Environment Agency that the activities are giving rise to pollution, the operator shall submit to the Environment Agency for approval within the period specified, a revision of any plan specified in schedule 1, table S1.2 or otherwise required under this permit, and shall implement the approved revised plan in place of the original from the date of approval, unless otherwise agreed in writing by the Environment Agency.
- 2.3.2 Waste shall only be accepted if:
- (a) it is of a type and quantity listed in schedule 2 table S2.1; and
- (b) it conforms to the description in the documentation supplied by the producer and holder.

## **3 Emissions and monitoring**

### **3.1 Emissions of substances not controlled by emission limits**

- 3.1.1 Emissions of substances not controlled by emission limits (excluding odour) shall not cause pollution. The operator shall not be taken to have breached this condition if appropriate measures, including, but not limited to, those specified in any approved emissions management plan, have been taken to prevent or where that is not practicable, to minimise, those emissions.
- 3.1.2 The operator shall:
- (a) if notified by the Environment Agency that the activities are giving rise to pollution, submit to the Environment Agency for approval within the period specified, an emissions management plan;
  - (b) implement the approved emissions management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.
- 3.1.3 All liquids in containers, whose emission to water or land could cause pollution, shall be provided with secondary containment, unless the operator has used other appropriate measures to prevent or where that is not practicable, to minimise, leakage and spillage from the primary container.

### **3.2 Odour**

- 3.2.1 Emissions from the activities shall be free from odour at levels likely to cause pollution outside the site, as perceived by an authorised officer of the Environment Agency, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved odour management plan, to prevent or where that is not practicable to minimise the odour.
- 3.2.2 The operator shall:
- (a) if notified by the Environment Agency that the activities are giving rise to pollution outside the site due to odour, submit to the Environment Agency for approval within the period specified, an odour management plan;
  - (b) implement the approved odour management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.

### **3.3 Noise and vibration**

- 3.3.1 Emissions from the activities shall be free from noise and vibration at levels likely to cause pollution outside the site, as perceived by an authorised officer of the Environment Agency, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved noise and vibration management plan to prevent or where that is not practicable to minimise the noise and vibration.
- 3.3.2 The operator shall:

- (a) if notified by the Environment Agency that the activities are giving rise to pollution outside the site due to noise and vibration, submit to the Environment Agency for approval within the period specified, a noise and vibration management plan;
- (b) implement the approved noise and vibration management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.

## **4 Information**

### **4.1 Records**

4.1.1 All records required to be made by this permit shall:

- (a) be legible;
- (b) be made as soon as reasonably practicable;
- (c) if amended, be amended in such a way that the original and any subsequent amendments remain legible, or are capable of retrieval; and
- (d) be retained, unless otherwise agreed in writing by the Environment Agency, for at least 6 years from the date when the records were made, or in the case of the following records until permit surrender:
  - (i) off-site environmental effects; and
  - (ii) matters which affect the condition of the land and groundwater.

4.1.2 The operator shall keep on site all records, plans and the management system required to be maintained by this permit, unless otherwise agreed in writing by the Environment Agency.

### **4.2 Reporting**

4.2.1 The operator shall send all reports and notifications required by the permit to the Environment Agency using the contact details supplied in writing by the Environment Agency.

4.2.2 Within one month of the end of each quarter, the operator shall submit to the Environment Agency using the form made available for the purpose, the information specified on the form relating to the site and the waste accepted and removed from it during the previous quarter.

### **4.3 Notifications**

4.3.1 The Environment Agency shall be notified without delay following the detection of:

- (a) any malfunction, breakdown or failure of equipment or techniques, accident, or emission of a substance not controlled by an emission limit which has caused, is causing or may cause significant pollution;
- (b) the breach of a limit specified in the permit; or

(c) any significant adverse environmental effects.

4.3.2 Any information provided under condition 4.3.1 shall be confirmed by sending the information listed in schedule 5 to this permit within the time period specified in that schedule.

4.3.3 The Environment Agency shall be notified within 14 days of the occurrence of the following matters, except where such disclosure is prohibited by Stock Exchange rules:

Where the operator is a registered company:

- (a) any change in the operator's trading name, registered name or registered office address; and
- (b) any steps taken with a view to the operator going into administration, entering into a company voluntary arrangement or being wound up.

Where the operator is a corporate body other than a registered company:

- (a) any change in the operator's name or address; and
- (b) any steps taken with a view to the dissolution of the operator.

4.3.4 Where the operator proposes to make a change in the nature or functioning, or an extension of the activities, which may have consequences for the environment and the change is not otherwise the subject of an application for approval under the Regulations or this permit:

- (a) the Environment Agency shall be notified at least 14 days before making the change; and
- (b) the notification shall contain a description of the proposed change in operation.

## **4.4 Interpretation**

4.4.1 In this permit the expressions listed in schedule 6 shall have the meaning given in that schedule.

4.4.2 In this permit references to reports and notifications mean written reports and notifications, except where reference is made to notification being made "without delay", in which case it may be provided by telephone.



# Schedule 1 - Operations

**Table S1.1 activities**

Description of activities for waste operations	Limits of activities
<b>D15:</b> Storage pending any of the operations numbered D1 to D14 (excluding temporary storage, pending collection, on the site where it is produced)	Treatment consisting only of sorting, separation, screening, baling, shredding, crushing or compaction of waste into different components for disposal, (no more than 50 tonnes per day) or recovery.
<b>D14:</b> Repackaging prior to submission to any of the operations numbered D1 to D13	Waste shall be stored and treated on an impermeable surface with sealed drainage system.
<b>D13:</b> Blending or mixing prior to submission to any of the operations numbered D1 to D12	The maximum quantity of hazardous waste received at the site for disposal shall not exceed 10 tonnes per day.
<b>R13:</b> Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced)	No more than a total of 50 tonnes of intact and shredded waste vehicle tyres (waste codes 16 01 03 and 10 12 04) shall be stored at the site.
<b>R12:</b> Exchange of wastes for submission to any of the operations numbered R1 to R11	
<b>R9:</b> Oil re-refining or other reuses of oil	
<b>D9:</b> Physico-chemical treatment not specified elsewhere in Annex IIA which results in final compounds or mixtures which are discarded by means of any of the operations numbered D1 to D8 and D10 to D12	
<b>R5:</b> Recycling/reclamation of other inorganic materials	
<b>R4:</b> Recycling/reclamation of metals and metal compounds	
<b>R3:</b> Recycling/reclamation of organic substances which are not used as solvents	
<b>R2:</b> Solvent reclamation/regeneration	

**Table S1.2 Operating techniques**

Description	Parts	Date Received
Application	Management System – G/PartC2/3d	24/01/12
Application	Non-Technical Summary – G/PartC2/5c	24/01/12

## Schedule 2 - Waste types

**Table 2.1 Permitted waste types and quantities for waste acceptance, treatment and storage.**

**Maximum quantity**

349,000 tonnes per annum of non-hazardous waste and 3,650 tonnes per annum of hazardous waste.

Waste code	Description
<b>01</b>	<b>WASTES RESULTING FROM EXPLORATION, MINING, QUARRYING, PHYSICAL AND CHEMICAL TREATMENT OF MINERALS</b>
01 01	wastes from mineral extraction
01 01 01	wastes from mineral metalliferous excavation
01 01 02	wastes from mineral non-metalliferous excavation
01 03	wastes from physical and chemical processing of metalliferous minerals
01 03 06	tailings other than those mentioned in 01 03 04 and 01 03 05
01 03 09	red mud from alumina production other than the wastes mentioned in 01 03 07
01 04	wastes from physical and chemical processing of non-metalliferous minerals
01 04 08	waste gravel and crushed rocks other than those mentioned in 01 04 07
01 04 09	waste sand and clays
01 04 11	wastes from potash and rock salt processing other than those mentioned in 01 04 07
01 04 12	tailings and other wastes from washing and cleaning of minerals other than those mentioned in 01 04 07 and 01 04 11
01 04 13	wastes from stone cutting and sawing other than those mentioned in 01 04 07
<b>02</b>	<b>WASTES FROM AGRICULTURE, HORTICULTURE, AQUACULTURE, FORESTRY, HUNTING AND FISHING, FOOD PREPARATION AND PROCESSING</b>
02 01	wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing
02 01 03	plant-tissue waste
02 01 04	waste plastics (except packaging)
02 01 07	wastes from forestry
02 01 10	waste metal
02 02	wastes from the preparation and processing of meat, fish and other foods of animal origin
02 02 03	materials unsuitable for consumption or processing
02 03	wastes from fruit, vegetables, cereals, edible oils, cocoa, coffee, tea and tobacco preparation and processing; conserve production; yeast and yeast extract production, molasses preparation and fermentation



02 03 04	materials unsuitable for consumption or processing
02 04	wastes from sugar processing
02 04 01	Soil from cleaning and washing beet
02 04 02	off-specification calcium carbonate
02 05	wastes from the dairy products industry
02 05 01	materials unsuitable for consumption or processing
02 06	wastes from the baking and confectionary industry
02 06 01	materials unsuitable for consumption or processing
02 06 02	wastes from preserving agents
02 07	wastes from the production of alcoholic and non-alcoholic beverages (except coffee, tea and cocoa)
02 07 01	wastes from washing, cleaning and mechanical reduction of raw materials
02 07 02	wastes from spirits distillation
02 07 04	materials unsuitable for consumption or processing
03	<b>WASTES FROM WOOD PROCESSING AND THE PRODUCTION OF PANELS AND FURNITURE, PULP, PAPER AND CARDBOARD</b>
03 01	wastes from wood processing and the production of panels and furniture
03 01 01	waste bark and cork
03 01 05	sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04
03 03	wastes from pulp, paper and cardboard production and processing
03 03 01	waste bark and wood
03 03 07	mechanically separated rejects from pulping of waste paper and cardboard
03 03 08	wastes from sorting of paper and cardboard destined for recycling
03 03 10	fibre rejects, fibre-, filler- and coating sludges from mechanical separation
04	<b>WASTES FROM THE LEATHER, FUR AND TEXTILE INDUSTRIES</b>
04 01	wastes from the leather and fur industry
04 01 08	waste tanned leather (blue sheetings, shavings, cuttings, buffing dust) containing chromium
04 01 09	wastes from dressing and finishing
04 02	wastes from the textile industry
04 02 21	wastes from unprocessed textile fibres
04 02 22	wastes from processed textile fibres

<b>06</b>	<b>WASTES FROM INORGANIC CHEMICAL PROCESSES</b>
06 09	wastes from the MFSU of phosphorous chemicals and phosphorous chemical processes
06 09 02	phosphorous slag
06 09 04	Calcium-based reaction wastes other than those mentioned in 06 05 03
06 11	wastes from the manufacture of inorganic pigments and opacifiers
06 11 01	calcium-based reaction wastes from titanium dioxide production
06 13	wastes from inorganic chemical processes not otherwise specified
06 13 04*	wastes from asbestos processing
<b>07</b>	<b>WASTES FROM ORGANIC CHEMICAL PROCESSES</b>
07 02	wastes from the MFSU of plastics, synthetic rubber and man-made fibres
07 02 13	waste plastic
<b>08</b>	<b>WASTES FROM MANUFACTURE, FORMULATION, SUPPLY AND USE (MFSU) OF COATINGS (PAINTS, VARNISHES, VITREOUS ENAMELS), ADHESIVES, SEALANTS AND PRINTING INKS</b>
08 01	wastes from MFSU and removal of paint and varnish
08 01 11*	waste paint and varnish containing organic solvents or other dangerous substances
08 01 13*	sludges from paint and varnish containing organic solvents or other dangerous substances
<b>09</b>	<b>WASTES FROM THE PHOTOGRAPHIC INDUSTRY</b>
09 01	wastes from the photographic industry
09 01 07	photographic film and paper containing silver or silver compounds
09 01 08	photographic film and paper free of silver or silver compounds
09 01 10	single-use cameras without batteries
09 01 12	single-use cameras containing batteries other than those mentioned in 09 01 11
<b>10</b>	<b>WASTES FROM THERMAL PROCESSES</b>
10 01	wastes from power stations and other combustion plants (except 19)
10 01 01	bottom ash, slag and boiler dust (excluding boiler dust mentioned in 10 01 04)
10 01 02	coal fly ash
10 01 05	calcium-based reaction wastes from flue-gas desulphurisation in solid form
10 01 07	calcium-based reaction wastes from flue-gas desulphurisation in sludge form
10 01 15	bottom ash, slag and boiler dust from co-incineration other than those mentioned in 10 01 14

10 01 19	wastes from gas cleaning other than those mentioned in 10 01 05, 10 01 07 and 10 01 18
10 01 24	sands from fluidised beds
10 02	wastes from the iron and steel industry
10 02 01	wastes from the processing of slag
10 02 02	unprocessed slag
10 02 08	solid wastes from gas treatment other than those mentioned in 10 02 07
10 02 10	mill scales
10 02 14	sludges and filter cakes from gas treatment other than those mentioned in 10 02 13
10 02 15	other sludges and filter cakes
10 03	wastes from aluminium thermal metallurgy
10 03 02	anode scraps
10 03 05	waste alumina
10 03 16	skimmings other than those mentioned in 10 03 15
10 03 18	carbon-containing wastes from anode manufacture other than those mentioned in 10 03 17
10 03 24	solid wastes from gas treatment other than those mentioned in 10 03 23
10 03 26	sludges and filter cakes from gas treatment other than those mentioned in 10 03 25
10 03 28	wastes from cooling-water treatment other than those mentioned in 10 03 27
10 03 30	wastes from treatment of slags and black drosses other than those mentioned in 10 03 29
10 04	wastes from lead metallurgy
10 04 10	wastes from cooling-water treatment other than those mentioned in 10 04 09
10 05	wastes from zinc thermal metallurgy
10 05 01	slags from primary and secondary production
10 05 09	wastes from cooling-water treatment other than those mentioned in 10 05 08
10 05 11	dross and skimmings other than those mentioned in 10 05 10
10 06	wastes from copper thermal metallurgy
10 06 01	slags from primary and secondary production
10 06 02	dross and skimmings from primary and secondary production
10 06 10	wastes from cooling-water other than those mentioned in 10 006 09
10 07	wastes from silver, gold and platinum thermal metallurgy

10 07 01	slags from primary and secondary production
10 07 02	dross and skimmings from primary and secondary production
10 07 03	solid wastes from gas treatment
10 07 05	sludges and filter cakes from gas treatment
10 07 08	wastes from cooling-water treatment other than those mentioned in 10 07 07
10 08	wastes from other non-ferrous thermal metallurgy
10 08 09	other slags
10 08 11	dross and skimmings other than those mentioned in 10 08 10
10 08 13	carbon-containing wastes from anode manufacture other than those mentioned in 10 08 12
10 08 14	anode scrap
10 08 18	sludges and filter cakes from flue-gas treatment other than those mentioned in 10 08 17
10 08 20	wastes from cooling-water treatment other than those mentioned in 10 08 19
10 09	wastes from casting of ferrous pieces
10 09 03	furnace slag
10 09 06	casting cores and moulds which have not undergone pouring other than those mentioned in 10 09 05
10 09 08	casting cores and moulds which have undergone pouring other than those mentioned in 10 09 07
10 09 14	waste binders other than those mentioned in 10 09 13
10 09 16	waste crack-indicating agent other than those mentioned in 10 09 15
10 10	wastes from casting of non-ferrous pieces
10 10 03	furnace slag
10 10 06	casting cores and moulds which have not undergone pouring, other than those mentioned in
10 10 08	casting cores and moulds which have undergone pouring, other than those mentioned in 10 10 07
10 10 14	waste binders other than those mentioned in 10 10 13
10 10 16	waste crack-indicating agent other than those mentioned in 10 10 15
10 11	wastes from manufacture of glass and glass products
10 11 03	waste glass-based fibrous materials
10 11 10	waste preparation mixture before thermal processing, other than those mentioned in 10 11 09
10 11 12	waste glass other than those mentioned in 10 11 11
10 11 16	solid wastes from flue-gas treatment other than those mentioned in 10 11 15

10 11 18	sludges and filter cakes from flue-gas treatment other than those mentioned in 10 11 17
10 12	wastes from manufacture of ceramic goods, bricks, tiles and construction products
10 12 01	waste preparation mixture before thermal processing
10 12 05	sludges and filter cakes from gas treatment
10 12 06	discarded moulds
10 12 08	waste ceramics, bricks, tiles and construction products (after thermal processing)
10 12 10	solid wastes from gas treatment other than those mentioned in 10 12 09
10 12 12	wastes from glazing other than those mentioned in 10 12 11
10 13	wastes from manufacture of cement, lime and plaster and articles and products made from them
10 13 01	waste preparation mixture before thermal processing
10 13 04	wastes from calcination and hydration of lime
10 13 07	sludges and filter cakes from gas treatment
10 13 09*	wastes from asbestos-cement manufacture containing asbestos
10 13 10	wastes from asbestos-cement manufacture other than those mentioned in 10 13 09
10 13 11	wastes from cement-based composite materials other than those mentioned in 10 13 09 and 10 13 10
10 13 13	solid wastes from gas treatment other than those mentioned in 10 13 12
10 13 14	waste concrete and concrete sludge
<b>11</b>	<b>WASTES FROM CHEMICAL SURFACE TREATMENT AND COATING OF METALS AND OTHER MATERIALS; NON-FERROUS HYDRO-METALLURGY</b>
11 01	wastes from chemical surface treatment and coating of metals and other materials (for example galvanic processes, zinc coating processes, pickling processes, etching, phosphatising, alkaline degreasing, anodising)
11 01 10	filter cakes other than those mentioned in 11 01 09
11 01 14	degreasing wastes other than those mentioned in 11 01 13
11 02	wastes from non-ferrous hydrometallurgical processes
11 02 03	wastes from the production of anodes for aqueous electrolytical processes
11 02 06	wastes from copper hydrometallurgical processes other than those mentioned in 11 02 05
11 05	wastes from hot galvanising processes
11 05 01	hard zinc
11 05 02	zinc ash
<b>12</b>	<b>WASTES FROM SHAPING AND PHYSICAL AND MECHANICAL SURFACE TREATMENT OF METALS AND PLASTICS</b>

12 01	wastes from shaping and physical and mechanical surface treatment of metals and plastics
12 01 01	ferrous metal filings and turnings
12 01 03	non-ferrous metal filings and turnings
12 01 05	plastics shavings and turnings
12 01 13	welding wastes
12 01 17	waste blasting material other than those mentioned in 12 01 16
12 01 21	spent grinding bodies and grinding materials other than those mentioned in 12 01 20
<b>13</b>	<b>OIL WASTES AND WASTES OF LIQUID FUELS (EXCEPT EDIBLE OILS AND THOSE IN CHAPTERS 5, 12 AND 19)</b>
13 02	waste engine, gear and lubricating oils
13 02 04*	mineral based chlorinated engine, gear and lubricating oils
13 02 05*	mineral based non-chlorinated engine, gear and lubricating oils
13 02 06*	synthetic engine, gear and lubricating oils
13 02 07*	Readily biodegradable engine, gear and lubricating oils
13 02 08*	other engine, gear and lubricating oils
<b>15</b>	<b>WASTE PACKAGING; ABSORBENTS, WIPING CLOTHS, FILTER MATERIALS AND PROTECTIVE CLOTHING NOT OTHERWISE SPECIFIED</b>
15 01	packaging (including separately collected municipal packaging waste)
15 01 01	paper and cardboard packaging
15 01 02	plastic packaging
15 01 03	wooden packaging
15 01 04	metallic packaging
15 01 05	composite packaging
15 01 06	mixed packaging
15 01 07	glass packaging
15 01 09	textile packaging
15 01 11*	metallic packaging containing a dangerous solid porous matrix (for example asbestos), including empty pressure containers
15 02	absorbents, filter materials, wiping cloths and protective clothing
15 02 03	absorbents, filter materials, wiping cloths and protective clothing other than those mentioned in 15 02 02
<b>16</b>	<b>WASTES NOT OTHERWISE SPECIFIED IN THE LIST</b>

16 01	end-of-life vehicles from different means of transport (including off-road machinery) and wastes from dismantling of end-of-life vehicles and vehicle maintenance (except 13, 14, 16 06 and 16 08)
16 01 03	end-of-life tyres
16 01 17	ferrous metal
16 01 18	non-ferrous metal
16 01 22	discarded components not otherwise specified
16 02	wastes from electrical and electronic equipment
16 02 11*	discarded equipment containing chlorofluorocarbons, HCFC, HFC
16 02 12*	discarded equipment containing free asbestos
16 02 14	discarded equipment other than those mentioned in 16 02 09 to 16 02 13
16 02 16	components removed from discarded equipment other than those mentioned in 16 02 15
16 03	off-specification batches and unused products
16 03 04	inorganic wastes other than those mentioned in 16 03 03
16 03 06	organic wastes other than those mentioned in 16 03 05
16 05	gases in pressure containers and discarded chemicals
16 05 05	gases in pressure containers other than those mentioned in 16 05 04
16 06	batteries and accumulators
16 06 01	lead batteries
16 06 04	alkaline batteries (except 16 06 03)
16 06 05	other batteries and accumulators
16 11	waste linings and refractories
16 11 02	carbon-based linings and refractories from metallurgical processes other than those mentioned in 16 11 01
16 11 04	other linings and refractories from metallurgical processes other than those mentioned in 16 11 03
16 11 06	linings and refractories from non-metallurgical processes other than those mentioned in 16 11 05
17	<b>CONSTRUCTION AND DEMOLITION WASTES (INCLUDING EXCAVATED SOIL FROM CONTAMINATED SITES)</b>
17 01	concrete, bricks, tiles and ceramics
17 01 01	concrete
17 01 02	bricks
17 01 03	tiles and ceramics

17 01 07	mixtures of concrete, bricks, tiles and ceramics other than those mentioned in 17 01 06
17 02	wood, glass and plastic
17 02 01	wood
17 02 02	glass
17 02 03	plastic
17 03	bituminous mixtures, coal tar and tarred products
17 03 02	bituminous mixtures other than those mentioned in 17 03 01
17 04	metals (including their alloys)
17 04 01	copper, bronze, brass
17 04 02	aluminium
17 04 03	lead
17 04 04	zinc
17 04 05	iron and steel
17 04 06	tin
17 04 07	mixed metals
17 04 09*	metal waste contaminated with dangerous substances
17 04 10*	cables containing oil, coal tar and other dangerous substances
17 04 11	cables other than those mentioned in 17 04 10
17 05	soil (including excavated soil from contaminated sites), stones and dredging spoil
17 05 03*	soil and stones containing dangerous substances
17 05 04	soil and stones other than those mentioned in 17 05 03
17 05 07*	track ballast containing dangerous substances
17 05 08	track ballast other than those mentioned in 17 05 07
17 06	insulation materials and asbestos-containing construction materials
17 06 01*	insulation materials containing asbestos
17 06 03*	other insulation materials consisting of or containing dangerous substances
17 06 04	insulation materials other than those mentioned in 17 06 01 and 17 06 03
17 06 05*	construction materials containing asbestos
17 08	gypsum-based construction material



17 08 01*	gypsum-based construction materials contaminated with dangerous substances
17 08 02	gypsum-based construction materials other than those mentioned in 17 08 01
17 09	other construction and demolition wastes
17 09 03*	other construction and demolition wastes (including mixed wastes) containing dangerous substances
17 09 04	mixed construction and demolition wastes other than those mentioned in 17 09 01, 17 09 02 and 17 09 03
19	<b>WASTES FROM WASTE MANAGEMENT FACILITIES, OFF-SITE WASTE WATER TREATMENT PLANTS AND THE PREPARATION OF WATER INTENDED FOR HUMAN CONSUMPTION AND WATER FOR INDUSTRIAL USE</b>
19 01	wastes from incineration or pyrolysis of waste
19 01 02	ferrous materials removed from bottom ash
19 01 12	bottom ash and slag other than those mentioned in 19 01 11
19 01 18	pyrolysis wastes other than those mentioned in 19 01 17
19 01 19	sands from fluidised beds
19 02	wastes from physico/chemical treatments of waste (including dechromatation, decyanidation, neutralisation)
19 02 03	premixed wastes composed only of non-hazardous wastes
19 02 10	combustible wastes other than those mentioned in 19 02 08 and 19 02 09
19 04	vitrified waste and wastes from vitrification
19 04 01	vitrified waste
19 05	wastes from aerobic treatment of solid wastes
19 05 01	non-composted fraction of municipal and similar wastes
19 05 02	non-composted fraction of animal and vegetable waste
19 05 03	off-specification compost
19 10	wastes from shredding of metal-containing waste
19 10 01	iron and steel waste
19 10 02	non-ferrous metal
19 10 03*	fluff-light fraction and dust containing dangerous substances
19 10 04	fluff-light fraction and dust other than those mentioned in 19 10 03
19 10 05*	other fractions containing dangerous substances
19 10 06	other fractions other than those mentioned in 19 10 05
19 12	wastes from the mechanical treatment of waste (for example sorting, crushing, compacting, pelletising) not otherwise specified

19 12 01	paper and cardboard
19 12 02	ferrous metal
19 12 03	non-ferrous metal
19 12 04	plastic and rubber
19 12 05	glass
19 12 06*	wood containing dangerous substances
19 12 07	wood other than that mentioned in 19 12 06
19 12 08	textiles
19 12 09	mineral (for example sand, stones)
19 12 10	combustible waste (refuse derived fuel)
19 12 12	other wastes (including mixtures of materials) from mechanical treatment of wastes other than those mentioned in 19 12 11
19 13	wastes from soil and groundwater remediation
19 13 01*	solid wastes from soil remediation containing dangerous substances
19 13 02	solid wastes from soil remediation other than those mentioned in 19 13 01
20	<b>MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) INCLUDING SEPARATELY COLLECTED FRACTIONS</b>
20 01	separately collected fractions (except 15 01)
20 01 01	paper and cardboard
20 01 02	glass
20 01 08	biodegradable kitchen and canteen waste
20 01 10	clothes
20 01 11	textiles
20 01 14*	acids
20 01 15*	alkalines
20 01 21*	fluorescent tubes and other mercury-containing waste
20 01 23*	discarded equipment containing chloroflourocarbons
20 01 25	edible oil and fat
20 01 27*	paint, inks, adhesives and resins containing dangerous substances
20 01 28	paint, inks, adhesives and resins other than those mentioned in 20 01 27

20 01 30	detergents other than those mentioned in 20 01 29
20 01 33	lead batteries
20 01 34	batteries and accumulators other than those mentioned in 20 01 33
20 01 35*	discarded electrical and electronic equipment other than those mentioned in 20 01 21, and 20 01 23 containing hazardous components
20 01 36	discarded electrical and electronic equipment other than those mentioned in 20 01 21, 20 01 23 and 20 01 35
20 01 37*	wood containing dangerous substances
20 01 38	wood other than that mentioned in 20 01 37
20 01 39	plastics
20 01 40	metals
20 01 41	wastes from chimney sweeping
20 02	garden and park wastes (including cemetery waste)
20 02 01	biodegradable waste
20 02 02	soil and stones
20 02 03	Other non-biodegradable wastes
20 03	other municipal wastes
20 03 01	mixed municipal waste
20 03 02	waste from markets
20 03 03	street-cleaning residues
20 03 07	bulky waste

## **Schedule 3 – Emissions and monitoring**

There are no emission limits or associated monitoring requirements.

## **Schedule 4 - Reporting**

There is no reporting under this schedule.

## Schedule 5 - Notification

These pages outline the information that the operator must provide.

Units of measurement used in information supplied under Part A and B requirements shall be appropriate to the circumstances of the emission. Where appropriate, a comparison should be made of actual emissions and authorised emission limits.

If any information is considered commercially confidential, it should be separated from non-confidential information, supplied on a separate sheet and accompanied by an application for commercial confidentiality under the provisions of the EP Regulations.

### Part A

Permit Number	
Name of operator	
Location of Facility	
Time and date of the detection	

#### **(a) Notification requirements for any malfunction, breakdown or failure of equipment or techniques, accident, or emission of a substance not controlled by an emission limit which has caused, is causing or may cause significant pollution**

<b>To be notified within 24 hours of detection</b>	
Date and time of the event	
Reference or description of the location of the event	
Description of where any release into the environment took place	
Substances(s) potentially released	
Best estimate of the quantity or rate of release of substances	
Measures taken, or intended to be taken, to stop any emission	
Description of the failure or accident.	

#### **(b) Notification requirements for the breach of a limit**

<b>To be notified within 24 hours of detection unless otherwise specified below</b>	
Emission point reference/ source	
Parameter(s)	
Limit	
Measured value and uncertainty	
Date and time of monitoring	

Measures taken, or intended to be taken, to stop the emission	
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Time periods for notification following detection of a breach of a limit	
Parameter	Notification period

(c) Notification requirements for the detection of any significant adverse environmental effect	
To be notified within 24 hours of detection	
Description of where the effect on the environment was detected	
Substances(s) detected	
Concentrations of substances detected	
Date of monitoring/sampling	

## Part B - to be submitted as soon as practicable

Any more accurate information on the matters for notification under Part A.	
Measures taken, or intended to be taken, to prevent a recurrence of the incident	
Measures taken, or intended to be taken, to rectify, limit or prevent any pollution of the environment which has been or may be caused by the emission	
The dates of any unauthorised emissions from the facility in the preceding 24 months.	

<b>Name*</b>	
<b>Post</b>	
<b>Signature</b>	
<b>Date</b>	

\* authorised to sign on behalf of the operator

## Schedule 6 - Interpretation

*“accident”* means an accident that may result in pollution.

*“Annex I”* means Annex I to Directive 2008/98/EC of the European Parliament and of the Council on waste.

*“Annex II”* means Annex II to Directive 2008/98/EC of the European Parliament and of the Council on waste.

*“application”* means the application for this permit, together with any additional information supplied by the operator as part of the application and any response to a notice served under Schedule 5 to the EP Regulations.

*“authorised officer”* means any person authorised by the Environment Agency under section 108(1) of The Environment Act 1995 to exercise, in accordance with the terms of any such authorisation, any power specified in section 108(4) of that Act.

*“D”* means a disposal operation provided for in Annex I to Directive 2008/98/EC of the European Parliament and of the Council on waste.

*“emissions of substances not controlled by emission limits”* means emissions of substances to air, water or land from the activities, either from the emission points specified in schedule 3 or from other localised or diffuse sources, which are not controlled by an emission limit..

*“emissions to land”* includes emissions to groundwater.

*“EP Regulations”* means The Environmental Permitting (England and Wales) Regulations SI 2010 No.675 and words and expressions used in this permit which are also used in the Regulations have the same meanings as in those Regulations.

*“groundwater”* means all water, which is below the surface of the ground in the saturation zone and in direct contact with the ground or subsoil.

*“hazardous waste”* has the meaning given in the Hazardous Waste (England and Wales) Regulations 2005 No.894, the Hazardous Waste (Wales) Regulations 2005 No. 1806 (W.138), the List of Wastes (England) Regulations 2005 No.895 and the List of Wastes (Wales) Regulations 2005 No. 1820 (W.148).

*“MCERTS”* means the Environment Agency's Monitoring Certification Scheme.

*“quarter”* means a calendar year quarter commencing on 1 January, 1 April, 1 July or 1 October.

*“R”* means a recovery operation provided for in Annex II to Directive 2008/98/EC of the European Parliament and of the Council on waste.

*“Waste code”* means the six digit code referable to a type of waste in accordance with the List of Wastes (England) Regulations 2005, or List of Wastes (Wales) Regulations 2005, as appropriate, and in relation to hazardous waste, includes the asterisk.



"year" means calendar year ending 31 December.

## Schedule 7 - Site plan



END OF PERMIT