

# PAS 402

## Waste Recycling Performance

### Annual Report 2024

---



## L&S Waste Management Ltd

Unit T1, Pegham Industrial Park, Lavey's Lane, Fareham, PO15 6SD

Reporting Period: 1st January 2024 – 31st December 2024

Sites Covered: Southampton Recycling Centre, Pegham Waste Transfer Station, Portsmouth  
Recycling Centre

Approved by: Nigel Ingram, Managing Director

## Contents

1. Foreword.....	4
2. Scope of Report.....	4
3. Company Organisation & Management.....	5
3.1 Company Management Systems .....	5
3.2 Organisational Structure .....	5
4. Scope of Operations .....	6
4.1 Sites Covered.....	6
4.2 Portsmouth Recycling Centre.....	6
4.2.1 L&S Waste- Portsmouth Environmental Permit.....	7
4.2.2 Portsmouth Recycling Centre- Exemption .....	8
4.2.3 L&S Waste Portsmouth- Planning Permission .....	8
4.3 Southampton Recycling Centre .....	8
4.3.1 L&S Waste Southampton- Environmental Permit.....	10
4.3.2 Southampton Recycling Centre- Exemption.....	10
4.3.3 L&S Waste Southampton- Planning Permission .....	11
4.4 Pegham Waste Transfer Station.....	11
4.4.1 Pegham Transfer Station- Environmental Permit.....	12
4.4.2- Pegham Waste Transfer Station- Exemption .....	12
4.4.3 Pegham Waste Transfer Station- Planning Permission .....	13
4.5 Services Provided.....	13
4.6 Waste Carriers License .....	15
4.7 Certifications and Accreditations .....	15
5. Client Relationships .....	15
5.1 Complaints .....	18
6. Impacts & Risks .....	18
6.1 Site Environmental Risk Assessments.....	18
6.2 Health & Safety Risk Assessment.....	19
6.3 Quality and Continuous Improvement .....	20
6.4 Audits .....	21
7. Operational Management.....	21
7.1 Site Operational Processes .....	21

7.2 Controls .....	23
7.3 Testing & Sampling.....	24
7.4 Plant & Equipment.....	24
7.5 Online Security and Data Management.....	24
8. Competence & Training.....	25
8.1 Induction and Role-Specific Training.....	25
8.2 Certificates of Technical Competence (CIWM) .....	25
8.4 Toolbox Talks and Continuous Learning.....	26
8.5 Training Matrix and Records.....	27
9. Legal and Other Requirements.....	27
9.1 Allocation of Responsibilities.....	27
9.2 Monitoring Legal Compliance .....	28
10. Corrective Actions.....	28
11. Performance Review.....	28
11.1 Recovery and Recycling Rates.....	29
11.2 Annual Recovery and Disposal Tonnages.....	30
11.3 Material processed per waste hierarchy category.....	31
11.4 Landfill Diversion Rate .....	31
11.5 Overall Material Recovery Rate .....	32
12. APPENDIX.....	32

## 1. Foreword

L&S Waste Management Ltd has almost three decades of experience in waste collection, transfer, recycling, and recovery operations. With a clear focus on environmental sustainability and customer service, L&S Waste provides a comprehensive range of services from its network of fully licensed waste management facilities in Hampshire.

Serving commercial, industrial, and domestic customers, L&S Waste has developed a reputation for reliability, compliance, and innovation. The business operates under the principles of the waste hierarchy, ensuring that materials are reused, recycled, or recovered wherever possible to maximise landfill diversion.

Starting at Fairlington Redoubt in 1997, with company offices in a portable office on site, the company quickly outgrew the site and has since taken on two other waste processing sites and a primary rail depot.

The company's long-term commitment to the environment is supported by continued investment in modern equipment, efficient vehicle technology, and improved processing infrastructure. Across its three sites, L&S Waste handles thousands of tonnes of material every month, aiming for continual improvement in recycling performance and environmental standards.

From small household skip hire to complex commercial waste solutions, L&S Waste's mission is to deliver a responsible, transparent, and customer-focused service that benefits both the community and the environment.

	Name	Company	Role	Signature	Date
Approved By	Nigel Ingram	L&S Waste Management	Managing Director		

## 2. Scope of Report

L&S Waste Management, part of Biffa Group, operates four facilities across Hampshire. The scope of the report only covers the waste management and recycling operations at L&S Waste Southampton, L&S Waste Portsmouth and L&S Fareham.

This Annual Report is in line with the PAS 402 specification to measure and demonstrate L&S Waste Management's recovery and recycling performance in 2024. The main

performance indicators are set as the amount of waste recovered, diverted from and sent to landfill. The report covers the period of the 1st of January 2024 until the 31st of December 2024

### 3. Company Organisation & Management

#### 3.1 Company Management Systems

Each site has a Management System Operating Procedure, which is available in hard copy or electronically to anyone who may wish to view it. It is reviewed regularly by senior management and is used to ensure compliance with environmental permits and consistent working practices.

#### 3.2 Organisational Structure

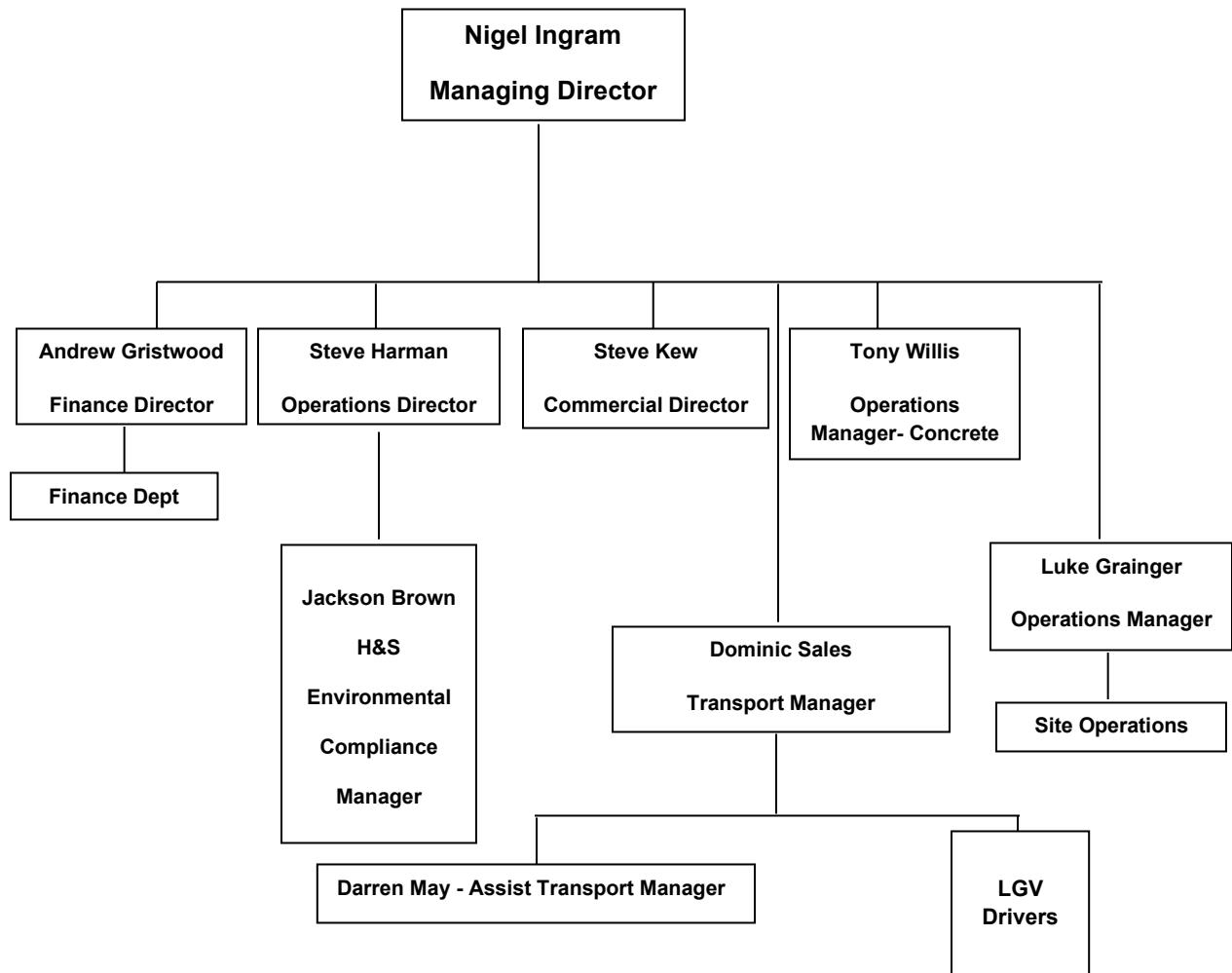


Figure 1- L&S Waste Management Organisation Structure

## 4. Scope of Operations

L&S Waste Management Ltd operates an integrated network of fully licensed waste transfer and recycling facilities across Hampshire, supported by a primary rail-served aggregate terminal in Southampton. Our operations are focused on providing a safe, compliant and efficient service for commercial, industrial and domestic customers while maximising recovery and landfill diversion in line with the waste hierarchy.

### 4.1 Sites Covered

- **Portsmouth Waste Recycling Facility** – reception, sorting and storage of construction, demolition and commercial wastes; storage and loading of segregated materials.
- **Pegham Waste Transfer Station** – bulk handling and segregation of mixed construction, demolition and commercial wastes. Hazardous waste reception and storage.
- **Southampton Waste Recycling Facility** – reception, sorting and storage of construction, demolition and commercial wastes; storage and loading of segregated materials.

### 4.2 Portsmouth Recycling Centre

L&S Waste Management Portsmouth is a waste treatment and transfer facility. It is located on Portsdown Hill Road, Farlington, Portsmouth, PO6 1BW. Figure 2 below shows L&S Waste- Portsmouth's location and surrounding area. Located on the site are two weighbridges, a state-of-the-art Construction and Demolition processing plant and a recycled aggregate production operation. L&S Waste Portsmouth was initially granted planning permission for a waste management facility and ancillary cement silo in May 2010. The planning permission document defines the scope of operations on site. The site was later granted permission to vary condition 6 and 10 which relate to operational throughput.

The facility is permitted to receive inert and non-hazardous waste from construction, industrial, domestic and commercial sources. Material arrives on site via either third party customers or via our fleet of vehicles. The majority of materials received are non-hazardous and inert materials. Inert materials are tipped in designated bays, which is processed to produce recycled aggregates such as 6F5, Type 1803 and blinding sand. The non-hazardous waste fraction is tipped in the designated tipping area with sealed drainage. This material is processed using a 4-year-old M&K processing plant to produce various fractions which are removed from site to various locations for further processing or disposal.



Figure 2- L&S Waste Portsmouth

#### 4.2.1 L&S Waste- Portsmouth Environmental Permit

Permit Name & Number	Activities	Tonnage Limits
L&S Waste Management Farlington Dedoubt	Treatment Non-Hazardous Waste- R4- Recycling/ reclamation	Non-hazardous transfer & treatment limit: 190,000 Tonnes / Year

EPR/DP3295HN/V007	of metals and metal compounds R5- Recycling/ reclamation of other inorganic compounds Storage R13- Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on site where it is produced)	
-------------------	---	--

#### 4.2.2 Portsmouth Recycling Centre- Exemption

Exemption Type	Exemption Number	Expiry Date
S2	WEX379149	14/08/2026

#### 4.2.3 L&S Waste Portsmouth- Planning Permission

Planning Permission Number	APP/24/00523
Applicant	L&S Waste Management Ltd
Site Address	Farlington Redoubt, Portsdown Hill Road, Havant Hampshire PO6 1BW
Development	Waste management facility and ancillary cement silo

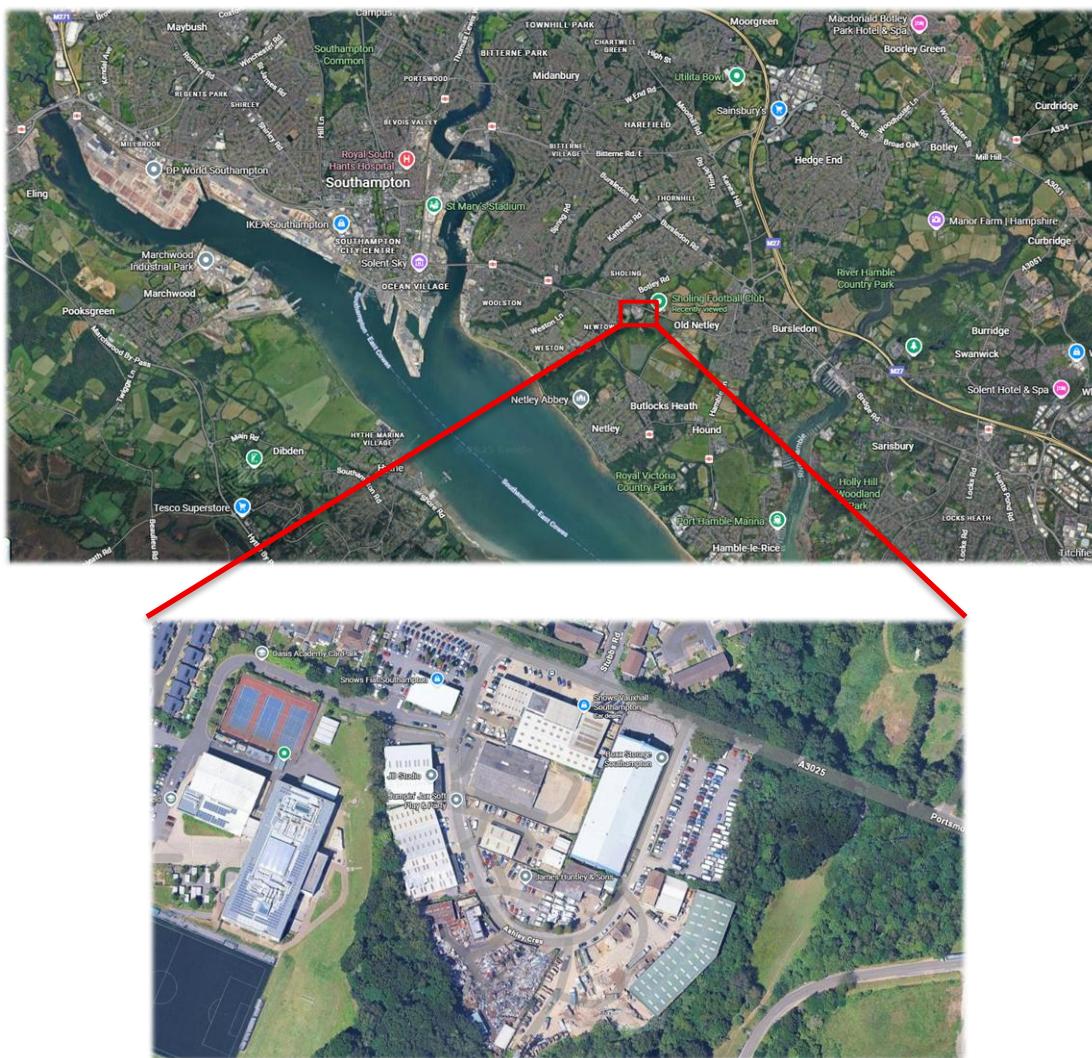
Figure 3- Portsmouth Planning Permission

#### 4.3 Southampton Recycling Centre

L&S Waste Management Southampton is a waste recycling and transfer facility. It is located on Ashley Crescent, Sholing, Southampton, SO19 9NA. Figure 3 below shows L&S Waste-Southampton's location and surrounding area. Located on the site is weighbridge, a Construction and Demolition processing plant and a recycled aggregate production operation and an office block. L&S Waste Southampton was initially granted planning

permission for use of the site as a waste transfer station with skip storage and erection of a new building of 1300 square metres in October 2006. The planning permission document defines the scope of operations on site.

The facility is permitted to receive inert and non-hazardous waste from construction, industrial, domestic and commercial sources. Material arrives on site via either third party customers or via our fleet of vehicles. The majority of materials received are non-hazardous and inert materials. Inert materials are tipped in designated bays, which is processed to produce recycled aggregate, 6F5. The non-hazardous waste fraction is tipped in the designated tipping area with sealed drainage. This material is processed using a Kiverco processing plant to produce various fractions which are removed from site to various locations for further processing or disposal.



**Figure 4- L&S Waste Southampton**

#### 4.3.1 L&S Waste Southampton- Environmental Permit

Permit Name & Number	Activities	Tonnage Limits
L&S Waste Management Land at Ashley Crescent Sholing  EPR/BP3498HJ	<p>D14- Repackaging prior to submission to any of the operations numbered D1 to D13</p> <p>D15 – storage of waste for disposal</p> <p>R13- Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on site where it is produced)</p> <p>R4- Recycling/ reclamation of metals and metal compounds</p> <p>R5- Recycling/ reclamation of other inorganic compounds</p> <p>D9- Physio-chemical treatment resulting in final compounds or mixtures which are discarded by any of the operations numbered D1 to D12, e.g. evaporation, drying, calcination</p>	<p>Non-hazardous transfer &amp; treatment limit:</p> <p>75,000 Tonnes/ Year</p>

#### 4.3.2 Southampton Recycling Centre- Exemption

Exemption Type	Exemption Number	Expiry Date
S2	WEX378110	09/08/2026

#### 4.3.3 L&S Waste Southampton- Planning Permission

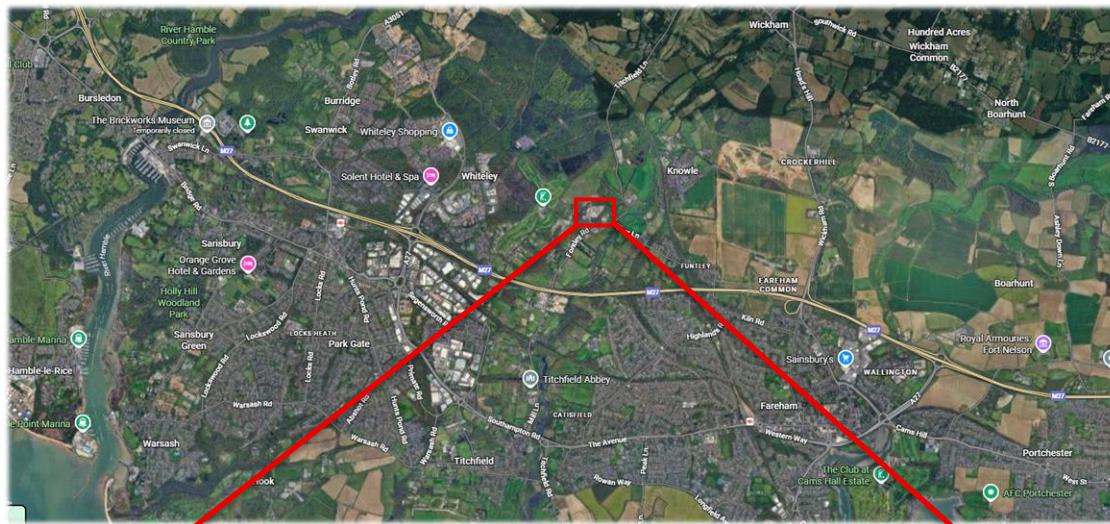
Planning Permission Number	05/01186/FUL
Applicant	L&S Waste Management Ltd
Site Address	Land at Ashley Crescent Woolston Southampton
Development	Use of site as a waste transfer station with skip storage and erection of a new building of 1300 square metres

Figure 5- Southampton Planning Permission

#### 4.4 Pegham Waste Transfer Station

Pegham Waste Transfer Station is a waste transfer facility. It is located on Pegham Industrial Estate, Pegham, Fareham, PO15 6SD. Figure 4 below shows L&S Waste-Fareham's location and surrounding area. Located on the site is a weighbridge and a waste transfer shed. All waste is sorted mechanically by mobile plant and bulked up and sent to our other sites for processing.

The site is also permitted to accept amounts of hazardous waste streams such as asbestos, paints, oils and gas bottles. Each having its own dedicated area within the enclosed permitted area. The main bulk of material entering site is non-hazardous wastes which are tipped in a designated area. This waste stream is mechanically sorted by grab and bulked to either of the other two processing sites to maximise recover rates, making use of processing plants.



L&S Waste Ma

#### 4.4.1 Pegham Transfer Station- Environmental Permit

Permit Name & Number	Activities	Tonnage Limits
L&S Waste Management Lavey's Lane Pegham  EPR/DP3091EQ	<p>D15 – storage of waste for disposal</p> <p>R13- Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on site where it is produced)</p> <p>R4- Recycling/ reclamation of metals and metal compounds</p> <p>R5- Recycling/ reclamation of other inorganic compounds</p>	<p>150,000 Tonnes/ Year</p> <p>7500- Metal Wastes</p> <p>75000- Inert Wastes</p> <p>7500- Degradable Household Waste</p> <p>30000- Degradable Commercial Waste</p> <p>30000- Degradable Industrial Waste (Non-Hazardous)</p>

#### 4.4.2- Pegham Waste Transfer Station- Exemption

Exemption Type	Exemption Number	Expiry Date
S2	WEX367694	09/08/2026

#### 4.4.3 Pegham Waste Transfer Station- Planning Permission

Planning Permission Number	APP/Q1770/A/03/1124553
Applicant	L&S Waste Management Ltd
Site Address	Units D and E of Pegham Industrial Estate
Development	Use of site as a waste recycling, storage and treatment and erection of a new industrial building, weighbridge and office facility

#### 4.5 Services Provided

##### Skip and Container Hire

We provide a comprehensive range of open and enclosed skips for domestic and commercial customers:

##### Skip Sizes

- 2 Yard- Mini
- 4 Yard- Midi
- 6 Yard- Maxi
- 8 Yard- Mega
- 12 Yard- Mammoth

##### Roll-On / Roll-Off Containers

We offer 15-yard and 35-yard Roll on Roll off containers (open or enclosed) suitable for large-volume commercial, industrial and construction projects.

##### Grab & Tipper Hire

Our grab and tipper lorries provide rapid collection of inert and mixed wastes including soils, rubble, hardcore, green waste and general C&D wastes. These services support both domestic and commercial customers and are available for one-off or contract work.

##### Caged Van Collections

An alternative to traditional skips, our caged van service offers flexible collection for light bulky waste, household clearances and restricted-access sites where on-road skips are impractical.

##### Trade Waste and Tipping Facilities

All three transfer stations are licensed to receive mixed commercial, industrial and construction waste from registered carriers. Facilities include calibrated weighbridges,

covered bays and segregated storage areas for recyclables such as wood, metal, cardboard, plastic, aggregates and RDF.

### **Hazardous Waste Management**

L&S Waste Management manages hazardous wastes at our fully permitted Pegham waste transfer station, streams include.

- Bonded and fibrous asbestos
- Waste oils and oil filters.
- Fluorescent tubes and batteries
- Solvents, aerosols and paints
- WEEE (Waste Electrical and Electronic Equipment)

L&S ensures all hazardous waste collections are done so safely and removed by one of our fully licensed ADR-trained drivers.

### **Aggregates & Soils**

Our Southampton Railyard stocks primary aggregates including Type 1 Limestone, Marine Ballast and a variety of other limestone products.

Recycled aggregates are produced and stored at our Portsmouth and Southampton facilities and tested in accordance with the WRAP Quality Protocol to ensure compliance.

### **Operational Processes**

All wastes are subject to pre-acceptance, acceptance and rejection procedures in line with our Environmental Permits and Fire Prevention Plans. Treatment is restricted to segregation, trommelling, screening and crushing for recovery and/or recycling.

Daily yard inspections, temperature and stockpile-height monitoring and maintenance regimes ensure continuous compliance. All sites operate under sealed drainage systems connected to interceptors, and environmental checks are logged through our internal management system.

### **Exclusions**

There are no activities excluded from the PAS 402 certification boundary within the three licensed waste transfer and recycling operations.

The Primary Aggregate Rail Yard is included for transparency but is not classed as a waste-management activity under PAS 402.

Beyond the waste and recycling activities certified under PAS 402, L&S Waste Management also provides a range of complementary services that support the construction and environmental sectors:

- Vacuum Road Brush hire for road and site cleaning.
- Volumetric Concrete and Concrete Line Pump services supplying high-quality ready-mixed concrete.
- L&S Blocks – manufacture and sale of interlocking concrete blocks.
- Loo Hire – portable toilet rental for construction and event use.

These activities operate under separate quality and safety management arrangements and are not included within the PAS 402 performance calculations.

#### 4.6 Waste Carriers License

Permit Name & Number	Activities	Expiry Date
CBDU198877	Upper tier waste carrier, broker and dealer	25/10/2026

Figure 7- Waste Carriers License

#### 4.7 Certifications and Accreditations

FORS Silver- Accreditation Number- 007737

Constructionline Gold

WRAP Protocol for recycled aggregates

Safe Contractor Accreditation

#### 5. Client Relationships

We pride ourselves on our fast, efficient and friendly service. Whether you are a local builder or contractor that uses us on a regular basis or a domestic customer using us for the first time, we make the process as easy and hassle free as possible.

Our website and customer communication materials include information on the waste streams we handle, along with practical guidance on segregation and permitted materials. This ensures our clients are fully informed and can meet their own Duty of Care responsibilities when disposing of waste through L&S Waste Management.

Our team works closely with customers ranging from individual householders to national construction and commercial clients. By maintaining transparent communication and providing full documentation, we help customers to achieve safe, compliant and sustainable waste management outcomes.

### **Innovative Software**

Innovative Software Developed specifically for waste operators, Access Weighsoft is used to deal with the whole waste transfer process from the initial call or visit on the weighbridge through to operations, including driver allocation, billing and reporting. Jobs are allocated to drivers through a mobile app. This allows drivers to remain up to date with the information relating to their current job.

### **Operational Information**

Through our site rules and Duty of Care procedures, we provide essential information for customers who tip or dispose of waste at our facilities. This ensures that all health, safety and environmental policies are maintained and that only permitted waste types are accepted on site.

Customers most likely to tip at our sites include:

- Local authorities
- Construction and demolition contractors
- Other waste management companies and skip operators
- Builders and landscapers
- Commercial and industrial clients

When booking a skip, arranging a collection or using our tipping facilities, customers are asked to provide the following information:

- The required service type (skip, RoRo, grab, caged van, etc.)
- Type and approximate quantity of waste to be removed or disposed
- Delivery, exchange or collection dates and site access details
- Confirmation of any permit requirements for on-road placement

- Contact details and specific delivery instructions
- Any site-specific safety rules or traffic management arrangements

We also make it clear to customers what waste materials cannot be accepted within skips or trade waste containers. The following are prohibited unless specifically agreed and consigned under hazardous-waste regulations:

- Fridges, freezers and other refrigerant items
- Tyres
- Paints and solvents
- Televisions and computer monitors
- Asbestos or asbestos-containing materials
- Clinical or medical waste
- Fluorescent tubes and batteries
- Oils or liquids
- Plasterboard (unless segregated – maximum 10% of load permitted)
- Hazardous or toxic materials

If customers produce any of these materials, we can arrange safe, compliant disposal through our permitted hazardous waste transfer station. Customers are encouraged to contact our dedicated waste team for advice if they are uncertain about any material type.

To maintain compliance with our permit requirements, L&S Waste Management also ensures that all outgoing waste meets the specification of our approved recycling and recovery partners. All waste transfer and consignment notes are stored electronically and can be made available to customers or regulators upon request.

Notice boards at each of our three operational sites display clear information for the public and visiting customers, including:

- Company name and site contact details
- Emergency contact number
- Environment Agency permit reference numbers
- Duty-of-care and site-safety rules

All skips must be loaded safely and in accordance with legal transport requirements. We make customers aware that waste must be level with the top of the skip and not overloaded to ensure safe transport on the public highway.

Once a service is confirmed, we provide full cost details, including any additional charges for permits or restricted materials, and issue all necessary Waste Transfer Notes (WTNs) or Consignment Notes as applicable.

L&S Waste Management takes the Duty of Care legislation very seriously. We hold waste transfer notes for all downstream re-processors and monitor their licences and compliance status. This ensures that all waste leaving our sites reaches the intended destination and is handled responsibly.

We produce recycled aggregate from the brick and concrete waste streams that we received. To ensure this product is of a quality that customers will be satisfied with there is a WRAP production control process and testing regime in place. This is available for all customers on request

## **5.1 Complaints**

We take all complaints seriously and have a robust process to ensure effective investigation, corrective action and follow-up.

In the event of a complaint or non-conformance, the relevant Site Supervisor investigates immediately and records the details. All complaints are reviewed by the relevant manager, where necessary, escalated to the Operations Director.

Corrective and preventive actions are logged and discussed during monthly management meetings to ensure any recurring issues are addressed. Lessons learned are shared with staff to improve service delivery and strengthen customer satisfaction.

Our goal is to maintain strong, positive relationships with all customers through responsive communication, reliable service and continuous improvement in both compliance and performance.

## **6. Impacts & Risks**

### **6.1 Site Environmental Risk Assessments**

L&S Waste Management has undertaken detailed risk assessments across all operational sites — Portsmouth, Pegham, and Southampton — to identify activities that have the potential to cause environmental harm or affect human health. These assessments are reviewed whenever operational changes occur, following audits, inspections, complaints, or any significant external change around the sites.

All three Waste Transfer Stations operate under sealed drainage systems with interceptors. Regular maintenance is carried out by approved contractors to ensure interceptors function effectively and prevent contamination of surface water drains.

Each site maintains its own Fire Prevention Plan (FPP) and Management System. The requirements of each FPP and management system are embedded into daily and weekly yard check sheets so that compliance is verified continually. They are also in place to ensure all steps are taken to prevent an accident occurring.

### Main Environmental Risks Considered

Handling and storage of waste naturally present potential risks such as:

- Dust, mud and litter escaping the site boundary
- Odour, pests, and vermin attraction
- Noise and vibration from mobile plant and HGVs
- Fire or heat build-up in waste stockpiles
- Spillages
- Flooding and surface water contamination

Each of these risks is controlled through site-specific mitigation measures, including:

- **Dust control:** use of water-based suppression systems during dry periods; road-sweeping; daily yard inspections, wheel wash at the Portsmouth site- All sites have an up-to-date Dust Management Plan.
- **Noise management:** limiting hours of operation, maintaining plant and vehicles, and minimising idling.
- **Litter and debris control:** fixed litter nets; frequent housekeeping; fenced perimeter.
- **Fire prevention:** maintaining stockpile separation distances and maximum heights; use of thermal monitoring- All sites are controlled by an up-to-date Fire Prevention Plan.
- **Drainage and pollution control:** sealed surfaces and interceptors; immediate containment and clean-up procedures in the event of spills.

### 6.2 Health & Safety Risk Assessment

Our Health and Safety policy is clearly set out in our policy document.

Comprehensive health and safety risk assessments have been completed for all site activities and associated tasks across the business. These include, but are not limited to:

- Vehicle and plant movements within the yard
- Pedestrian and traffic interface management
- Waste tipping and segregation operations
- Maintenance and cleaning activities
- Manual handling, noise, dust, and vibration exposure
- Fire response and evacuation procedures

All employees are given a full site induction containing important information about the risks they may face in their role and the measures taken to reduce the risk. Appropriate supervision is provided to ensure safety until a suitable level of competence is reached.

All health and safety documentation is reviewed annually or if there is any change in the task or safe system of work.

Regular internal health & safety inspections are carried out monthly by the H&S and Compliance Manager, with findings reviewed by the Operations Director. Any non-conformances or improvement actions are logged on the site action tracker for follow-up and closure.

Safety is a top priority for all staff, contractors, and visitors. Site entrances display clear safety signage and PPE requirements. Pedestrian walkways and vehicle routes are segregated, and all loading, tipping and processing zones are controlled by trained vehicle marshals.

Every site has qualified first aiders and fire marshals on duty during operational hours. Toolbox talks are delivered monthly and cover key topics such as manual handling, safe use of mobile plant, and emergency response.

### **6.3 Quality and Continuous Improvement**

L&S Waste Management is committed to maintaining high standards of service and output quality.

Continuous improvement is achieved through:

- Regular review of environmental and safety audits
- Investigation and learning from incidents and near misses

- Feedback from staff and customers
- Target setting through monthly management reviews

This process ensures that our sites continue to operate safely, efficiently and with minimal environmental impact, supporting our goal of maximising recycling and diversion from landfill.

## 6.4 Audits

L&S undertakes internal H&S audits as well as duty of care audits to ensure compliance against environmental permits and with H&S regulations. Third party audits occur regularly from the environment agency who also audit L&S site performance against their environmental performance. We also have annual audits from FORS, Constructionline and SafeContractors. Some of our larger customers will also arrange third party audits to ensure our competencies.

## 7. Operational Management

L&S Waste Management operates three licensed waste transfer and recycling facilities located in Portsmouth, Pegham and Southampton, supported by a Primary Aggregate Rail Yard in Southampton. Each site operates under strict environmental permit conditions, Fire Prevention Plans (FPPs) and company Management System Operating Procedures (MSOPs) designed to ensure safety, compliance and operational efficiency. In the winter we clean the yard surface more frequently during wetter conditions, to prevent mud getting on to the roads or damaging our vehicles and use salt to reduce the risks from ice in cold periods.

All sites are open Monday to Friday, 0700–1700, with additional Saturday operations at Southampton and Portsmouth, from 0700-1300.

### 7.1 Site Operational Processes

Incoming wastes are weighed, recorded and directed to designated tipping zones by trained yard staff. The process flow across all three transfer stations typically follows the sequence below:

1. **Pre-acceptance:** Customer and waste details are verified prior to delivery. EWC codes are checked against site permits.
2. **Arrival and Weigh-In:** Each load is weighed via a calibrated weighbridge, with a Waste Transfer Note or Consignment Note generated through the Weighsoft system.
3. **Visual Inspection:** Yard staff visually inspect the load at the tipping area to confirm compliance with the permit and Duty of Care documentation. Non-conforming loads are quarantined in a secure bay pending investigation.
4. **Sorting and Processing:**

- Mixed construction, demolition and commercial waste is segregated using excavators, loading shovels and picking lines.
- All wastes that need further processing are loaded into a waste processing plant at Southampton and Portsmouth. At Pegham it is bulked and transferred to one of Portsmouth or Southampton for further processing.
- Fines fractions are processed via trommel and screening equipment.
- Operatives pick out different waste fractions and drop them into bays below them or into separate receptacles within the picking stations.
- Metals are removed by magnets, lighter materials by air knife.

5. **Storage and Loading:** Sorted fraction are stored in bays in accordance with. Materials are bulked up and dispatched to approved recycling, recovery or disposal outlets.

6. **Weigh-Out and Documentation:** Outgoing loads are weighed and documented using electronic weighbridge systems. All transfer data is archived electronically.

### **Crushing- Portsmouth**

Hardcore from the processing plants or from third parties is loaded into a crusher by an excavator. After being crushed, the material passes through a screener designed to screen the material into different sized fractions. A wheeled loaded will move the different sized material from underneath the screener to their designated storage bay. At Portsmouth we produce 6F5, Type 1803 and 0/6mm Blinding sand.

### **Crushing- Southampton**

Hardcore from the processing plants or from third parties is loaded into a crusher by a wheeled loaded. It is crushed straight into the storage bay and the wheeled loaded moves the material from under the crusher and stores it further into the bay. We produce only 6F5 at Southampton.

All recycled aggregates are produced in line with our WRAP protocol.

#### **Cardboard**

All cardboard is mechanically or handpicked, then sent for onward reprocessing.

#### **Metal Recycling**

Metals for recovery are bulked up and sent off site for segregating and recycling by a metal treatment specialist.

#### **Plasterboard**

Plasterboard is stored in a separate area on site that is dry and protected from the rain, then transported to our Pegham site for bulking and onward recycling to licensed plasterboard recyclers we partner with across the south.

#### Wood

After the manual separation process, we further store the various types of wood at our facilities then transport it to several dedicated and licensed wood re-processors that we partner with.

Clean, unpainted wood can be used for a variety of recycled products including panel board, chipboard, MDF and animal bedding products.

#### Green waste

All green waste is segregated and sent to a various permitted locations for composting.

### 7.2 Controls

To ensure consistent, safe and compliant operations, all sites follow documented check routines. These include:

- Height of stockpiles
- Fire prevention
- Pest Control
- Security Checks
- Dust build-up
- Litter
- Spill kits
- First-aid checks
- Drains
- Tanks

We complete a site diary every day which includes COTC attendance, weather, operational information about activities for the day, breakdowns, contractor working on site etc.

The Weighsoft system allows for real time reports to be generated, allowing for consistent monitoring that permit limits are not exceed on any site. Computerised waste transfer notes and weighbridge tickets are produced for each load of waste being received or leaving any of our Sites. This is to ensure the duty of care of waste producers is always maintained.

The waste produced by our site operations are always disposed of at a correctly licensed facility.

### 7.3 Testing & Sampling

L&S Waste Management conducts routine sampling and testing of specific waste streams in accordance with regulatory and disposal site requirements:

- **Qualifying Fines:** Tested monthly for Loss on Ignition (LOI) and chemical analysis at a UKAS-accredited laboratory to confirm classification.
- **Recycled Aggregates:** Produced in line with the WRAP Quality Protocol; representative samples are graded and tested for hazardous substances.
- **Wood Waste:** Analysed quarterly at a UKAS-accredited laboratory producing a Wood Waste Analysis Report.
- **Soil:** Tested monthly for chemical analysis at a UKAS-accredited laboratory to confirm classification.

Sampling results are recorded and reviewed during weekly operations meetings.

Unauthorised wastes that pose the potential to be a mirror hazardous waste are sent for chemical testing and WM3 waste classification in a UKAS-accredited laboratory before accepted into our facility.

### 7.4 Plant & Equipment

Each site operates a range of modern plant and machinery including loading shovels, material handlers, excavators, screeners, crushers and fixed processing plants. All mobile plant and HGVs are maintained in accordance with manufacturer schedules and subject to maintenance programmes.

- Daily pre-start checks are completed by operators and logged electronically.
- Any defects are reported immediately to supervisors and actioned by the in-house engineering team or approved external contractors.
- Maintenance records are retained and audited regularly.

### 7.5 Online Security and Data Management

All weighbridge, transaction and compliance records are stored electronically within secure systems protected by company-level IT controls.

In the event of data loss, a full system recovery can be performed using daily cloud-based backups. The company's network is safeguarded by anti-virus and firewall software, and access is restricted to authorised personnel only.

Our website and online booking platform are maintained and protected to ensure customer data security and uninterrupted service.

## 8. Competence & Training

All personnel working for L&S Waste Management are sufficiently trained, inducted and instructed in the correct procedures for handling waste and operating safely within the company's licensed facilities. We have an induction programme for all new employees and for new agency starters and a robust toolbox talk schedule delivered to all site members of staff. We are committed to ensuring staff have the required time to undertake training and during annual performance reviews we ensure that each member of staff's training requirements are identified. We are committed to ensuring that all employees, agency staff and contractors are competent, qualified and confident in their roles.

### 8.1 Induction and Role-Specific Training

Every member of staff, including new starters, agency operatives, and contractors, receives a comprehensive site induction before commencing work. The induction includes:

- An overview of company policies, environmental permits and FPP requirements.
- Emergency procedures, fire evacuation routes and spill response.
- Site rules, PPE requirements and traffic management arrangements.
- Reporting of hazards, near misses and incidents.
- Waste acceptance and Duty of Care responsibilities.

In addition, each employee receives role-specific training relevant to their duties.

### 8.2 Certificates of Technical Competence (CIWM)

L&S Waste Management ensures that all operational sites have designated Technically Competent Managers (TCMs) in accordance with the Environmental Permitting (England and Wales) Regulations. Each TCM holds the appropriate CIWM/WAMITAB Level 4 qualification for Non-Hazardous and Hazardous Waste Transfer operations and maintains Continuing Competence certification.

	Name	DOB	Award	Expiry
1	Mark Burgess	23/03/1964	Transfer Haz	02/02/2026
2	Luke Grainger	21/02/1986	Non-Haz Transfer & Treatment	27/06/2026
			Transfer Haz	01/07/2026

3	Trevor Smith	15/02/1966	Non-Haz Transfer & Treatment	04/12/2027
			Transfer Haz	04/12/2027
4	Gavin Reilly	22/09/1976	Non-Haz Transfer & Treatment	04/03/2026
			Transfer Haz	04/03/2026
5	Jackson Brown	26/10/1998	Non-Haz Transfer & Treatment	21/02/2027
6	Steve Harman	05/06/1963	Non-Haz Transfer & Treatment	21/03/2026
			Haz Landfill	21/03/2026

Figure 8- COTC Holders

### 8.3 Health & Safety Qualifications

Health and safety is a core part of competence development at L&S Waste Management. The company provides access to accredited external training and e-learning to ensure staff meet the requirements of their roles. Training includes but is not limited to:

All training certificates are maintained in a central digital register and can be accessed for verification during audits or inspections.

Name	Qualification	Certificate Number
Jackson Brown- H&S & Environmental Compliance Manager	NEBOSH- National General Certificate in Occupational H&S	R63704
Luke Grainger- Operations Manager	IOSH- Managing Safely	
Mark Burgess- Pegham Site Supervisor	IOSH- Managing Safely	
Gavin Reilly- Portsmouth Site Supervisor	IOSH- Managing Safely	

Figure 9- H&S Qualifications

### 8.4 Toolbox Talks and Continuous Learning

Regular toolbox talks are carried out on each site to reinforce safety awareness, operational discipline and good environmental practice. Topics are selected based on seasonal risks, recent incidents, or audit findings. Supervisors are responsible for ensuring attendance and completion of all toolbox talks. L&S Waste Management also encourages staff to identify improvement opportunities and raise safety or environmental suggestions through their supervisors.

## 8.5 Training Matrix and Records

A central Training Matrix is maintained by the HR Department to monitor staff qualifications, expiry dates and training requirements. The matrix includes:

- Employee name and job title.
- Training completed and certification date.
- Renewal and refresher dates.
- Upcoming training requirements.

All personnel files include copies of induction records, certificates and competence assessments, which are made available to auditors, clients and regulators upon request.

## 9. Legal and Other Requirements

L&S Waste Management Ltd is fully committed to complying with all relevant environmental, health, safety and waste management legislation and with all other obligations applicable to our operations. We maintain a proactive approach to identifying, understanding and implementing legislative requirements to ensure full compliance across all company sites.

In addition, all operations are guided by current Environment Agency sector guidance, CIWM.

### 9.1 Allocation of Responsibilities

Duties arising from compliance requirements are allocated through clearly defined job descriptions and role responsibilities:

- **Operations Director** – overall responsibility for legal compliance and provision of adequate resources.
- **Health, Safety & Environmental Compliance Manager** – responsible for monitoring changes in legislation, maintaining compliance registers, and advising site teams.
- **Site Supervisors / TCMs** – responsible for daily site-level implementation of permit and H&S requirements.
- **All Employees** – required to follow site rules, use PPE correctly, and report any unsafe acts or potential non-compliance.

Adequate budgets and resources are provided to ensure the health, safety and welfare of employees and to prevent pollution or harm to the environment.

## 9.2 Monitoring Legal Compliance

Legal compliance is verified through the following mechanisms:

- Daily and weekly operational checks embedded in the MSOP.
- Monthly internal inspections carried out by the Compliance Manager.
- Periodic external audits of the MSOP's, FPP's and health & safety systems.
- Regular permit reviews and communication with the Environment Agency.
- Scheduled management meetings to review compliance status, near-misses and corrective actions.

Through this structured and proactive approach, L&S Waste Management ensures that all operations are carried out safely, responsibly and in full compliance with applicable legal and regulatory requirements.

## 10. Corrective Actions

If a health, safety or environmental incident occurs on site the site supervisor is informed immediately, they are all technically competent, but the operations manager would also be informed as soon as possible. All staff are trained in spill response, first aid and the evacuation plan if required. The site supervisor would take control of and protect people and then the environment, always in that order no matter the incident. The incident management procedure is followed and investigations undertaken to ensure lessons are learnt and to ensure incidents like that don't happen again.

A monthly site H&S inspection and daily site diary checks are undertaken to prevent any incident of any kind. We also encourage our staff to report near misses or any situation that could result in a health, safety or environmental incident so that we as a company can act accordingly and prevent an incident.

## 11. Performance Review

This is the first annual report for all L&S Waste management sites regarding meeting the PAS 402 specifications. The reporting period is from 1<sup>st</sup> January 2024- 31<sup>st</sup> December 2024. The key performance indicators for all L&S sites are set as the amount of waste recovered, diverted from landfill and sent to landfill.

This report has been reviewed by senior management. As the report is associated with performance, areas for development will be reviewed and progress tracked.

Using data from weighsoft operating system our recycling, recovery and landfill rates are monitored throughout the year. Through investment in new processing plants recycling rates are predicted to improve in the following year.

### 11.1 Recovery and Recycling Rates

01/01/2024-31/12/2024	Total Tonnes
Total Material Input this period	228375
Waste used/retained on site this period	0
Waste remaining on site at the end of the period (Unprocessed)	590
Waste remaining on site at the end of the period (Processed)	6371
Total waste remaining on site at the end of this period	6961
Waste sent offsite for Reuse/Repair	0
Waste sent off site for recycling this period	42004
Waste sent off site for energy recovery	25213
Qualifying fines	20614
Non-Qualifying fines	0
Material sent off site as non-waste	126786
Waste sent off for disposal to landfill	17743
Total material sent off site this period	232360

## 11.2 Annual Recovery and Disposal Tonnages

Incoming LOW/EWC code and description	Incoming tonnage	Outgoing LOW/EWC recovery/ disposal code and description	Outgoing tonnage	Waste Stream	Destination treatment
19 12 01 Cardboard	56	15 01 01- Paper/ Cardboard	88	Cardboard	Recycling
17 09 04 Mixed Construction Waste	32				
17 09 04 Mixed Construction Waste	52	15 01 02	52	Rigid Plastic	Recycling
17 02 01 Wood	512	15 01 03	1705	Clean Wood	Recycling
17 09 04 Mixed Construction Waste	1193				
16 01 03 End-of-life Tyres	2	16 01 03	22	Car Tyre	Recycling
17 09 04 Mixed Construction Waste	20				
17 09 04 Mixed Construction Waste	2	16 06 01	2	Car Battery	Recycling
17 09 04 Mixed Construction Waste	4	16 06 02	4	Mixed Batteries	Recycling
17 09 04 Mixed Construction Waste	613	17 02 01	613	Grade B Wood	Biomass
17 09 04 Mixed Construction Waste	613	17 02 03	613	UPVC	Recycling
17 09 04 Mixed Construction Waste	147	17 04 02	147	Non Ferrous Scrap	Recycling
17 09 04 Mixed Construction Waste	3	17 04 03	3	Non Ferrous Scrap	Recycling
17 09 04 Mixed Construction Waste	158	17 04 07	158	Mixed Metals	Recycling
17 08 02 Gypsum based construction materials	2354	17 08 02	4244	Plasterboard	Recycling
17 09 04 Mixed Construction Waste	1890				
17 05 04 Soil and Stones	31900	17 05 04	31900	Rocks and Soils	n/a

17 04 07 Mixed Metals	298	19 12 02	2373	Ferrous Metals	Recycling
17 09 04 Mixed Construction Waste	2075				
17 09 04 Mixed Construction Waste	4	19 12 04	4	Plastic Packaging	Recycling
17 02 01 Wood	2359				
17 09 04 Mixed Construction Waste	8127	19 12 07	10486	Grade B Wood	Biomass
17 09 04 Mixed Construction Waste	10713	19 12 10	10713	RDF	EFW
17 09 04 Mixed Construction Waste	20614	19 12 12	20614	Qualifying Fines Lower rate LFT	Landfill Cover
17 09 04 Mixed Construction Waste	17743	19 12 12	17743	Transfer Residue	Landfill
20 02 01 Biodegradable Waste	689	20 02 01	689	Green Waste	Composting
17 09 04 Mixed Construction Waste	2619	20 03 01	2619	Mixed Construction Waste	EFW
17 09 04 Mixed Construction Waste	782	20 03 07	782	Bulky Waste	EFW

### 11.3 Material processed per waste hierarchy category

Waste Hierarchy Category	Annual %
Reuse	0%
Repair	0%
Recycle	73%
Energy Recovery	11%
Landfill Cover	9%
Disposal	7%

### 11.4 Landfill Diversion Rate

This percentage represents the Landfill diversion rate achieved for 2024. It has been calculated using the following equation.

$$\frac{\text{Waste Received} - \text{Waste to Landfill}}{\text{Waste Received}} \times 100$$

$$\frac{232360 - 17743}{232360} \times 100 = 92.36\%$$

## 11.5 Overall Material Recovery Rate

This percentage represents the overall material recovery rate achieved for 2024. It has been calculated using the following calculation.

$$\frac{\text{Waste Received} - \text{Waste to Landfill} - \text{Waste to incineration without recovery}}{\text{Waste received}} \times 100$$

$$\frac{232360 - 17743 - 0}{232360} \times 100 = 92.36\%$$

## 12. APPENDIX

### ***Appendix A- Portsmouth Planning Permission***



## Town and Country Planning Act 1990

---

To: Integrated Skills Limited Application No: APP/24/00523  
 Suite 3A, Chapel Allerton House  
 114 Harrogate Road  
 Leeds  
 LS7 4NY

HCC Ref: HV017

For: L&S Waste Management Limited

Date of Application: 20 June 2024

**Hampshire County Council**, as Waste Planning Authority, **grants permission** for the following development in respect of the plans and particulars and subject to the attached schedule of 23 conditions:

Development: **Application to vary condition 6 & 10 of planning permission APP/15/00757 (to increase the operational throughput)**

Site address: **Farlington Redoubt, Portsdown Hill Road, Havant Hampshire PO6 1BW**

### Reason for Approval

It is considered that the proposal would be in accordance with the relevant policies of the Hampshire Minerals and Waste Plan (2013). The increase in the permitted throughput of waste to 190,000 tonnes per annum through the existing waste transfer station and the increased HGV movements to 292 would not materially harm the character of the area or the amenity of local residents and would be acceptable in terms of highway safety and convenience in accordance with Policies 10 (Protecting public health, safety and amenity), 12 (Managing Traffic), 17 (Aggregate Supply - capacity and source), 18 (Recycled and secondary aggregates development) and 30 (Construction, demolition and excavation waste development). It is therefore considered to be a sustainable minerals and waste development in accordance with Policy 1 (Sustainable minerals and waste development).

All enquiries should be referred to Universal Services, The Castle, Winchester, SO23 8UD  
 Tel: (01962) 846746 Fax: (01962) 847055



**Director of Universal**

### **Appendix B- Southampton Planning Permission**

05/01186/FUL/7959

  
SOUTHAMPTON  
CITY COUNCIL

**DETERMINATION OF APPLICATION**

**TOWN AND COUNTRY PLANNING ACT 1990**

**Town and Country Planning (General Development Procedure) Order 1995**

White Young Green Attn Alison Crooks  
12 Empress Road  
Lyndhurst  
Hants  
SO43 7A

Decision  


In pursuance of its powers under the above Act and Regulations, Southampton City Council, as the District Planning Authority, hereby gives notice that the application described below has been granted:

**CONDITIONALLY APPROVED**

**Proposal:** Use of site as a waste transfer station with skip storage and erection of a new building of 1300 square metres.

**Site Address:** Land At Ashley Crescent Woolston Southampton

**Application No:** 05/01186/FUL

In accordance with the plans and application submitted with the above FULL Application, subject to the following condition(s):

01. The development hereby permitted shall begin not later than three years from the date on which this planning permission was granted.

REASON  
To comply with S.91 of the Town and Country Planning Act 1990.

02. Full details of the manufacturers, types and colours of the external materials to be used, including samples if required, shall be submitted to and approved by the Local Planning Authority before development commences.

REASON  
In order to control the appearance of the development in the interests of visual amenity.

03. No development shall be commenced until details of all means of enclosure on the site have been submitted to and approved by the Local Planning Authority. Such detailed scheme shall be implemented before the development is brought into use. The means of enclosure shall subsequently be retained to the satisfaction of the Local Planning Authority.

### **Appendix C- Portsmouth Permit**



## Notice of variation with introductory note

The Environmental Permitting (England & Wales) Regulations 2016

---

**L&S Waste Management Limited**

**Farlington Redoubt**

Portsdown Hill Road

Farlington

Portsmouth

Hampshire

PO6 1BW

**Variation application number**

EPR/DP3295HN/V007

**Permit number**

EPR/DP3295HN

### ***Appendix D- Southampton Permit***



## Notice of variation with introductory note

The Environmental Permitting (England & Wales) Regulations 2010

---

L&S Waste Management Limited  
L&S Waste Management Limited  
Land at Ashley Crescent  
Sholing  
Southampton  
SO19 9NA

**Variation application number**

EPR/BP3498HJ/V003

**Permit number**

EPR/BP3498HJ

### ***Appendix E- Fareham Permit***



## Notice of variation with introductory note

### The Environmental Permitting (England & Wales) Regulations 2010

---

L&S Waste Management Limited

Units D & E Pegham Industrial Estate  
Laveys Lane  
Pegham  
Fareham  
Hampshire  
PO15 6SD

**Variation application number**

EPR/DP3091EQ/V/004

**Permit number**

EPR/DP3091EQ

## Appendix F- Waste Carriers License

### Certificate of Registration under the Waste (England and Wales) Regulations 2011

#### Regulation authority

Name  Environment Agency  
 National Customer Contact Centre  
 99 Parkway Avenue  
 Sheffield  
 S9 4WF  
 Address  
 Telephone number 03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

#### Carriers details

Name of registered carrier L&S WASTE MANAGEMENT LIMITED  
 Registered as An upper tier waste carrier, broker and dealer  
 Registration number CBDU198877  
 L & S WASTE MANAGEMENT  
 UNIT D1-D2  
 Address of place of business PEGHAM INDUSTRIAL PARK  
 LAVEYS LANE  
 FAREHAM  
 PO15 6SD  
 Telephone number 07795273044  
 Date of registration 13 September 2023  
 Expiry date of registration (unless revoked) 25 October 2026

This certificate was created on 13 September 2023. These details are correct at the time of certificate generation.

#### Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.