Enva Colwick
PAS 402: (2025) Report

Annual report - 2025

Registered Address: Enviro Building, Private Road 4, Colwick Industrial Estate, Nottingham NG4 2JT
Registered in England 3450311

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1. Foreword

Enva is a leading provider of recycling and resource recovery solutions, with locations across the United Kingdom and Ireland. We operate across four core waste streams: hazardous materials, non-hazardous materials, hydrocarbons, and general waste recycling.

With sustainability at the forefront of our proposition, we recover a broad range of hazardous and non-hazardous waste materials for re-use in manufacturing and energy conversion. We also provide a complete portfolio of industrial, water and wastewater service. At Enva, we are committed to recycling and resource recovery; it forms the basis of our business strategy and our values.

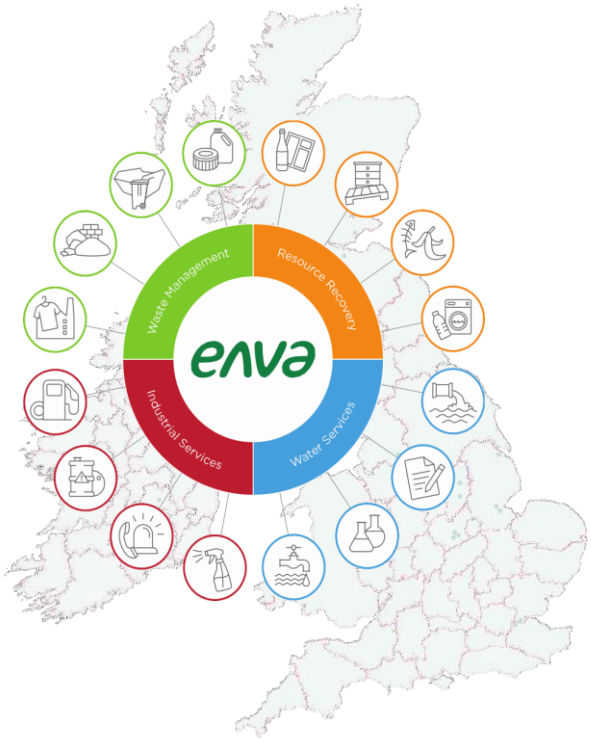
Enva supports the life cycle of waste products to provide either a second life, such as the production of energy or, in many cases, closed-loop recycling solutions. Our dedication to developing new and innovative products and solutions and extending the life cycle of the world's resources is driving our business forward.

Whilst to many, Enva is a relatively new brand, our constituent operations have been around for many years and have significant heritage in the UK and Irish recycling and resource management markets and customers. Operating under a single brand and enables us to realize the associated operational and commercial synergies for customers across our key market.

2. Scope of Report

Enva England Ltd., part of Enva Group, operates several facilitates in East Midlands, Nottingham and Leicester, of the UK. The scope of the report only covers the waste management and recycling operations at Enva Colwick. Other recycling and waste management facilities under Enva England Ltd, non-waste operations, including industrial services and water services, of Enva are excluded from this report.

This Annual Report is in line with the PAS 402 specification to measure and demonstrate Enva Colwick waste management and recycling performance in 2025. The main performance indicators are set as the amount of waste recovered, diverted from and sent to landfill. The report covers the period of the 1st of January till the 31st of December 2025.



3. Scope of Operations

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Enva Colwick

Enva Colwick is a waste treatment and transfer facility (WTTF) located at Private Road 4, Colwick Industrial Estate, Colwick, Nottingham, Nottinghamshire, NG4 2JT. Figure 3.1 shows the location of Enva Colwick and its surrounding area.

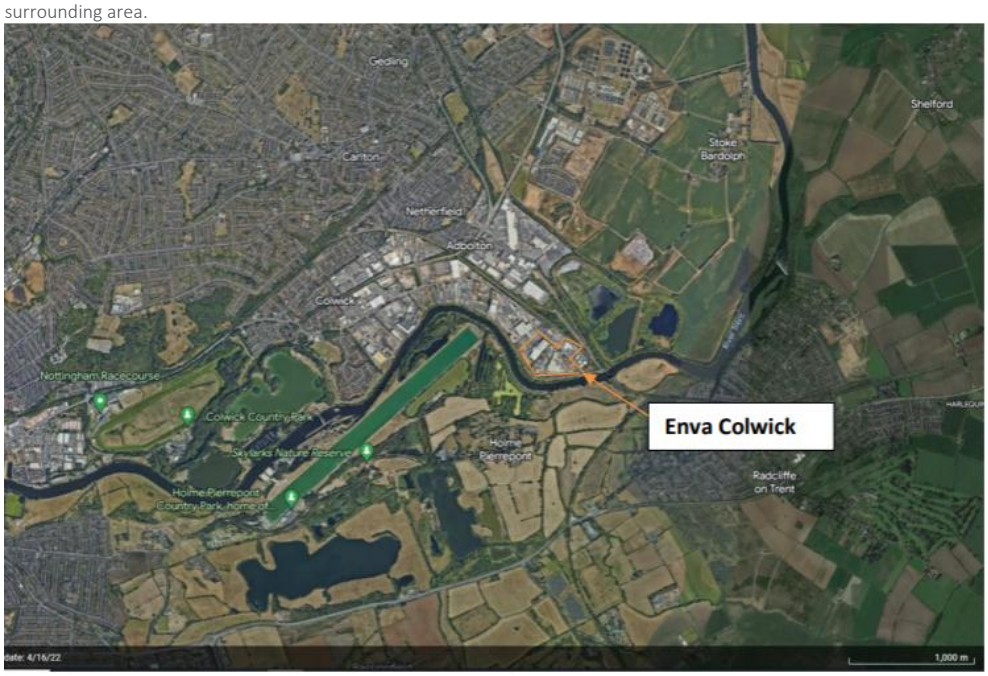

Figure 3.1 Enva Colwick and the Surrounding Area

The entire Enva Colwick occupies a footprint of approximately 20 acres. Besides the three recycling operational areas, **Active**, **Reus**e, and **Toton Aggregates**, there are two (2) office buildings, five (5) weighbridges, parking areas for waste trucks, skips and roll on/offs, feedstocks, and products storage areas in Enva Colwick.

Wastecycle Ltd. (Predecessor of Enva) was granted a planning permission in November 2012 by the Nottinghamshire County Council for operation of an internal waste processing at the current address. The planning permission explicitly defines the scope of the operations allowed in Enva Colwick and states all the development and operation conditions. Enva inherits the permission in 2018 to carry on the operation.

Table 3.1 Planning Permission for Enva Colwick

Planning Permission No.:	7/2012/0976NCC
Applicant:	Wastecycle Ltd.
Location:	Wastecycle, Enviro Building, Private Road 4, Colwick Industrial Estate
Site Code:	7618/W
Proposed Development:	Application for 24hr operation (Monday to Saturday) and Sunday Days (0600 - 1800 only) of internal waste processing on units 1 & 2, consolidation of all existing planning permission & retention of various building plant and machinery comprising diesel generators, shift manager office, grey water recycling storage tanks, storage bays, screen & loading gantry in phase III building, toilet/shower block, aggregate storage bays, PPE storage container, staff mess facility and glass screen/conveyor.

Table 3.2 Enva Colwick Environmental Permit

Permit No.:	EPR/SP3490CA
Permit Holder:	Enva England Ltd.
Installation Name:	Enva Colwick Recycling and Resource Recovery Facility
Variation Application Number:	EPR/SP3490CA/V008
Effective Date:	15/07/2022
Maximum inputs per year:	600,000 tonnes

Resources recovery and waste management are the major businesses in Enva Colwick.

Resources Recovery

Resources recovery and waste management are the major businesses in Enva Colwick.

Recovering and recycling the waste conserves our precious natural resources, reduces environmental impact and supports the development of a more circular economy. Operating pursuant to the Environmental Permits, Enva Colwick (Permit: EPR/SP3490CA) converts as much waste as possible into new material, products, and energy sources, diverting it from landfill and helping our customers realize both commercial and environmental benefits.

Enva strives to provide closed-loop recycling solutions where waste materials are separated and recovered as secondary resources or used in the manufacture of new products. Where this is not possible, they are used as a fuel in the production of sustainable energy.

Whether it is producing recycled glass cullet for new bottles, aggregates for the construction industry or solid fuel from waste, very little portion of collected waste is sent to landfill. Continually investing in research and development allows us to recover even more waste materials from a host of customers, commercial and industrial sources. Enva does not simply collect waste, Enva transforms it.

Waste Collection and Management Services

From one-off collections to Total Waste Management solutions, Enva's decades of experience and dedication to the customers has seen Enva set new industry standards.

Enva operates a diverse and fully owned fleet of state-of-the-art collection vehicles, designed to ensure the safe collection and transportation of all general, specialist and hazardous waste materials.

Recycling and recovering as much of its material that has been collected as possible, maximizes the environmental and commercial benefits, and keep landfill disposal to a minimum. Partnering businesses to deliver a fully compliant and cost-effective service with recovery at its heart is an enabler for modern organizations to meet their commercial and sustainable aspirations.

Enva's Total Management portfolio of services delivers solutions and benefits across a wide range of industries and sectors:

- Commercial
- Industrial & Manufacturing
- Construction
- Engineering
- Education
- Public sector
- Retail
- Automotive
- Leisure

Certifications and Accreditations

Enva Colwick certifications and accreditations include:

- ISO 9001:2015 (Quality Management System)
- ISO 14001: 2015 (Environmental Management System)
- ISO 45001: 2018 (Health and Safety Management System)
- Competence Management Scheme – Energy and Utility Skills (Private standard) Version 5.
- FORS Silver Accreditation (Accreditation No. 100437)
- Scrap Metal License
- WRAP protocol for aggregates
- CIWM – Affiliated Organization Certificate
- SafeContractor Accreditation

4. Clients Relationships

Customer requirements are assessed by Enva's commercial team, which contains our customer service, sales, and account management functions. This is underpinned by Enva's ISO9001, ISO14001, ISO45001 integrated Management System. An organization chart detailing the structure is shown in Figure 4.1.

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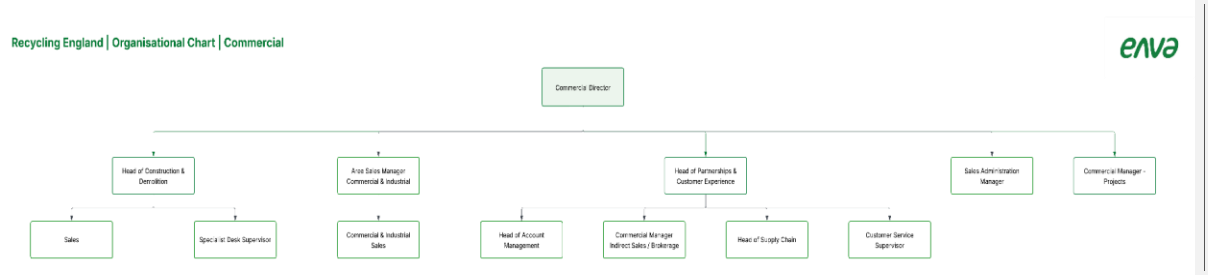


Figure 4.1 Enva Commercial Team Organisation Structure

To enable our team to be able to effectively assess customer requirements, all employees complete a tailor-made induction and training program as part of their onboarding process. This program includes role specific activities (customer service, sales), service/product and waste awareness training (e.g., duty of care). More technically demanding enquiries are supported by our technical assessment team who can classify waste and work with Enva's operational staff to deliver a compliant and cost-effective solution.

New business enquiries from are directed to our national business development manager, areas sales managers or telesales team dependent on the size, type, and geography of the opportunity.

Commented [MM3]: More emphasis on waste acceptance and pre acceptance procedures.

Domestic skip and non-managed account enquiries including pricing are handled by our customer service team. Customers are allocated a key account manager during the initial contract mobilization or after the first 3 months dependent on i) The complexity of their requirements ii) The level of expenditure to help drive waste reduction, engagement, and continual improvement. And iii) The account industry type, either as a) Construction and demolition b) Commercial and Industrial;

A) Construction and demolition

Construction and demolition accounts are assigned to our dedicated Construction and Demolition team. Where the account is expertly handled by our team of industry specialists, to ensure an outstanding customer journey and iron-clad compliance focus. This function is covered by the following communication channels, to facilitate timely & accurate responses:

construction@enva.com

T. +44 115 940 7052

B) Commercial and industrial

Commercial and Industrial accounts are assigned to our dedicated Commercial and Industrial team. Mirroring their sister function above, these accounts are expertly handled by our team of industry specialists. Using the following dedicated communication channel:

keyaccounts@enva.com

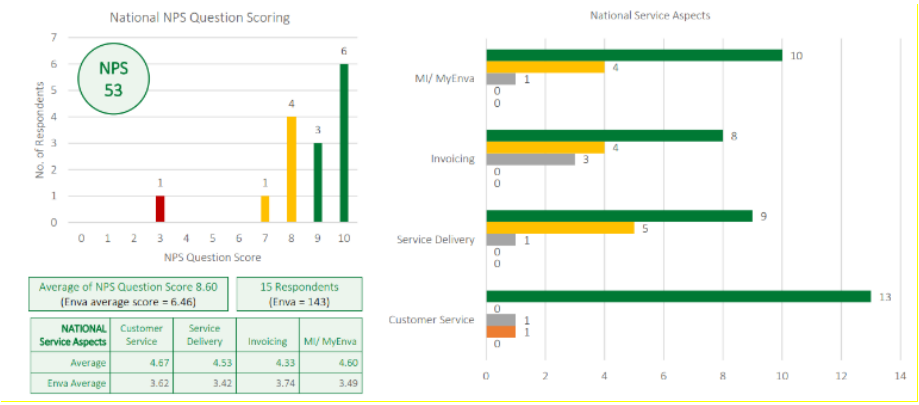
T. +44 115 940 7033

Site restrictions, permit requirements for domestic and non-managed customers are assessed by our customer service team underpinned by drivers who are trained to dynamically risk assess the suitability of the site for the delivery. Should there be any concern, the driver will contact transport management to discuss their concerns and conclude whether the service can be completed safely. If a safe service cannot be delivered, the customer service team will contact the customer to agree an alternative solution.

Waste enquiries managed by the business development and account management teams will typically be risk assessed including a waste pre acceptance questionnaire (IMS 218 Pre-Acceptance Waste Characterisation Checks) as well as Health & Safety checks for access requirements, waste material and other site requirements by the commercial team and a copy of the risk assessment supplied to the transport department.

Once payment has been made on account or in the case of domestic work by card, the order is processed by our customer service team using Elemos our logistics and booking software. Once booked, the services are scheduled for delivery by the transport planners considering the driver and container resource available.

Although only <0.25% of collections result in a complaint and our Net Promoter Score of 53 is classed as excellent when compared to Survey Monkeys supplier average, occasionally things do go wrong and having a consistent process with clear timeframes, responsibilities and routes is key.



NATIONAL Service Aspects	Customer Service	Service Delivery	Invoicing	MI/ MyEnva
Average	4.67	4.53	4.33	4.60
Enva Average	3.62	3.42	3.74	3.49

Figure 4.2 Net Promoter Score of Enva

Should a complaint be raised, all employees are trained we have a to follow robust formal complaint procedure. Employees are trained to follow our robust procedure to resolve any issues and remove the root cause:

- All complaints are automatically entered on the CRM system, and a case opened.
- Where extra information is required, email chains are attached to the case.
- This system auto-allocates a unique case number which is supplied to our customer by email once the case has been opened, improving traceability.
- On completion, a notification will be sent to our case-generating employee.
- Complaints are categorised as a priority task.
- Should the complaint need to be allocated to another team/manager, this is completed on CRM.
- The case owner contacts the customer and resolves the complaint, ensuring the case is updated with the outcome.

Our senior management review any complaints along with the corrective and preventative actions taken during a monthly customer service meeting. We aim resolve all complaints during the first contact. However, if this is not possible, our agents will escalate the complaint to the relevant manager.

Enva use 6-monthly Net Promoter Score Surveys to monitor customer satisfaction and to inform activities to deliver continually improved levels of customer service.

Enva also produces quality products such as:

Commented [MM4]: More emphasis on the quality checks and customer relationships for outgoing material.

- Recycled aggregates, in accordance with the WRAP protocol
- Alternative fuels for example solid recovered fuel (SRF) and refuse derived fuel (RDF). The fuels are produced to specifications defined by the end users.
- Chipped wood – for use as biomass feedstock and in panel board manufacture
- Gypsum – recycle gypsum-based construction waste for land spreading use; also contract with British Gypsum to recycle their out of specification gypsum products and return the processed material to their East Leake site.

To ensure that quality is maintained with products there is a regular sampling schedule in line with customers specification. This allows for any anomalies or out of specification material to be identified, it will then either be re-processed, or an alternative offtake will be identified which can accept that specification.

Relationships with customers accepting outgoing materials are important and are maintained with the help of the commercial, operations and compliance teams. On a regular basis Duty of Care visits are conducted with customers accepting outgoing material from Enva Wesley St, this validates the customers compliance with their permits and other legal conditions as well as improving rapport facilitating an open dialog for discussions relating to material quality and other requirements.

5. Impacts and Risks

HSEQ Team

There is a dedicated in-house Health & Safety, Environmental and Quality (HSEQ) team responsible for the HSEQ issues at Enva Colwick.

The HSEQ team are led by Safety Manager and Compliance Manager, who are responsible for health & safety and environmental & quality respectively. They steer daily meetings with Operation Teams and Transportation & Skips Department to review the compliance status of respective areas, as well as provide relevant advice on the scheduled operations on site activities and collection services.

Enva England have successfully achieved accreditation to the Competence Management System. In late 2023 Enva's management system was certified by LRQA to the standard of Competence Management System –Energy and Utility Skills (Private standard) Version 5 in January 2024.

The Competence Management System, developed by Energy & Utility Skills, and approved by Defra and the Welsh Government, is a technical scheme that enables operators to demonstrate technically competent management of their permitted activities. The system is accredited by UKAS, the UK's National Accreditation Body and is being rapidly adopted as an industry benchmark.

Management Systems

The HSEQ team is responsible to maintain the quality, environmental, health and safety management systems for Enva Colwick. Enva England Ltd. is now UKAS accredited for the Integrated Management System (IMS) for Enva Colwick site to support the sales, collection and recycling operation as well as maintain the accreditations to demonstrate our commitment in quality, health and safety and environmental protection. In November 2023 an IMS Manual was issued detailing the actions needed to ensure continued competence.

Nevertheless, the existing quality, environmental, health and safety systems are in place to comply with the relevant requirements by various standards and regulations. The systems are established on the bases of quality, environmental, health and safety policies, with respective system manuals, number of safe working procedures and recording forms. They ascertain Enva Colwick and Wesley St could fulfil all relevant legal obligations, permit conditions and are able to capture all necessary data for reporting requirements.

Risk Assessment

The HSEQ team works with various Operations Managers and Transport General Manager to identify the health and safety, quality, and environmental risks associated with their activities and ensure that they are competent to complete the risk assessments and carry out their duties. All risk assessment results for Enva Colwick operations are saved in the company's server and available for all colleagues.

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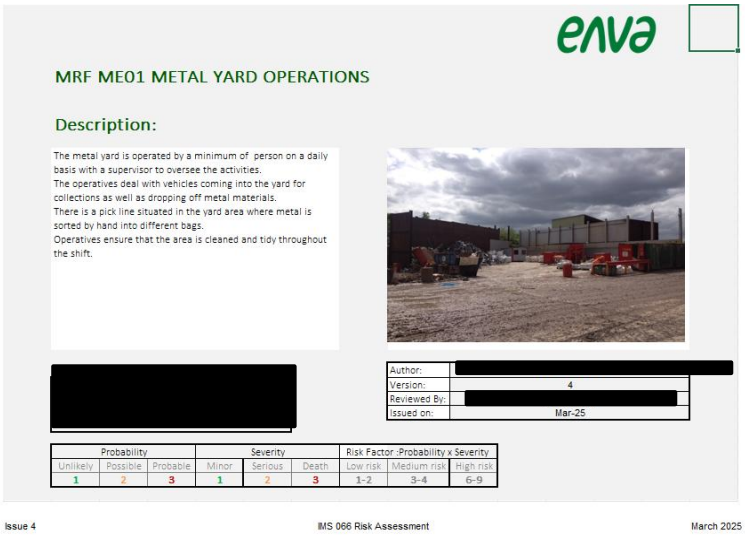


MRF ME01 METAL YARD OPERATIONS

Description:

The metal yard is operated by a minimum of person on a daily basis with a supervisor to oversee the activities.
The operatives deal with vehicles coming into the yard for collections as well as dropping off metal materials.
There is a pick line situated in the yard area where metal is sorted by hand into different bags.
Operatives ensure that the area is cleaned and tidy throughout the shift.

[redacted]

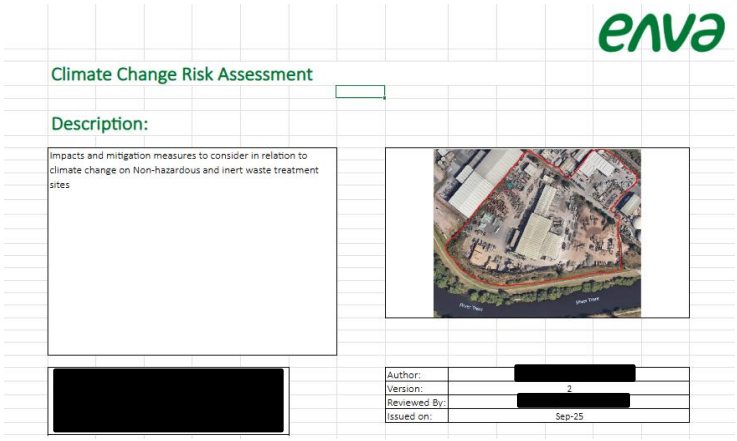
Author:	[redacted]
Version:	4
Reviewed By:	[redacted]
Issued on:	Mar-25

Probability			Severity			Risk Factor :Probability x Severity		
Unlikely	Possible	Probable	Minor	Serious	Death	Low risk	Medium risk	High risk
1	2	3	1	2	3	1-2	3-4	6-9

Issue 4 IMS 066 Risk Assessment March 2025

Figure 5.1 A Sample of Risk Assessment Records

Furthermore, a climate change risk assessment has been conducted for Enva Colwick to evaluate the risks and potential impacts of the changing climate. Subsequently mitigation measures can be planned and implemented to reduce the impacts related. The second version of the risk assessment was issued in October 2025 – Colwick Risk Assessment Climate change (Appendix 5).



Climate Change Risk Assessment

Description:

Impacts and mitigation measures to consider in relation to climate change on Non-hazardous and inert waste treatment sites

[redacted]

Author:	[redacted]
Version:	2
Reviewed By:	[redacted]
Issued on:	Sep-25

Figure 5.2. Climate change Risk Assessment

Internal Audits

The HSEQ team carries out monthly environmental and quality audits as well as health and safety inspections for Active, Reuse and Toton Aggregates to highlight any issues which need to be addressed. These reports are given to various managers for understanding of the compliance status and follow up actions. The required corrective actions are uploaded to the ASSURE System for recording and follow up actions tracking purpose.

There is an internal auditing team made up from staff members from various departments who conduct internal audits. They audit against ISO standards 9001: 2015, 14001: 2015 and 45001: 2018 as well as the Competence Management Scheme. The reports are communicated to relevant managers, and any corrective actions are put onto the ASSURE system.

ASSURE System

The ASSURE System has been live since April 2022, replacing the OSHENS system to report, review, follow up and record HSEQ accidents, incidents, audits, near misses, etc. The System puts health and safety in every Enva colleagues' hands and facilitates reporting of any relevant incidents with a web-based application. 'Dashboards' and 'Reports' features also assist the HSEQ team to identify what's going on across Enva Colwick site to swiftly rectify any problems, improve all safety processes and obtain reports for analysis.

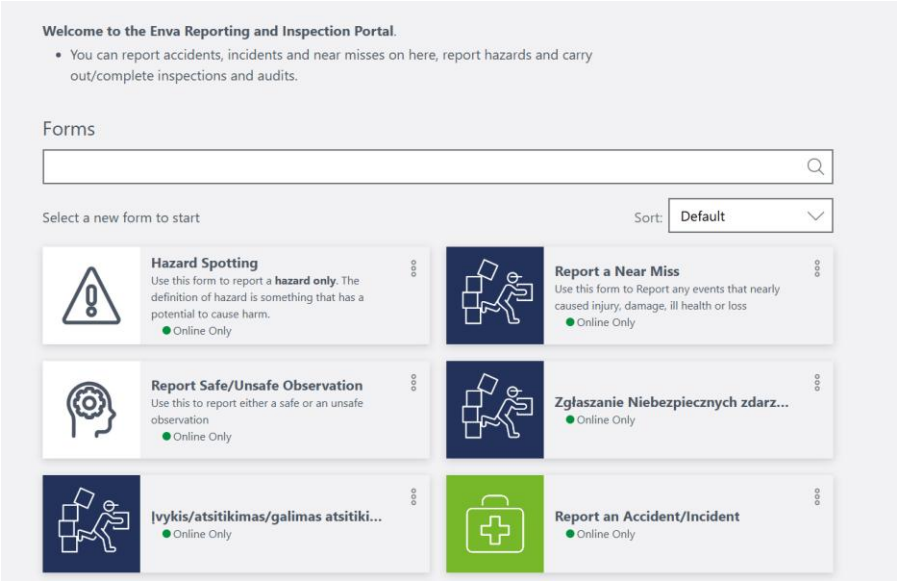


Figure 5.3 Assure system on mobile device.

Third Party Audits

Enva Colwick site is regularly audited by the Environmental Agency against the environmental permit requirements. In addition, annual ISO and CMS (From January 2024 onwards) certification and/or surveillance audits are arranged to assess the implementation of the management systems and identify any shortfalls. Some clients will also arrange third party audits to ensure Enva Colwick competencies.

6. Operational Management

The entire operation of the Enva Colwick and Wesley St are established based on the ISO 9001, 14001 and 45001 standards and Competency Management Scheme, with aims to comply with the environmental permit requirements and meet clients' expectations. The operational details are explicitly defined via the respective management systems manuals, numbers of safe working procedures, risk assessments.

Roles and Responsibilities

The responsibility and authority of personnel performing activities related to the quality, environmental and health & safety management systems are defined and communicated within Enva Colwick through the Organizational Structure chart, individual procedures, and job specifications.

The Enva England management team organizational structure is shown in Figure 6.1.

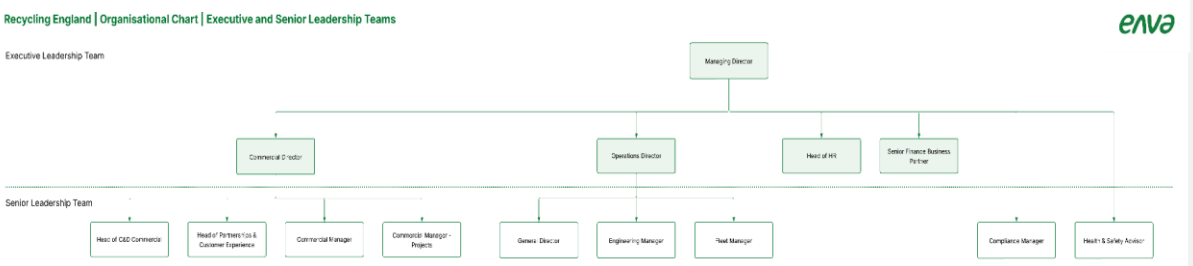


Figure 6.1 Enva England Organisational Chart

Customer Enquiries

Customers can communicate with Enva Colwick via telephone calls, emails, online interfaces, My Enva, as well as the company website. All the customer enquiries are dealt by experienced members from the customer service team or various commercial departments, comprising of national brokerage team, sales team, and account team.

Either a verbal or written quotation of the best available solutions is provided based on the customer's need, considering waste type, nature, quantity of waste, location, etc. The customers are explicitly communicated with professional advice about terms and conditions, permitted waste types, treatment/disposal options as well as facility that can accept the waste. In case the waste is not collected by Enva's fleet or delivered to Enva's managed sites, all the customers are also advised with the legal requirements of the transfer, in line with the Duty and Care requirements.

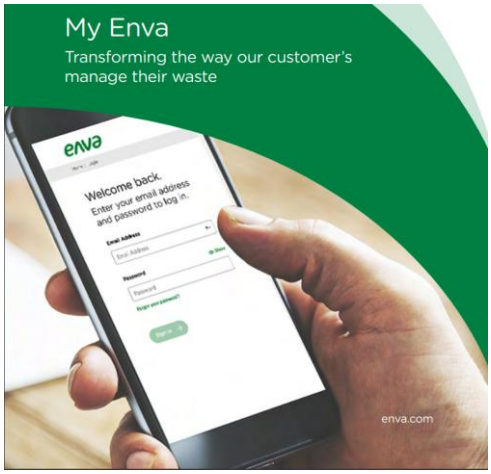


Figure 6.2 MyEnva Portal

Waste Assessments

Enva Colwick provides professional waste assessment services for the customers. Waste assessment is led by Environmental and Quality adviser and carried out by the competent members in the HSEQ team. Detailed information about industry and processes generating the waste are firstly obtained from the customers. Representative samples of the waste being classified are also sent for laboratory analysis. The waste is then assessed as per WM3 guidance from Environmental Agency with the application of HazWasteOnline™ software. The waste can be confirmed whether it is hazardous or non-hazardous, and if Enva Colwick can accept, or other facilities are required for its recycling or disposal.

Transport and Collection

Enva England provides waste transportation and collection services for most of the Nottingham areas. Services cover skips, roll on/offs, wheelie bins leasing and subsequent waste collection. Enva Colwick waste fleet consists of 31 skips trucks, 14 roll rolls trucks, 13 rear-end loaders, 4 front-end loaders, 5 artics and 1 man in van. Enva England joined the Fleet Operator Recognition Scheme (FORS) voluntary scheme and was accredited in silver level. Risk assessment and safe working procedures were developed to comply with the requirements of the FORS voluntary scheme as well as environmental and health & safety regulations. All Enva's drivers are continuously trained and assessed by our inhouse Driver Training team. All the vehicles are checked prior to operation each day and regularly serviced. The entire waste collection operations are communicated and completed via customized mobile apps.

General Waste

Enva Colwick delivers the highest level of general waste services across all industries and sectors in Nottingham, supplying a range of container types and collection options. Once collected, all waste is taken to Enva Colwick ensuring that as much as possible is recycled or recovered. Waste that cannot be recovered is often used to create a fuel for sustainable energy production.

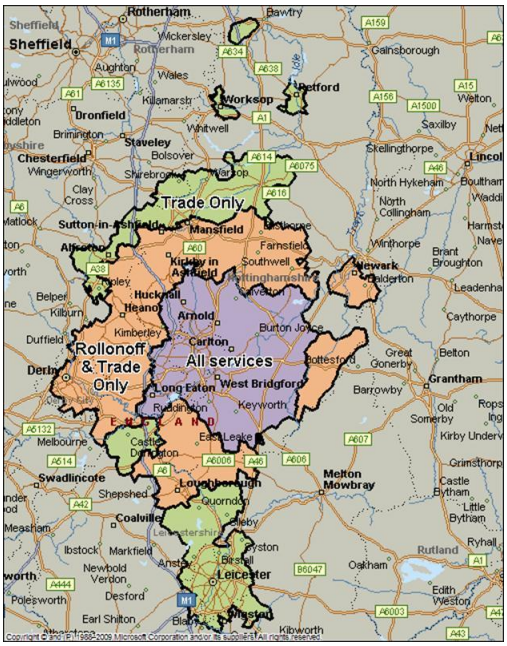


Figure 6.3 Enva England Collection Coverage in Nottingham.

National Coverage

Enva's national business uses approved and audited suppliers to deliver services in areas that cannot be directly met by our own fleet or for waste that cannot be treated at our facilities. Our suppliers are regularly audited to ensure that they share our values and meet Enva's service, environmental and health & safety standards. This ability to deliver consistently high-quality services has supported long-term relationships with some of the UK's largest and best-known brand across a range of sectors.

Skip Hire

Enva's national skip hire service provides a flexible, reliable, cost effective and environmentally responsible method of dealing with construction, house clearance or garden waste. Customers can order skips online via Enva's website.

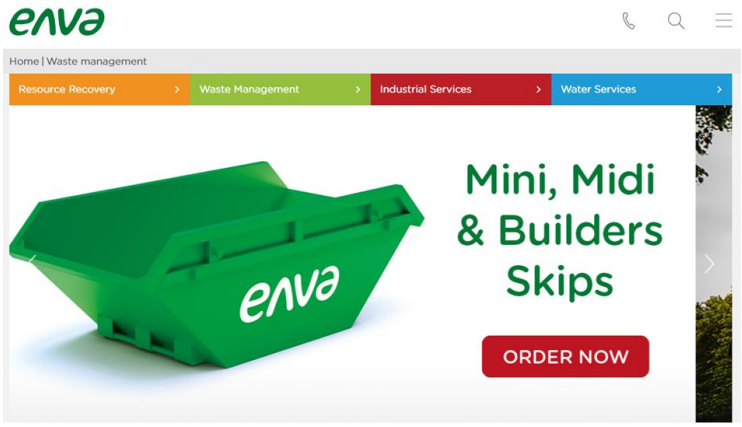


Figure 6.4 Enva Online Booking Web Interface

National Broker

The national business provides a reliable, cost-effective waste management service. With an ever-increasing focus on environmental matters clients are wanting strategic partners that will deliver a step-change in their sustainability. Our focus on engagement programs drives behavioural change for our clients, making clear their commitment to the planet to both customer and regulators. Our clients can expect uncompromising environmental compliance and clarity on their performance powered by a wealth of digital data.

Waste Acceptance

Enva Colwick have a Waste Acceptance Procedure for incoming loads (IMS 360) in place to define the process of the waste acceptance, non-conforming loads, quarantine, and waste rejection. Weighbridge officers and yard marshals are fully aware of the legal requirements, EWC codes of wastes Enva Colwick can accept and our Duty of Care. Each load of waste entering or leaving the site should be weighed on calibrated weighbridges and accompanied by Waste Transfer and Consignment Note and the hauler must be a licensed waste carrier.

All the loads are visually inspected in the offload areas, while detailed inspections are carried out for at least three loads per day (IMS 208 – Guidance for inspecting loads). If there is evidence showing that the load is non-conforming, the procedure for rejected loads (IMS 205) will be followed. Enva Colwick have dedicated quarantine areas for a range of unaccepted wastes, such as canisters, asbestos and waste batteries. The storage condition, quantities, and time for storage of these quarantine waste strictly follow the environmental permit requirements.

IMS 360, IMS 208 & IMS 205 are annexed in **Appendix B, C & D** respectively.

Waste Treatment, Recovery and Disposal

Enva Colwick waste treatment and recovery processes take place in three different recycling operation areas:

- **ACTIVE**, a recycling facility receiving various kinds of materials from both construction & demolition (C&D) and commercial & industrial (C&I) sources, primarily produces wood, metals, gypsum, aggregates, solid recovered fuel (SRF) and refuse derived fuel (RDF);
- **REUSE**, an indoor material recycling system to segregate paper & cardboard, glass, metal, and plastic from dry mixed recyclables (DMR); and
- **Toton Aggregates** accepts all kinds of inert materials, and produces Grade 1 recyclables, 6F2 materials and various quarry mines materials.

Enva Colwick – Operations overview

Figure 6.5 Enva Colwick layout and operations.

Enva Colwick primarily recycles the following types of wastes:

Commented [MM6]: Add in a section about the waste produced by our operations e.g. from maintenance and transport and offices also produce waste and what happens with that

- Wood
- Gypsum
- Glass
- Plastics
- Aggregates
- Paper & Cardboard
- Metals
- Energy

Wood

The waste wood Enva Colwick collects is inspected, shredded, segregated into chips and fines, suitable for the manufacture of a range of products, which includes animal bedding, feedstock for panel board and high-quality fuel for the biomass industry in the UK.

Gypsum

Enva Colwick recycles gypsum from C&D waste. All the incoming wasted gypsum is segregated from other waste materials and delivered to a picking line, in which all the contaminated materials are negatively picked. Two products, gypsum loose pieces and fines, are generated depending on size. There is a contractual agreement between Enva and British Gypsum. All the recycled gypsum products are delivered to their operation yards for reuse.

Glass

Glass is the perfect circular economy material as it is 100% and endlessly recyclables. Enva Colwick recycles nearly 19,100 tons of cullet in 2024 in the REUSE for the glass manufacturing industry.

Plastic

Enva Colwick manages a significant volume of bulky plastic waste, bottles, and packaging from the dry mixed recyclables. Bulky plastic waste is segregated and stored at Active, while bottles and packaging are usually segregated from the incoming dry mixed recyclables via a series of equipment and manual pickings. The segregated plastic bottles and packaging will then be baled for recycling. Most of this material is then further processed to produce a range of recycled plastic compounds suitable for extrusion or injection moulding.

Aggregates

Enva Colwick recycles and supplies aggregate products in Toton Aggregates, for a variety of applications such as site restoration and road building. Incoming inert wastes, e.g., concrete, bricks, etc., will be crushed and segregated to produce Grade 1 and 6F2, of quality pursuant to the WRAP Aggregates protocol.

Paper & Cardboard

Using recycled fibre in the manufacture of paper and cardboard conserves energy and helps reduce pollution. Enva Colwick recycles paper and cardboard from dry mixed recyclables in the Reuse and supplies to either paper mills or packaging manufacturers. Most large-sized cardboards are manually picked in the front of the process line, while paper and other cards is collected at the end of the process line, upon plastics, glasses, metals, and contaminants being picked by equipment or manually.

Metal

Virtually all materials can be recycled and whilst the process may vary recycling generally produces metals of equivalent quality. Enva Colwick recycles a wide range of ferrous and non-ferrous metals from cans and tins through to scrap metal, construction waste.

Energy

Enva Colwick produces sustainable waste, solid recovered fuel (SRF) and refuse derived fuel (RDF) from recovered resources that cannot be recycled back into their original state.

Resource Management

All the resources required on site operations are supervised and managed by various operation managers. These resources include labour, plant, machinery, equipment, tools and fuel. The operation managers identify the needs and arrange for procurement to maintain sufficient stock and hence meet planned needs.

Waste produced on site at Colwick can mostly be managed in-house including general waste from office and maintenance activities. Waste oils and electrical equipment can be managed with the Enva Group function by Enva Specialist in Nottingham.

Figure 6.6 to 6.8 shows the schematic flow diagrams of Active processes.

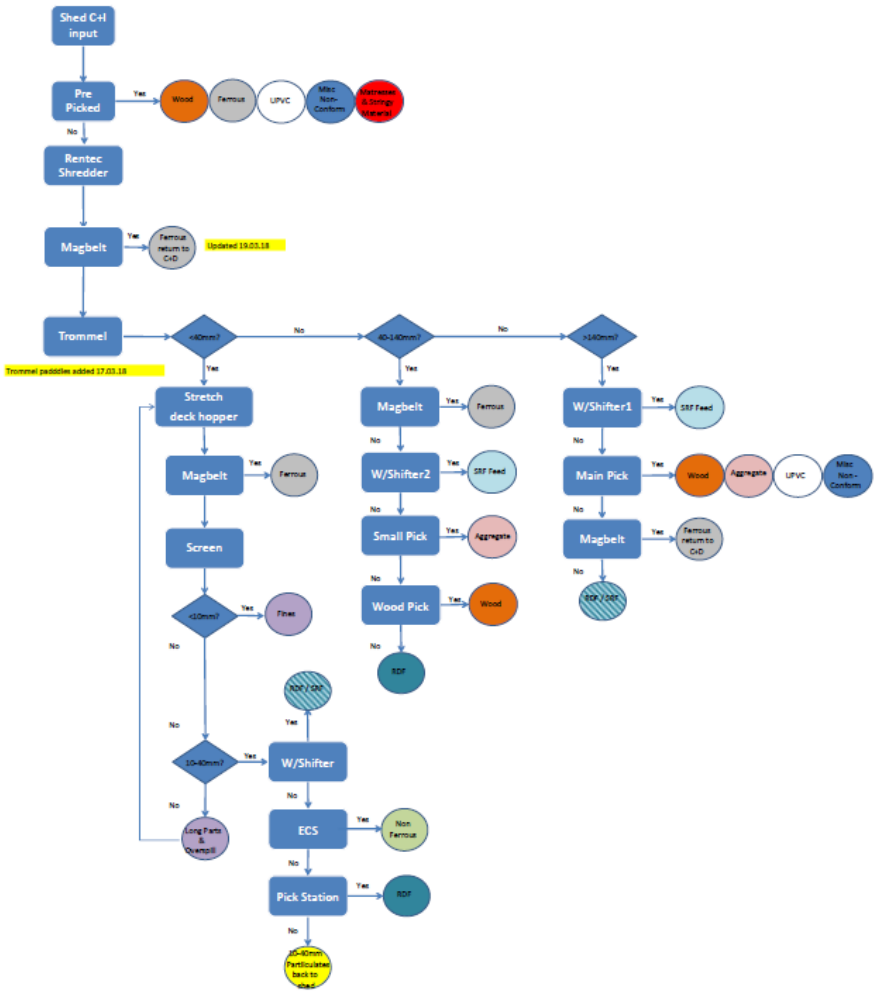


Figure 6.6 Process Flow Schematic Diagram for C&I Waste in Active

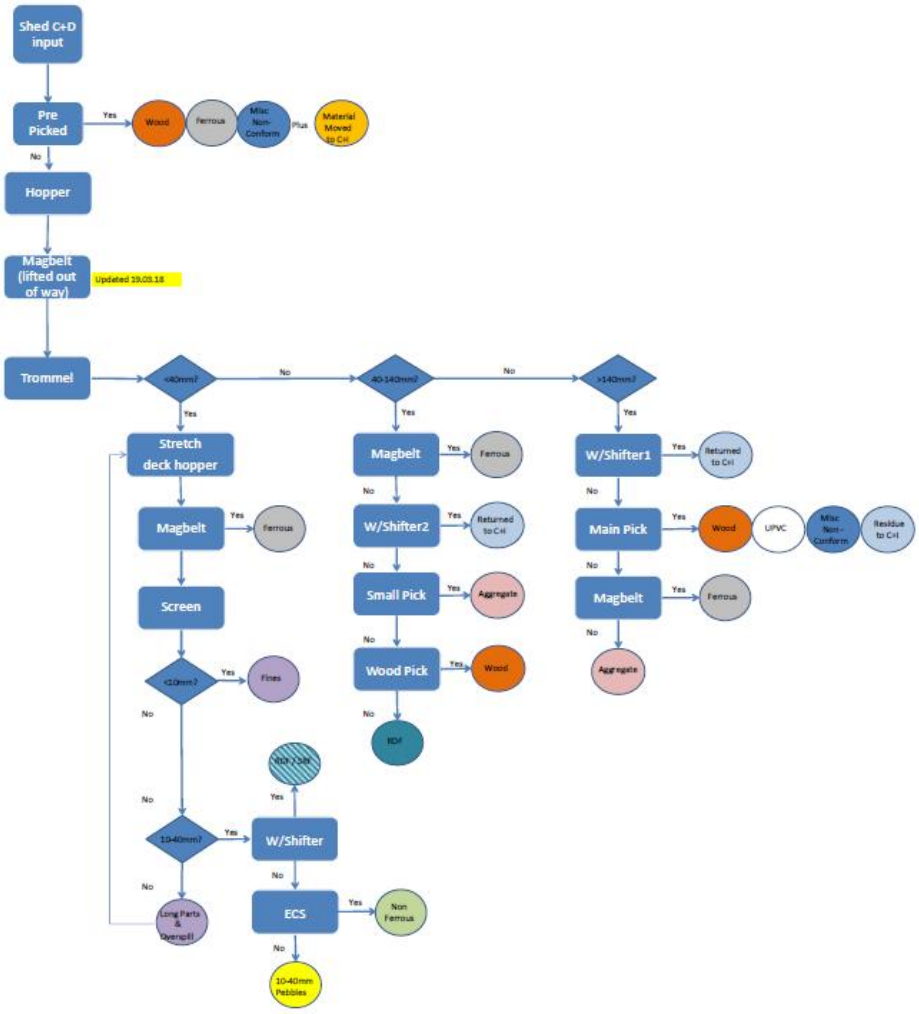


Figure 6.7 Process Flow Schematic Diagram for C&D Waste in Active

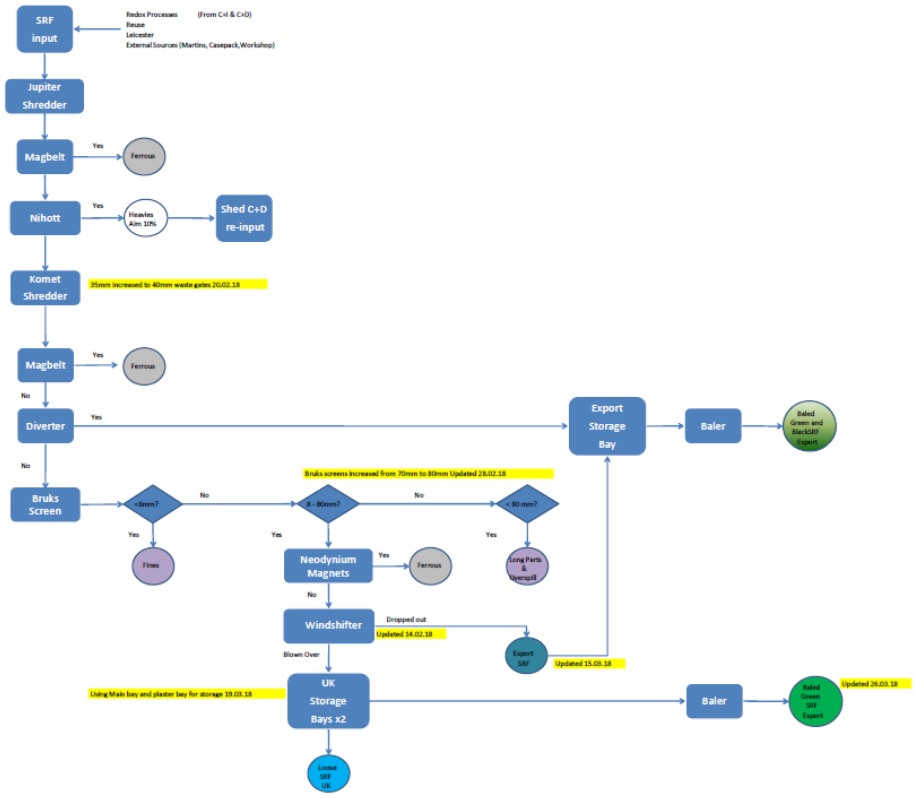


Figure 6.8 Process Flow Schematic Diagram for SRF Production in Active

There is a comprehensive set of safe working procedures for the operations in the three sites, including all stationary equipment, such as balers, trommels, shredders, 2D and 3D wind shifters, as well as mobile plants, such as shovel loaders, grabs, forklift trucks, breakers, trucks. All these procedures are developed in accordance with the EP requirement, ISO standards and latest environmental, health and safety regulations.

Storage

Materials storage, including incoming materials and products, is maintained on site in compliance with the environmental permit, planning permission conditions and the Fire Prevention Plan. While all the materials in and out of the Enva Colwick are recorded, we also regularly survey the stockpile sizes to ensure the storage quantities of different materials are within the storage limits as stipulated in the aforesaid legal documents.

There is adequate storage space for all incoming wastes and recycled products in Enva Colwick. While aggregates are kept in Toton Aggregates, wood waste, garden waste, scraped metals are kept outdoor in the Active. Nonetheless, wastes for recycling are all kept on impervious surface with a sealed drainage to secure collection of all contaminated runoff in Active and Reuse. For loose SRF or RDF feedstocks, they are kept within the enclosed reception shed in the Active according to the EP requirements. Special waste, like asbestos and canisters, are stored in enclosed, locked containers separately.

Besides, there is a skips yard for the transportation team to park their waste trucks, skips, roll rolls, etc. An oil store is also established on site to keep diesel, hydraulic oil, Ad-blue, replaced waste oils to support the operation of the Enva Colwick.

Daily checks are undertaken by the operation managers and supervisors to ensure safe operation. Regular environmental and quality audits are carried out by the inhouse HSEQ Team.

7. Competence

Enva England has achieved the Competency Management System certificate which demonstrates the businesses continued commitment to training and development of staff. It also ensures that all staff have a working knowledge of company policies, procedures and management systems.

Recruitment is crucial to identify and hire suitable candidates to join the company and carry out duties competently. Prior to each employment starts, the candidates' qualifications and certificates are received and checked by the HR department. Details of the candidates, if hired, will be filed securely in the company server.

All staff joining Enva Colwick are given an induction training about the company before they start to deliver their duties on the first day. The Training Team is responsible for this. Its contents basically cover an overview of the Enva Colwick operations, environmental, health and safety requirements, including fire and first aid arrangements, traffic routes, pedestrian walkways, and safety hazards. Based on the job nature of the staff, optional topics, such as manual handling, office work, etc. will be included for staff in the induction training. The training contents will be regularly reviewed and updated to meet the operational changes and latest regulations.

Staff will then be brought to their supervisors for role specific training. They will be further coached, not only the job duties, but also relevant safe working procedures, risk assessments, environmental concerns about their jobs.

The HSEQ Team works with all departments to provide regular toolbox talks related to environmental, quality, health, and safety topics. In addition, various departments also arrange regular refresh training on job specific topics for their staff.

All drivers joining Enva England undergo a five-day phased training/ assessment to promote safe and efficient driving techniques under the FORS Silver accreditation. The training contents particularly include three e-learning modules, Cycle Safety, LoCITY, and Security and Counter Terrorism. There is also one 7-hour Safe Urban Driving classroom and on-cycle training arranged for our drivers to have more knowledge and experience about the high volumes of vulnerable road users. Enva Colwick, including all staff on site, has been assessed through stringent external audits and accredited to ISO 9001, 14001, 45001 and CMS certificates.

All the contractors of Enva Colwick are also assessed of their competence. Any staff from the Contractors working on site will be provided with induction training, like our inhouse staff, prior to working on site.

8. Corrective, Preventive, and Improvement Actions

Commented [MM7]: Add in the legal requirements section into this section as they are not combined.

It is always the top priority of Enva Colwick to achieve high quality performance, in compliance with all legislations, ISO standards requirements, and CMS, though occasional problems may pop up from time to time. These problems may be about operational malpractice, obsolete system documents, or missing records; and can be identified via external and internal audits, supervisors' routine inspections or customer's complaints.

Enva Colwick has carried out risk assessments for all activities in our operations, as mentioned in Section 5 of this Report. The risk assessment is in full details based on severity and probability of each hazard. Associated mitigation measures are also formulated to mitigate the risk level. However, it is never possible to see everything, and therefore, a non-conformity procedure is also established in the management systems to report, record, follow up the problems, and hence continuously improve our operations.

According to the established procedure, the non-conformities or complaints are either recorded in a non-conformity report form or in the CRM system of commercial departments. Details of the non-conformity, including its root cause(s), are required to be input in the non-conformity report. Corrective action(s) taken for rectification of the problem and preventive action(s) addressing the root cause are formulated and reported in the report.

Enva values any non-conformities or complaints a positive drive for better performance. Staff in Enva Colwick and Enva Wesley St are encouraged to report any incidents, accidents or near miss. The ASSURE System facilities colleagues' reporting of any non-conformities on this system. They can access the ASSURE System interface on their computers or handheld device via a customized page in the ASSURE mobile application.

All these reports are assessed by the HSEQ Team to verify and report in the Operation Meetings every day to various operation managers. Each report is reviewed for any possible improvement actions and suitable actions will then be raised in the Action tracker in the Assure System.

All the non-conformities are discussed in the Management Review meeting.

Legal requirements

Under the management systems, Enva Colwick have established a legal register using the online software, Legislation Update Service (LUS). All the legislation and legal documents about environmental, health and safety relevant to Enva Colwick operations are identified and highlighted in the LUS.

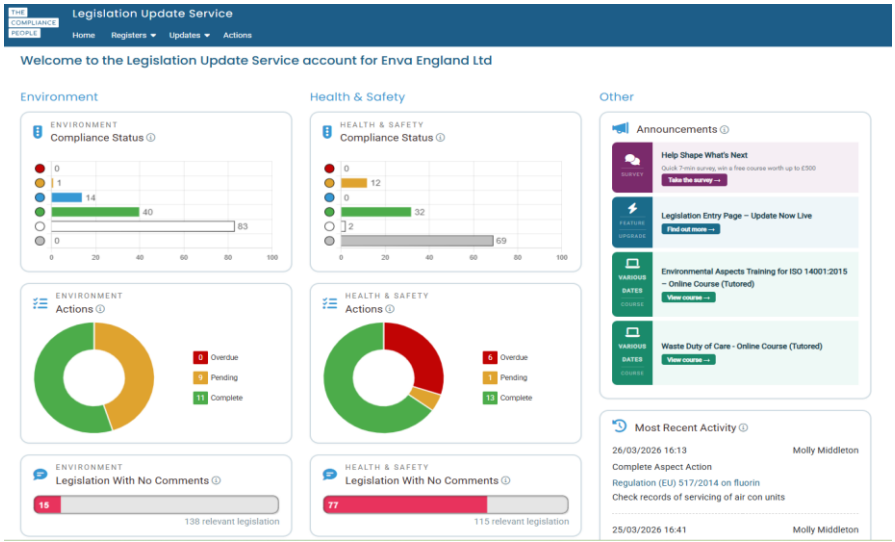


Figure 8.1 A Snapshot of LUS

The HSEQ Team is responsible to maintain this legal register. The LUS software provides a multifunctional software platform for management of legal compliance. In addition, it provides updates on the Enva Colwick relevant legislations. This information effectively facilitates HSEQ Team to review if there are any implications towards our compliance status and required actions.

Enva Colwick's legal compliance is achieved by external and internal audits, as well as daily operation meetings. The ISO systems external audits are carried out annually, either for re-certification or surveillance purposes. The external auditors will check if this register is properly maintained, and any review has been carried out according to the frequency stated in the system manuals. More importantly, the auditor focuses on our compliance status of relevant legislations. A success in keeping the certificates demonstrates that Enva Colwick's performance in this area.

Moreover, the HSEQ Team undertakes regular internal audits. The internal audits are accompanied with various operational managers. During these audits, any shortfalls in the compliance of any applicable legislations are identified. Reasons and constraints behind are discussed. Corrective actions are normally taken immediately while preventive measures are also proposed to avoid similar problems from happening again.

Health and Safety Manager and Technical Manager hold two meetings in the early morning every day, one with various Operation Managers, and the other with Transport Department. During the meeting, compliance status of Enva Colwick is reported by the two HSEQ Team managers. Managers from different departments, share the planned daily activities of various departments, particularly those new and difficult tasks, while HSEQ managers provide professional advice in return to alleviate any risk and impacts. The Recycling Director also attends these two meetings to listen to the reports from various managers and steer the entire operation of Enva Colwick.

Enva are also member of the following industry groups:

- Environmental Services Association
- United Resource Operators Consortium (UROC)
- Refuse Derived Fuel Industry Group (RDFIG)
- Freight Haulage Association
- Chartered Institute of Waste Management (CIWM)
- Wood Recyclers Association (WRA)

These industry groups are significant in steering trade improvements. They are highly recognized by the Government and regulators and effective in communicating operator views to key decision makers within government, regulators, and legislatures. Enva's participation of these market leading industry groups ensures understanding of the updated legislations, news, requirements, and trends in various trades. It facilitates Enva's capability in meeting the clients' expectations. In addition, Enva can provide comments and suggestions via these platforms and contributes to the trades.

10. Performance Review

This is the fourth annual report for Enva Colwick in meeting the specification of the PAS 402 specification. The reporting period is from 1st January to 31st December 2025. The key performance indicator for Enva Colwick operations is set as the amount of waste recovered, diverted from and sent to a landfill site.

Waste Recycling and Recovery

The data about quantity of incoming wastes, materials recovered and disposed of at landfill for the year 2025 is summarized below, :

Landfill diversion rate= 96.29%**

*Using the equation (waste received – waste to landfill) / waste received × 100

Material recovery rate = 96.29%**

*Using the equation
(waste received – waste to landfill – waste to incineration without recovery)/ waste received x 100
** Landfill diversion and material recovery rates are not verified where any materials are sent to an organisation is not certified by PAS 402 requirements.

Table 10.1 Summary of Waste Recycling and Recovery Data in 2025

Total Materials Input (Tonnes):	272,972.3
Materials used on site (Tonnes):	0
Material remaining as stock - Unprocessed (Tonnes):	1,678
Material remaining as stock – Processed (Tonnes):	19,013
Total material remaining as stock (Tonnes):	20,691
Materials removed for Reuse/Repair (Tonnes):	0
Material removed for Recycling (Tonnes):	89,614.45
Material removed for Recovery (Tonnes):	106,993.5
Material removed as qualifying fines (Tonnes):	10,249.14
Material removed as non-qualifying fines (Tonnes):	0
Material removed as non-waste (Tonnes):	35,715.65
Material removed for disposal (Tonnes):	0
Material removed for disposal to landfill (Tonnes):	10,120.41
Total material removed (Tonnes):	252,693.15

Table 10.2. Annual recovery and disposal tonnages 2025

Incoming EWC code	Incoming Tonnage	Outgoing EWC code	Outgoing Tonnage	Waste Stream	Destination Description
200102 MRF	2.32	000000 AGGS	35715.65	End of waste - Recycled Aggregate	R05 - End of waste - Aggregate
200202 AGGS	27.12				
200303 MRF	159.86				
200301 MRF	3232.33				
170102 MRF	21.85				
170107 AGGS	44.49				
170107 MRF	7.13				
170904 MRF	14504.64				
170904 AGGS	612.92				
170504 AGGS	17389.43				
170302 AGGS	11430.46				
170103 AGGS	19.03				
170102 AGGS	15161.01				
170101 AGGS	6173.00				
100105 AGGS	377.84				
101314 AGGS	3843.99				
101208 AGGS	484.80				
101206 AGGS	261.45				
101201 AGGS	503.77				
160103 MRF	21.60	160103 TYRES	41.1	Tyres	R05 - End of life tyre recycling
160211 METAL	2.52	160211 FRIDGES	5.54	Fridges	R04 - Degassing and recycling
Non-conforming item		160601 WEEE	3.22	Lead acid batteries	R04 - Metal recycling
200202 AGGS	0.28	170503 HAZ SOIL	373.4	Hazardous soil	D01 - Hazardous landfill
170504 MRF	10.87				
200202 AGGS	0.56	170504 INERT SOIL	7595.08	Inert soil	R05 - Quarry restoration
170504 MRF	43.49				
170504 AGGS	4636.18				
170504 MRF	18.12	170504 NON HAZ SOIL	7425.69	Non-hazardous soil	D01 - Non-hazardous landfill
170504 AGGS	1159.30				
170802 GYPS	17137.43	170802 GYPSUM	17453.24	Gypsum	R05 - Recycled plasterboard
170904 AGGS	59.96				
170904 MRF	868.54	170904 MIXED CONSTRUCTION AND DEMOLITION	463.16	Mixed Construction	R13 - Storage for further processing
200101 DMR	313.65	191201 CARDBOARD	9167.02	Cardboard	R05 - Cardboard recycling
150106 DMR	6084.71				
150101 DMR	2.56				

191201 DMR	15.18				
150106 TRADE	324.99				
200101 MRF	6.10				
200101 TRADE	228.46				
200301 TRADE	4103.75				
200301 DMR	3462.83				
200101 DMR	229.64	191201 PAPER & CARD	10661.3	Paper and Cardboard mixed	R05 - Paper mill for recycling
150106 DMR	3694.29				
190501 DMR	0.24				
150101 DMR	0.23				
150106 TRADE	148.37				
191201 DMR	26.03				
200301 TRADE	1544.33				
200101 TRADE	8.68				
200301 DMR	5194.24				
200301 TRADE	17.35	191202 F METAL	2547.04	Ferrous metal	R04 - Metal recycling
101201 AGGS	5.09				
101206 AGGS	2.64				
101208 AGGS	4.90				
101314 AGGS	38.83				
170101 AGGS	62.35				
170102 AGGS	153.14				
170103 AGGS	0.19				
170302 AGGS	115.46				
170407 MRF	353.61				
170904 AGGS	79.95				
170904 MRF	43.43				
170201 WOOD	14.71				
170201 MRF	0.65				
191207 WOOD	836.97				
180104 MRF	0.17				
200138 WOOD	202.58				
200301 MRF	1206.09				
150103 WOOD	0.21				
150104 MRF	4.81				
150106 MRF	0.08				
150106 TRADE	2.83				
150106 DMR	289.75	191202 STEEL CANS	884	Steel cans	R04 - Metal recycling
150106 TRADE	2.12				
200140 DMR	0.07				

200301 TRADE	17.35				
200301 DMR	769.52				
191203 METAL	0.62	191203 ALUMINIUM	95.12	Aluminium	R04 - Metal recycling
200301 MRF	48.24				
170407 MRF	27.50				
150106 DMR	72.44	191203 ALUMINIUM CANS	516.46	Aluminium cans	R04 - Metal recycling
150106 TRADE	4.95				
191203 DMR	0.08				
200140 DMR	0.04				
200301 TRADE	60.73				
200301 DMR	577.14				
200301 MRF	24.12	191203 COPPER	10.4	Copper	R04 - Metal recycling
170407 MRF	3.93				
191204 DMR	79.31	191204 PLASTIC	503.92	Mixed plastic	R05 - Plastic recycling
150106 DMR	1158.99				
150106 TRADE	42.39				
150102 DMR	6.41				
200301 TRADE	520.56				
170203 MRF	37.04				
170904 AGGS	13.32				
150102 MRF	26.42				
150106 MRF	20.03				
191204 MRF	26.98				
200139 MRF	143.66				
200139 DMR	21.08				
191204 DMR	484.37	191204 PLASTIC BOTTLES	1359.08	Plastic bottles	R05 - Plastic bottles for recycling
200301 DMR	2308.55				
150102 DMR	25.63				
150107 DMR	9.96				
150106 DMR	144.87				
200301 MRF	192.98	191204 UPVC	26.58	UPVC window frames	R05 - Plastic recycling
170904 MRF	868.54				
200102 DMR	1870.91	191205 GLASS BOTTLES	686.48	Glass bottles	R05 - Glass recycling
150106 TRADE	77.72				
150106 DMR	1593.61				
200301 TRADE	893.63				
150107 TRADE	21.51				
150106 MRF	0.42	191207 WOOD	22339.22	Wood	R03 - Reprocessing and use for biomass
150103 WOOD	82.35				
030105 WOOD	51.80				

170102 MRF	1.29				
170201 WOOD	2823.57				
170201 MRF	29.16				
170904 MRF	1302.81				
191207 WOOD	10761.01				
200138 MRF	4.28				
200138 WOOD	2604.63				
200201 GREEN	16.01				
200301 MRF	1013.12				
170904 AGGS	346.43				
191204 DMR	2.83	191210 RDF	61910.95	Refuse Derived Fuel	R01 - Energy from waste
191201 DMR	2.17				
120105 MRF	1.32				
150104 MRF	0.28				
150101 DMR	0.06				
170102 MRF	1.16				
170107 AGGS	0.11				
170107 MRF	2.38				
170203 MRF	0.76				
170202 MRF	5.73				
170201 WOOD	102.94				
170201 MRF	2.59				
170407 MRF	7.86				
170604 MRF	10.10				
170904 MRF	1997.64				
180104 MRF	8.37				
191204 RDF	12022.72				
191210 RDF	112.90				
191212 RDF	3902.98				
200102 DMR	467.73				
200301 MRF	6247.57				
200301 DMR	4039.97				
200101 DMR	16.80				
200101 MRF	0.12				
200101 TRADE	3.35				
200111 MRF	1.15				
200139 MRF	1.45				
200301 TRADE	694.08				
200303 MRF	53.29				
200307 POPS	4625.54				

200307 RDF	1706.62				
150106 MRF	0.53				
150106 TRADE	56.52				
170904 MRF	955.40	191210 SRF	33815.68	Solid Recovered Fuel	R01 - Energy from waste
150105 SRF	0.80				
191210 SRF	192.68				
191212 SRF	25135.22				
200101 SRF	2.42				
200111 MRF	56.14				
200111 SRF	1.64				
200301 MRF	2966.99				
170904 MRF	434.27	191212 FINES	3676.37	Trommel fines	R05 - Wash plant
200303 MRF	426.30				
200301 MRF	8466.78				
200102 TRADE	4.91	191212 GLASS	1006.26	Glass	R05 - Glass recycling
200102 TRADE	0.17	191212 GLASS FINES	3305.5	Glass fines	D01 - Disposal to landfill
200301 DMR	2885.69				
170802 GYPS	1904.16	191212 GYPSUM FINES	946.6	Gypsum fines	R10 - Treatment of land
170904 AGGS	6.66				
150106 DMR	1448.74	191212 MIXED PLASTIC BOTTLES	2785.45	Mixed plastic bottles	R05 - Plastic bottles for recycling
200301 MRF	723.66				
200301 TRADE	815.54				
150106 TRADE	42.39				
170904 MRF	868.54	191212 MIXED WASTE	1753.8	Mixed waste	D01 - Disposal to landfill
191212 MRF	677.54				
200102 MRF	20.88	191212 Q FINES	10249.14	Qualifying fines	R05 - Landfill cover
200303 MRF	426.30				
170102 MRF	1.41				
170107 AGGS	0.34				
170107 MRF	2.38				
170904 MRF	21452.97				
100101 MRF	2.54				
101103 MRF	0.50				
170202 MRF	51.53				
191212 MRF	1016.32	191212 RDF	2895.46	Refuse Derived Fuel	R01 - Energy from waste
150103 WOOD	0.62				
170904 AGGS	213.19				
200102 TRADE	3.39	200102 GLASS	1603.64	Glass	R05 - Glass recycling

200123 METAL	1.22	200123 FRIDGES	9.46	Domestic fridges	R04 - Degassing and recycling
160214 WEEE	4.80	200135 HAZ WEEE	125.18	Domestic hazardous WEEE	R04 - Waste electrical recycling
200135 WEEE	166.35				
200136 WEEE	2.92				
200140 METAL	9.73	200140 CABLE	4.36	Electrical cable	R04 - Reprocessing and metal recycling
160213 MRF	0.84				
200138 MRF	0.50	200140 F METAL	731.18	Ferrous metal	R04 - Metal recycling
200140 METAL	87.60				
200140 F METAL	147.68				
200301 TRADE	8.68	200140 NF METAL	41.03	Non-ferrous metal	R04 - Metal recycling
200140 NF METAL	96.03				
200138 MRF	0.25				
200138 WOOD	86.82				
170904 MRF	130.28				
191207 WOOD	358.70				
150104 MRF	0.57				
150106 MRF	0.02				
150106 TRADE	4.24				
200201 GREEN	784.49	200201 GREEN	805.26	Green	R03 - Reprocessing and use for biomass
200301 RDF	5307.62	200301 RDF	9072.73	Commercial and industrial	R01 - Energy from waste
200307 RDF	189.62	200307 RDF	82.4	Refuse Derived Fuel	R01 - Energy from waste
200121 MRF	0.18	200121 FLO TUBES	0	No outgoing during specified period	

Table 10.3 Summary of Material processed per waste hierarchy category in 2025

Reuse (%)	0%
Repair (%)	0%
Recycle (%):	49.60%
Recovery (%):	42.34%
Landfill cover – qualifying fines (%):	4.06%
Disposal (%):	4.00%

Management Review

The management review meeting for the year 2024 – 2025 was carried out in December 2025. During the meeting, the quality, environmental, and health and safety performances of Enva Colwick and other Enva's facilities in Leicester and Nottingham were discussed and reviewed.

The ISO external audits results were discussed in detail. The requirement and working progress towards CMS certification audit are also discussed during the meeting. The trends of various products quality analysis results, e.g., SRF and qualifying fines, were illustrated for senior management team's understanding. Risks and opportunities of Enva Colwick operations were reviewed and developed respectively to strive for continual improvement.

Achievements in 2025

There were several significant achievements highlighted in Enva Colwick in 2025.

- There has been significant investment in fixed plant at Wesley St including improvements to the feed hopper and several conveyors. This has improved efficiency and throughput allowing for greater volumes of material to be processed. Furthermore, Wesley St has increased their fleet of mobile plant including a new 360 grab and loading shovel. The addition of another grab on site has helped to improve sorting of mixed waste streams increasing diversion from landfill rate.
- Total Aggregates, based in Nottingham, provides a range of services including aggregates supply, recycling, waste soil removal, and haulage for customers across the UK. Enva has partnered with Total Aggregates for the past two years to support a fully circular approach to material recovery and reuse. Using recycled aggregates delivers significant commercial and environmental benefits. These products are comparable quality to virgin alternatives while offering cost savings. Environmentally, they can reduce carbon footprints by approximately 50–70%, primarily due to avoiding the energy-intensive processes involved in quarrying, processing and transporting virgin materials. In the last year alone, Total Aggregates has tipped approximately 1,209 tonnes of inert waste, along with 1,658 tonnes of brick hardcore, clean concrete, and tarmac at Enva's facilities. During the same period, they have collected more than 9,000 tonnes of recycled aggregates for use on customer sites.

Appendices

Appendix A – Environmental permit for Enva Colwick.

Environment Agency

Notice of variation and consolidation with introductory note

The Environmental Permitting (England & Wales) Regulations 2016

Enva England Limited

Enva Colwick Recycling and Resource Recovery Facility
Enviro Building
Private Road 4
Colwick Industrial Estate
Colwick
Nottingham
Nottinghamshire
NG4 2JT

Variation application number

EPR/SP3490CA/V008

Permit number

EPR/SP3490CA

Variation application number
EPR/SP3490CA/V008

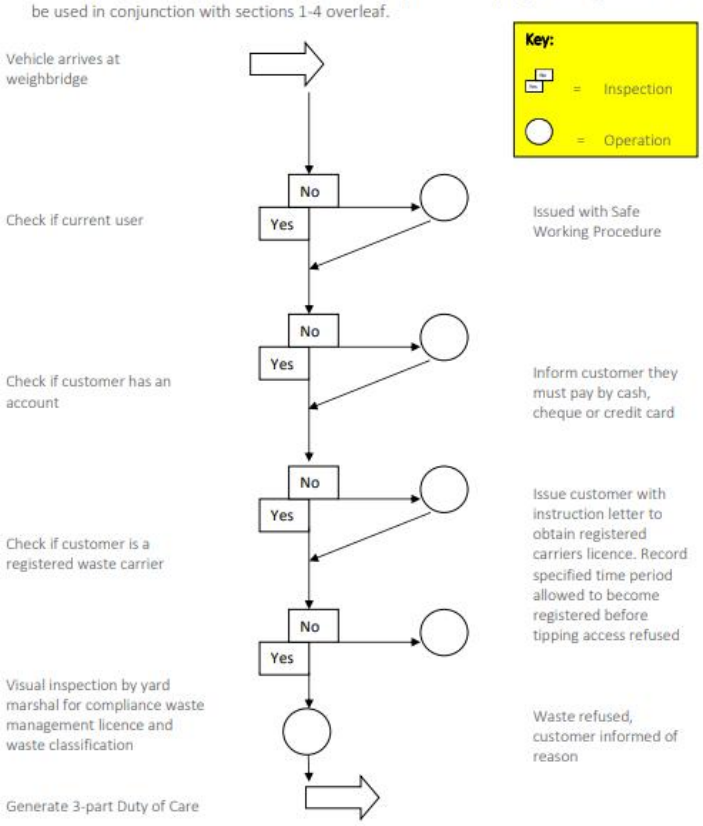
1

Appendix B – IMS 360 Procedure for acceptance of incoming waste

ENVA Form | Integrated Management System

Procedure for Acceptance of Incoming Waste

The following flow diagram outlines the basic principles for accepting incoming wastes. To be used in conjunction with sections 1-4 overleaf.



compliance matters

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IMS 360 Procedure for Acceptance of Incoming Waste
August 2021 | Recycling - England

Uncontrolled copy when printed.

ENVA Form	Integrated Management System

Procedure for Acceptance of Incoming Waste

1. **IS THE HAULIER A REGISTERED WASTE CARRIER?**

Yes Obtain the carriers registered number from the carrier's certificate and enter into the computer (photocopy the certificate if possible).

Exempt Photocopy or make a note of the details on the exemption letter (N.B District and City Council Lorries are exempt).

No Inform the driver we cannot accept waste from "unregistered carriers". Give the driver information of where a carriers certificate can be obtained, allow the customer to tip the one load only, to prevent him from fly tipping.

2. **WASTE VERIFICATION**

   a. Ask the driver for a description of the waste. The answer may be verbally given or on a transfer note (**read the note carefully**).

   b. Confirm the waste described is acceptable under the terms of the waste license refer to the unacceptable waste list. **IF YOU ARE UNSURE – ASK.**

   c. Visually inspect the waste to confirm suitability.

   d. If the waste is acceptable, type/write the description of the waste in the relevant box of the transfer note/ticket.

IF THE WASTE IS UNACCEPTABLE – DO NOT ALLOW DISPOSAL - REJECT THE LOAD AND RECORD THE DETAILS IN THE DAILY SITE LOG.

3. **CUSTOMER AND LOAD DETAILS**

   a. Check the customer is on account.

Account Customers:

- Select the customer name and address
- Obtain an order number if necessary

Cash Sales:

- Obtain the customer name and address

Cash or cheque must be paid at the time of transaction

Procedure for Acceptance of Incoming Waste

Complete all the items on the transfer note including:-

a. Vehicle registration number
b. Name of haulier
c. Waste category and a further description of the waste
d. Time and date
e. Size of load
f. Drivers signature
g. Site reference (address where waste is coming from)
h. Sign to confirm verification complete

4. **SITE SAFETY AND DRIVER INSTRUCTIONS**

Has the driver used the site before?

Yes Direct driver to the relevant point and remind him he must use the required Personal Protective Equipment (PPE).

No Issue driver with a copy of the **SITE INSTRUCTIONS** and relevant **SAFE WORKING PROCEDURES** and ask for a signature confirming this document has been issued.

Inform the driver of the Personal Protective Equipment required on site.

Direct the driver to the relevant disposal site.

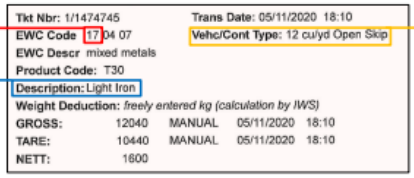
Appendix C – IMS 208 Guidance on inspecting loads

Guidance on Inspecting Loads

At least 2 loads per day should be inspected and recorded on the Daily Site Log.

How to inspect a load:

- Choose a load at random that you want to inspect.
- Get hold of the Waste Transfer Note and check it matches the waste unloaded:



Is the container type correct?

Make sure the correct type of container is listed on the ticket.

Notify the weighbridge if the container type is not correct.

Is the origin of the waste correct?

The first 2 numbers of the EWC code describes either where the waste was produced or the source generating the waste.

For example: If the EWC code starts with 17 the waste should be from the construction or demolition industry. Or if it starts with 20 it should be municipal waste (E.g. household, commercial or industrial).

A brief guide on EWC codes is given on Page 2.

Ask the driver where the waste has been collected from to check if this information is correct.

Is the waste description accurate?

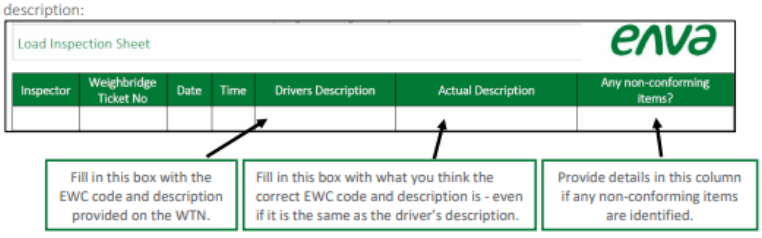
Visually inspect the waste and determine whether the description matches. For example, if the waste is described as mixed plastics but you notice that there is wood and timber in the load, the description is incorrect and will need to be changed to mixed waste.

Also make sure the description fits the EWC code given to the waste.

If any non-conforming items are identified, you MUST follow the Skip Stand Down Procedure.

Filling out the Load Inspection Sheet:

On the document IMS 210 Load Inspection Sheet, fill in this table with the WTN information and the waste description:



Fill in this box with the EWC code and description provided on the WTN.

Fill in this box with what you think the correct EWC code and description is - even if it is the same as the driver's description.

Provide details in this column if any non-conforming items are identified.

compliance matters

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IMS 208: Guidance on Inspecting Loads
January 2021 | Recycling - England

Uncontrolled copy when printed.

Guidance on Inspecting Loads

European Waste Catalogue Codes			
Code	**Only loads as marked below can be tipped on ex Tarmac site if weight is more the 15.5 tonnes**	**Waste Type**	**If in doubt please ask**
16-01-03		Tyres	
Packaging		**Including separately collected municipal packaging waste. Containers must be empty to be classed as packaging waste**	**Packaging**
15-01-01		Paper & Cardboard Packaging	Use these codes for waste that is ONLY packaging waste.
15-01-02		Plastic Packaging	
15-01-03		wood packaging	
15-01-06		Mixed Packaging	
Construction		Building Sites & Domestic properties undergoing home improvements	**Construction**
17-01-01	Permitted on EX Tarmac site	Concrete	Use these codes for waste that has been generated from any construction or demolition work on industrial commercial or household sites. DO NOT USE THESE CODES FOR PACKAGING WASTE THAT HAS BEEN SEPARATED FROM OTHER WASTE USE 15 CODES
17-01-02	Permitted on EX Tarmac site	Bricks	
17-01-03	Permitted on EX Tarmac site	Tiles & Ceramics	
17-01-07	Permitted on EX Tarmac site	Mixed concrete, bricks, tiles & ceramics containing no dangerous substances e.g asbestos	
17-02-01		wood - untreated	
17-02-02		Glass - uncontaminated	
17-02-03		Plastic - excludes packaging waste	
17-04-05		Iron and Steel	
17-04-07		Mixed Metals	
17-04-11		Cables - excluding cables containing oil, coal tar or dangerous substances	
17-05-04	Permitted on EX Tarmac site	Soil & stones - EXCLUDING dangerous substances e.g asbestos	
17-08-02		Plasterboard - gypsum based construction materials	
17-09-04		mixed construction waste	
Industrial & commercial		Factories, Offices & Shops. Also House Clearances etc **Separately collected packaging should be 15 01 NOT 20 01**	**Industrial & commercial**
20-01-01		Paper and Cardboard	Use these codes for waste collected from commercial, industrial or domestic sites. DO NOT USE THESE CODES FOR PACKAGING WASTE THAT HAS BEEN SEPARATED FROM OTHER WASTE USE 15 CODES
20-01-02		Glass	
20-01-08		Biodegradable kitchen and canteen waste	
20-01-11		Textiles e.g. carpets	
20-01-21*		Fluorescent Tubes - **MUST HAVE A CONSIGNMENT NOTE**	
20-01-35*		Domestic size Hazardous WEEE- **MUST HAVE A CONSIGNMENT NOTE**	
20-01-36		Domestic size - Non-hazardous WEEE	
20-01-38		Wood	
20-01-39		Plastics	
20-01-40		Metals	
20-02-01		Green Waste Recyclable - Bidegradable waste	
20-02-02	Permitted on EX Tarmac site	Soil and Stones	
20-03-01		Mixed Municipal Waste	

Appendix D – IMS 205 Procedure for rejected loads

IMS 205: Procedure for Rejected Loads

If an unacceptable load is identified at the point of disposal after a transfer note/ticket has been generated, follow the procedure as detailed:

1. Reload

The unacceptable waste must be reloaded into the container or lorry or if the vehicle has left the site, telephone the customer and request the lorry returns to collect the unsuitable waste.

N.B unsuitable waste must be clearly isolated from other waste until reloaded.

2. Cancel the disposal ticket

The disposal ticket must be cancelled, and details of the cancellation added to the ticket - e.g. CANCELLED – UNSUITABLE LOAD.

- Obtain the WHITE COPY TICKET from the driver and staple to the GREEN TICKET.

3. Record the details in the daily site log

4. Complete a non-conforming/corrective action report

For any unsuitable waste non-conformity, the non-conforming items spreadsheet located on the computer network should be completed as detailed below. All non-conforming waste should be removed from site within seven days to ensure compliance with the site waste management license.

Enva Wesley Street PAS 402: (2025) Report

Annual report - 2025

Registered Address: Enviro Building, Private Road 4, Colwick Industrial Estate, Nottingham NG4 2JT

Registered in England 3450311

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Appendix

1. Foreword

Enva is a leading provider of recycling and resource recovery solutions, with locations across the United Kingdom and Ireland. We operate across four core waste streams: hazardous materials, non-hazardous materials, hydrocarbons, and general waste recycling.

With sustainability at the forefront of our proposition, we recover a broad range of hazardous and non-hazardous waste materials for re-use in manufacturing and energy conversion. We also provide a complete portfolio of industrial, water and wastewater service. At Enva, we are committed to recycling and resource recovery; it forms the basis of our business strategy and our values.

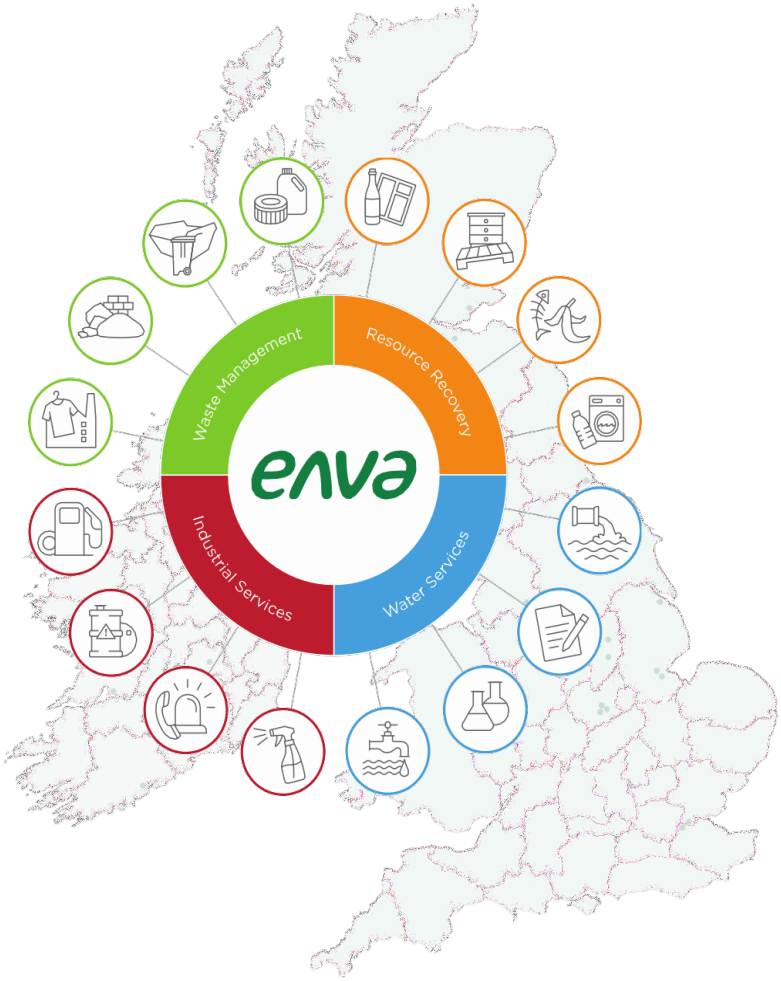
Enva supports the life cycle of waste products to provide either a second life, such as the production of energy or, in many cases, closed-loop recycling solutions. Our dedication to developing new and innovative products and solutions and extending the life cycle of the world's resources is driving our business forward.

Whilst to many, Enva is a relatively new brand, our constituent operations have been around for many years and have significant heritage in the UK and Irish recycling and resource management markets and customers. Operating under a single brand and enables us to realize the associated operational and commercial synergies for customers across our key market.

2. Scope of Report

Enva England Ltd., part of Enva Group, operates several facilitates in East Midlands, Nottingham and Leicester, of the UK. The scope of the report only covers the waste management and recycling operations at Enva Wesley St. Other recycling and waste management facilities under Enva England Ltd, non-waste operations, including industrial services and water services, of Enva are excluded from this report.

This Annual Report is in line with the PAS 402 specification to measure and demonstrate Enva Wesley St waste management and recycling performance in 2025. The main performance indicators are set as the amount of waste recovered, diverted from and sent to landfill. The report covers the period of the 1st of January till the 31st of December 2025.



3. Scope of Operations

Enva Wesley St

Enva Wesley St is a waste transfer, treatment and recycling centre located at Wesley Street, Leicester, LE4 5PZ. It is surrounded by Ellis Meadows Ecological Park on its west, residential blocks on east and south side, and industrial units on north side. Figure 3.2 shows the location of Enva Wesley St. and its surrounding area.

Figure 3.1 Enva Wesley St and the Surrounding Area

Enva Wesley St occupies a footprint of approximately 3.5 acres. The main building houses the recycling equipment. Various storage bays for incoming materials and recycled products, as well as skips and roll on and offs are surrounding the main building. There are two (2) weighbridges for incoming and outgoing trucks. The site office and associated facilities are formed by eight portacabins near the weighbridges.

Wastecycle Ltd. (Predecessor of Enva) was initially granted a planning permission (No.: 20072327) in January 2008 by the Leicester City Council for development of a household, commercial and industrial waste transfer/material recycling facility, and end of vehicle life centre as well as new vehicular access at the current address. The planning permission explicitly defines the scope of the operations allowed in Enva Wesley St and states all the development and operation conditions. The site was later granted another planning permission (No.: 20150454) in March 2015 by the Leicester City Council for external recycling equipment at rear of recycling facility.

Table 3.1 Planning Permission for Enva Wesley Street

Planning Permission No.:	0072327 & 20150454
Applicant:	Wastecycle Ltd.
Location:	25 Wesley Street, Leicester
Proposed Development:	20072327 - Application for development of a household, commercial and industrial waste transfer/material recycling facility, and end of vehicle life centre as well as new vehicular access. 20150454 - Application for development of external recycling equipment at rear of recycling facility.

Table 3.2 Enva Wesley Street Environmental Permit

Permit No.:	EPR/EB3939DQ
Permit Holder:	Enva England Ltd.
Installation Name:	Enva Wesley Street Recycling and Resource Recovery Facility
Variation Application Number:	EPR/ EB3939DQ/V004
Effective Date:	13/11/2018
Maximum inputs per year:	175,000 tonnes

Resources Recovery

Resources recovery and waste management are the major businesses at Enva Wesley St.

Recovering and recycling the waste conserves our precious natural resources, reduces environmental impact and supports the development of a more circular economy. Operating pursuant to the Environmental Permit, Enva Wesley St (Permit: EPR/EB3939DQ) converts as much waste as possible into new material, products, and energy sources, diverting it from landfill and helping our customers realize both commercial and environmental benefits.

Enva strives to provide closed-loop recycling solutions where waste materials are separated and recovered as secondary resources or used in the manufacture of new products. Where this is not possible, they are used as a fuel in the production of sustainable energy.

Whether it is producing recycled glass cullet for new bottles, aggregates for the construction industry or solid fuel from waste, very little portion of collected waste is sent to landfill. Continually investing in research and development allows us to recover even more waste materials from a host of customers, commercial and industrial sources. Enva does not simply collect waste, Enva transforms it.

Waste Collection and Management Services

From one-off collections to Total Waste Management solutions, Enva's decades of experience and dedication to the customers has seen Enva set new industry standards.

Enva operates a diverse and fully owned fleet of state-of-the-art collection vehicles, designed to ensure the safe collection and transportation of all general, specialist and hazardous waste materials.

Recycling and recovering as much of its material that has been collected as possible, maximizes the environmental and commercial benefits, and keep landfill disposal to a minimum. Partnering businesses to deliver a fully compliant and cost-effective service with recovery at its heart is an enabler for modern organizations to meet their commercial and sustainable aspirations.

Enva's Total Management portfolio of services delivers solutions and benefits across a wide range of industries and sectors:

- Commercial
- Industrial & Manufacturing
- Construction
- Engineering
- Education
- Public sector
- Retail
- Automotive
- Leisure

Certifications and Accreditations

Enva certifications and accreditations include:

- ISO 9001:2015 (Quality Management System)
- ISO 14001: 2015 (Environmental Management System)
- ISO 45001: 2018 (Health and Safety Management System)
- Competence Management Scheme – Energy and Utility Skills (Private standard) Version 5.
- FORS Silver Accreditation (Accreditation No. 100437)
- Scrap Metal License
- WRAP protocol for aggregates
- CIWM – Affiliated Organization Certificate
- SafeContractor Accreditation

4. Clients Relationships

Customer requirements are assessed by Enva's commercial team, which contains our customer service, sales, and account management functions. This is underpinned by Enva's ISO9001, ISO14001, ISO45001 and Competency Management Scheme integrated Management System. An organization chart detailing the structure is shown in Figure 4.1.

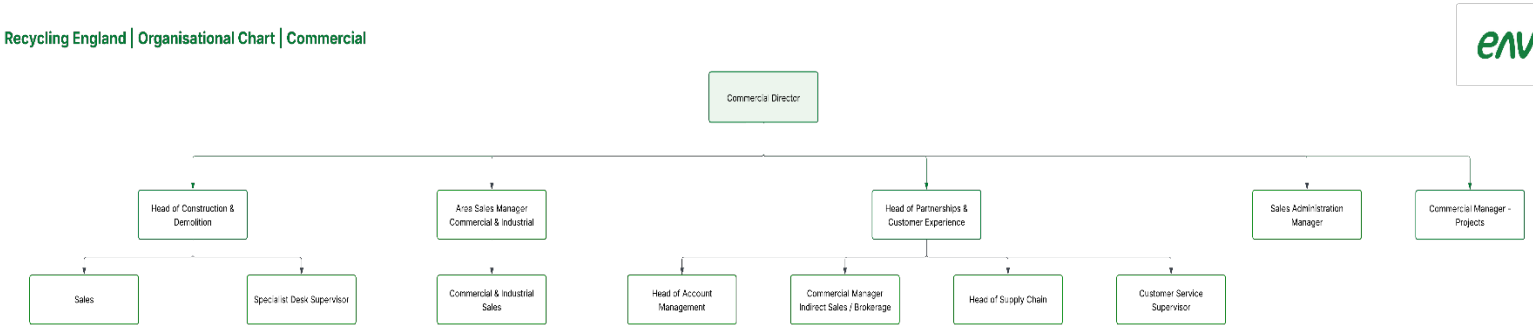


Figure 4.1 Enva Commercial Team Organisation Structure

To enable our team to be able to effectively assess customer requirements, all employees complete a tailor-made induction and training program as part of their onboarding process. This program includes role specific activities (customer service, sales), service/product and waste awareness training (e.g., duty of care). More technically demanding enquiries are supported by our technical assessment team who can classify waste and work with Enva's operational staff to deliver a compliant and cost-effective solution.

New business enquiries from are directed to our national business development manager, areas sales managers or telesales team dependent on the size, type, and geography of the opportunity.

Domestic skip and non-managed account enquiries including pricing are handled by our customer service team. Customers are allocated a key account manager during the initial contract mobilization or after the first 3 months dependent on i) The complexity of their requirements ii) The level of expenditure to help drive waste reduction, engagement, and continual improvement. And iii) The account industry type, either as a) Construction and demolition b) Commercial and Industrial.

A) Construction and demolition

Construction and demolition accounts are assigned to our dedicated Construction and Demolition team. Where the account is expertly handled by our team of industry specialists, to ensure an outstanding customer journey and iron-clad compliance focus. This function is covered by the following communication channels, to facilitate timely & accurate responses:

construction@enva.com

T. +44 115 940 7052

B) Commercial and industrial

Commercial and Industrial accounts are assigned to our dedicated Commercial and Industrial team. Mirroring their sister function above, these accounts are expertly handled by our team of industry specialists. Using the following dedicated communication channel:

keyaccounts@enva.com

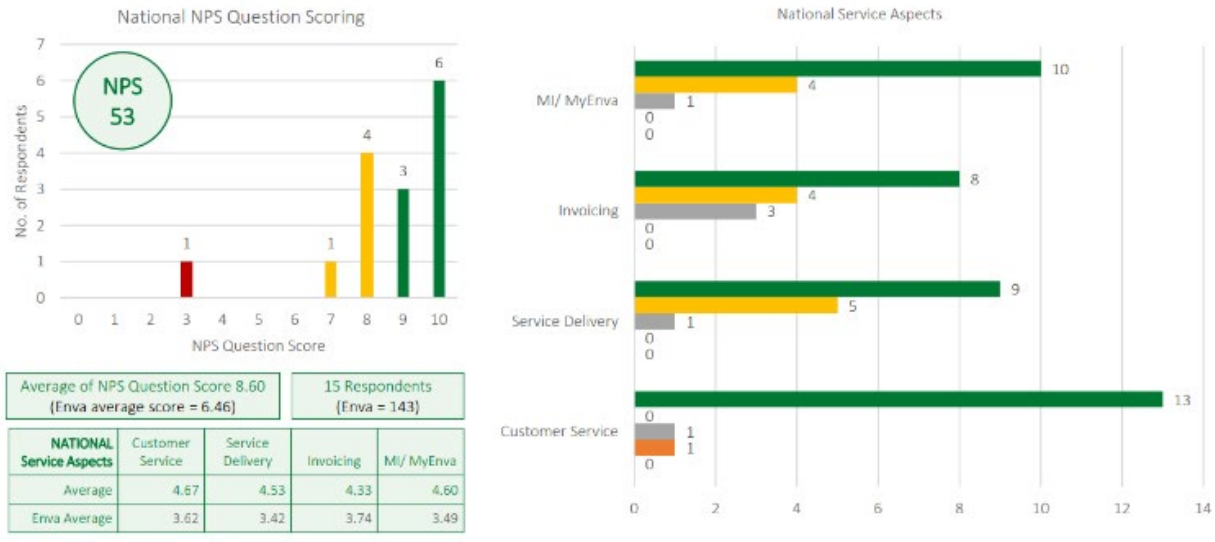
T. +44 115 940 7033

Site restrictions, permit requirements for domestic and non-managed customers are assessed by our customer service team underpinned by drivers who are trained to dynamically risk assess the suitability of the site for the delivery. Should there be any concern, the driver will contact transport management to discuss their concerns and conclude whether the service can be completed safely. If a safe service cannot be delivered, the customer service team will contact the customer to agree an alternative solution.

Waste enquiries managed by the business development and account management teams will typically be risk assessed including a waste pre acceptance questionnaire (IMS 218 Pre-Acceptance Waste Characterisation Checks) as well as Health & Safety checks for access requirements, waste material and other site requirements by the commercial team and a copy of the risk assessment supplied to the transport department.

Once payment has been made on account or in the case of domestic work by card, the order is processed by our customer service team using Elemos our logistics and booking software. Once booked, the services are scheduled for delivery by the transport planners considering the driver and container resource available.

Although only <0.25% of collections result in a complaint and our Net Promoter Score of 53 is classed as excellent when compared to Survey Monkeys supplier average, occasionally things do go wrong and having a consistent process with clear timeframes, responsibilities and routes is key.



NATIONAL Service Aspects	Customer Service	Service Delivery	Invoicing	MI/ MyEnva
Average	4.67	4.53	4.33	4.60
Enva Average	3.62	3.42	3.74	3.49

Figure 4.2 Net Promoter Score of Enva

Should a complaint be raised, all employees are trained we have a to follow robust formal complaint procedure. Employees are trained to follow our robust procedure to resolve any issues and remove the root cause:

- All complaints are automatically entered on the CRM system, and a case opened.
- Where extra information is required, email chains are attached to the case.
- This system auto-allocates a unique case number which is supplied to our customer by email once the case has been opened, improving traceability.
- On completion, a notification will be sent to our case-generating employee.
- Complaints are categorised as a priority task.
- Should the complaint need to be allocated to another team/manager, this is completed on CRM.
- The case owner contacts the customer and resolves the complaint, ensuring the case is updated with the outcome.

Our senior management review any complaints along with the corrective and preventative actions taken during a monthly customer service meeting. We aim resolve all complaints during the first contact. However, if this is not possible, our agents will escalate the complaint to the relevant manager.

Enva use 6-monthly Net Promoter Score Surveys to monitor customer satisfaction and to inform activities to deliver continually improved levels of customer service.

Enva also produces quality products such as:

- Recycled aggregates, in accordance with the WRAP protocol
- Alternative fuels for example solid recovered fuel (SRF) and refuse derived fuel (RDF). The fuels are produced to specifications defined by the end users.
- Chipped wood – for use as biomass feedstock and in panel board manufacture
- Gypsum – recycle gypsum-based construction waste for land spreading use; also contract with British Gypsum to recycle their out of specification gypsum products and return the processed material to their East Leake site.

To ensure that quality is maintained with products there is a regular sampling schedule in line with customers specification. This allows for any anomalies or out of specification material to be identified, it will then either be re-processed, or an alternative offtake will be identified which can accept that specification.

Relationships with customers accepting outgoing materials are important and are maintained with the help of the commercial, operations and compliance teams. On a regular basis Duty of Care visits are conducted with customers accepting outgoing material from Enva Wesley St, this validates the customers compliance with their permits and other legal conditions as well as improving rapport facilitating an open dialog for discussions relating to material quality and other requirements.

5. Impacts and Risks

HSEQ Team

There is a dedicated in-house Health & Safety, Environmental and Quality (HSEQ) team responsible for the HSEQ issues at Enva Wesley St.

The HSEQ team are led by Safety Manager and Compliance Manager, who are responsible for health & safety and environmental & quality respectively. They steer daily meetings with Operation Teams and Transportation & Skips Department to review the compliance status of respective areas, as well as provide relevant advice on the scheduled operations on site activities and collection services.

Enva England have successfully achieved accreditation to the Competence Management System. In late 2023 Enva's management system was certified by LRQA to the standard of Competence Management System –Energy and Utility Skills (Private standard) Version 5 in January 2024.

The Competence Management System, developed by Energy & Utility Skills, and approved by Defra and the Welsh Government, is a technical scheme that enables operators to demonstrate technically competent management of their permitted activities. The system is accredited by UKAS, the UK's National Accreditation Body and is being rapidly adopted as an industry benchmark.

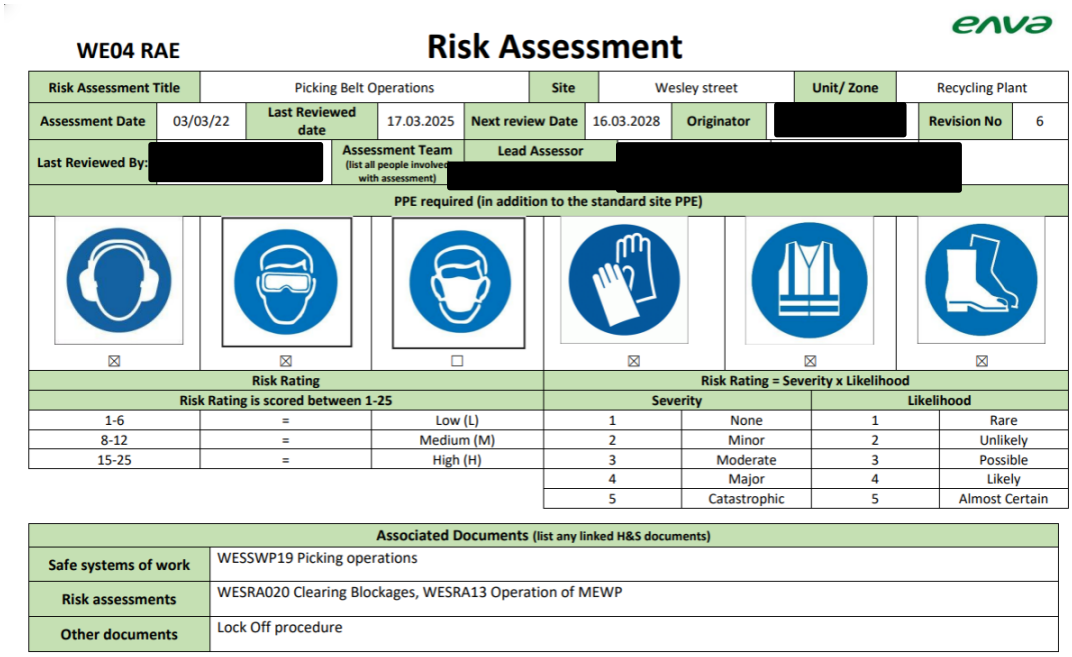
Management Systems

The HSEQ team is responsible to maintain the quality, environmental, health and safety management systems for Enva Wesley St. Enva England Ltd. is UKAS accredited for the Integrated Management System (IMS) to support the sales, collection and recycling operation as well as maintain the accreditations to demonstrate our commitment in quality, health and safety and environmental protection. In November 2023 an IMS Manual was issued detailing the actions needed to ensure continued competence.

Nevertheless, the existing quality, environmental, health and safety systems are in place to comply with the relevant requirements by various standards and regulations. The systems are established on the bases of quality, environmental, health and safety policies, with respective system manuals, number of safe working procedures and recording forms. They ascertain Enva Wesley St could fulfil all relevant legal obligations, permit conditions and can capture all necessary data for reporting requirements.

Risk Assessment

The HSEQ team works with various Operations Managers and Collections Managers to identify the health and safety, quality, and environmental risks associated with their activities and ensure that they are competent to complete the risk assessments and carry out their duties. All risk assessment results for Enva Wesley St operations are saved in the company's server and available for all colleagues.



WE04 RAE **Risk Assessment**

Risk Assessment Title	Picking Belt Operations		Site	Wesley street	Unit/ Zone	Recycling Plant
Assessment Date	03/03/22	Last Reviewed date	17.03.2025	Next review Date	16.03.2028	Originator	[redacted]	Revision No	6
Last Reviewed By:	[redacted]	Assessment Team (list all people involved with assessment)	Lead Assessor	[redacted]					

PPE required (in addition to the standard site PPE)

☒	☒	☐	☒	☒	☒

Risk Rating			Risk Rating = Severity x Likelihood			
Risk Rating is scored between 1-25			Severity		Likelihood	
1-6	=	Low (L)	1	None	1	Rare
8-12	=	Medium (M)	2	Minor	2	Unlikely
15-25	=	High (H)	3	Moderate	3	Possible
			4	Major	4	Likely
			5	Catastrophic	5	Almost Certain

Associated Documents (list any linked H&S documents)	
Safe systems of work	WESSWP19 Picking operations
Risk assessments	WESRA020 Clearing Blockages, WESRA13 Operation of MEWP
Other documents	Lock Off procedure

Figure 5.1 A Sample of Risk Assessment Records

Furthermore, a climate change risk assessment has been conducted for Enva Wesley St to evaluate the risks and potential impacts of the changing climate. Subsequently mitigation measures can be planned and implemented to reduce the impacts related. The second version of the risk assessment was issued in October 2025 – Wesley Risk Assessment Climate change (Appendix 5).

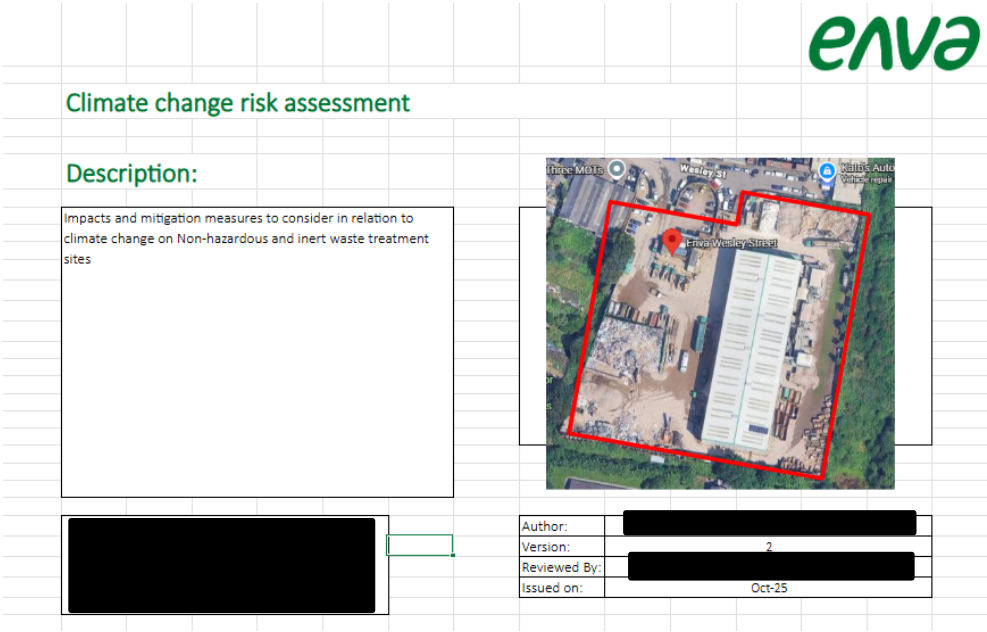


Figure 5.2. Climate change Risk Assessment

Internal Audits

The HSEQ team carries out monthly environmental and quality audits as well as health and safety inspections for Wesley St to highlight any issues which need to be addressed. These reports are given to various managers for understanding of the compliance status and follow up actions. The required corrective actions are uploaded to the ASSURE System for recording and follow up actions tracking purpose.

There is an internal auditing team made up from staff members from various departments who conduct internal audits. They audit against ISO standards 9001: 2015, 14001: 2026 and 45001: 2018 as well as the Competence Management Scheme. The reports are communicated to relevant managers, and any corrective actions are put onto the ASSURE system.

ASSURE System

The ASSURE system to report, review, follow up and record HSEQ accidents, incidents, audits, near misses, etc. The System puts health and safety in every Enva colleagues' hands and facilitates reporting of any relevant incidents with a web-based application. 'Dashboards' and 'Reports' features also assist the HSEQ team to identify what's going on across Enva Wesley St site to swiftly rectify any problems, improve all safety processes and obtain reports for analysis.

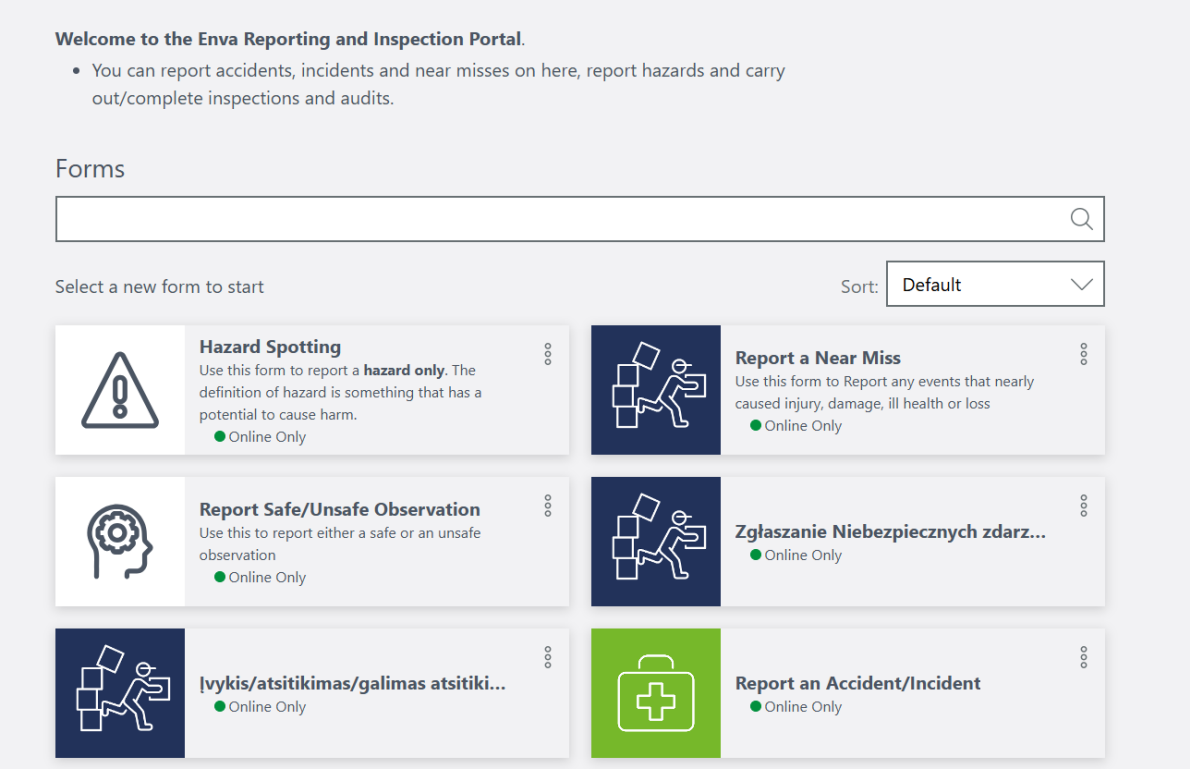


Figure 5.3 Assure system on mobile device.

Third Party Audits

Enva Wesley St sites are regularly audited by the Environmental Agency against the environmental permit requirements. In addition, annual ISO and CMS (From January 2024 onwards) certification and/or surveillance audits are arranged to assess the implementation of the management systems and identify any shortfalls. Some clients will also arrange third party audits to ensure Enva Wesley St competencies.

6. Operational Management

The entire operation of the Enva Wesley St is established based on the ISO 9001, 14001 and 45001 standards and Competency Management Scheme, with aims to comply with the environmental permit requirements and meet clients' expectations. The operational details are explicitly defined via the respective management systems manuals, numbers of safe working procedures, risk assessments.

Roles and Responsibilities

The responsibility and authority of personnel performing activities related to the quality, environmental and health & safety management systems are defined and communicated within Enva Wesley St through the Organizational Structure chart, individual procedures, and job specifications.

The Enva England management team organizational structure is shown in Figure 6.1.

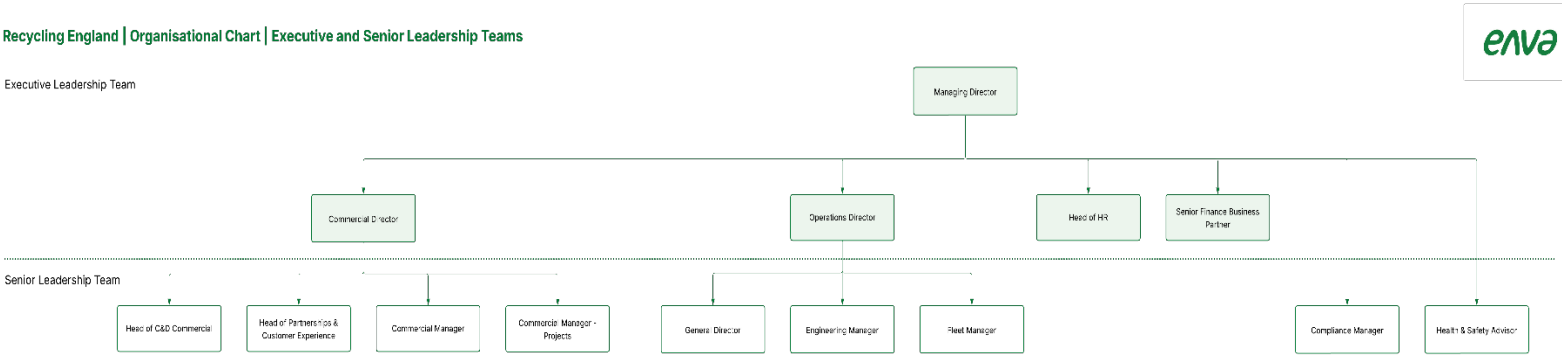


Figure 6.1 Enva England Organisational Chart

Customer Enquiries

Customers can communicate with Enva via telephone calls, emails, online interfaces, My Enva, as well as the company website. All the customer enquiries are dealt by experienced members from the customer service team or various commercial departments, comprising of national brokerage team, sales team, and account team.

Either a verbal or written quotation of the best available solutions is provided based on the customer's need, considering waste type, nature, quantity of waste, location, etc. The customers are explicitly communicated with professional advice about terms and conditions, permitted waste types, treatment/disposal options as well as facility that can accept the waste. In case the waste is not collected by Enva's fleet or delivered to Enva's managed sites, all the customers are also advised with the legal requirements of the transfer, in line with the Duty and Care requirements.

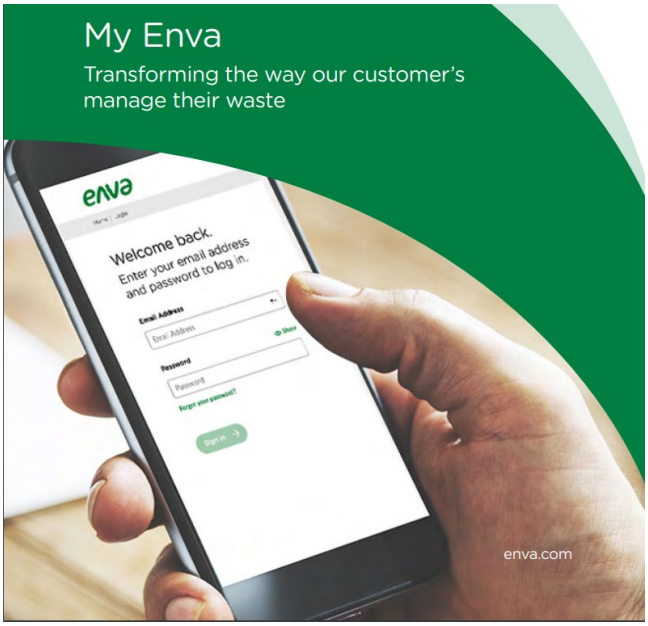


Figure 6.2 MyEnva Portal

Waste Assessments

Enva England provides professional waste assessment services for the customers. Waste assessment is led by Environmental and Quality adviser and carried out by the competent members in the HSEQ team. Detailed information about industry and processes generating the waste are firstly obtained from the customers. Representative samples of the waste being classified are also sent for laboratory analysis. The waste is then assessed as per WM3 guidance from Environmental Agency with the application of HazWasteOnline™ software. The waste can be confirmed whether it is hazardous or non-hazardous, and if Wesley St can accept, or other facilities are required for its recycling or disposal.

Transport and Collection

Enva England provides waste transportation and collection services for most of the Leicester area. Services cover skips, roll on/offs, wheelie bins leasing and subsequent waste collection. Enva England waste fleet consists of 31 skips trucks, 14 roll rolls trucks, 13 rear-end loaders, 4 front-end loaders, 5 artics and 1 man in van. Enva England joined the Fleet Operator Recognition Scheme (FORS) voluntary scheme and was accredited in silver level. Risk assessment and safe working procedures were developed to comply with the requirements of the FORS voluntary scheme as well as environmental and health & safety regulations. All Enva's drivers are continuously trained and assessed by our inhouse Driver Training team. All the vehicles are checked prior to operation each day and regularly serviced. The entire waste collection operations are communicated and completed via customized mobile apps.

General Waste

Enva England delivers the highest level of general waste services across all industries and sectors in the East Midlands, supplying a range of container types and collection options. Once collected, all waste is taken to an Enva site ensuring that as much as possible is recycled or recovered. Waste that cannot be recovered is often used to create a fuel for sustainable energy production.

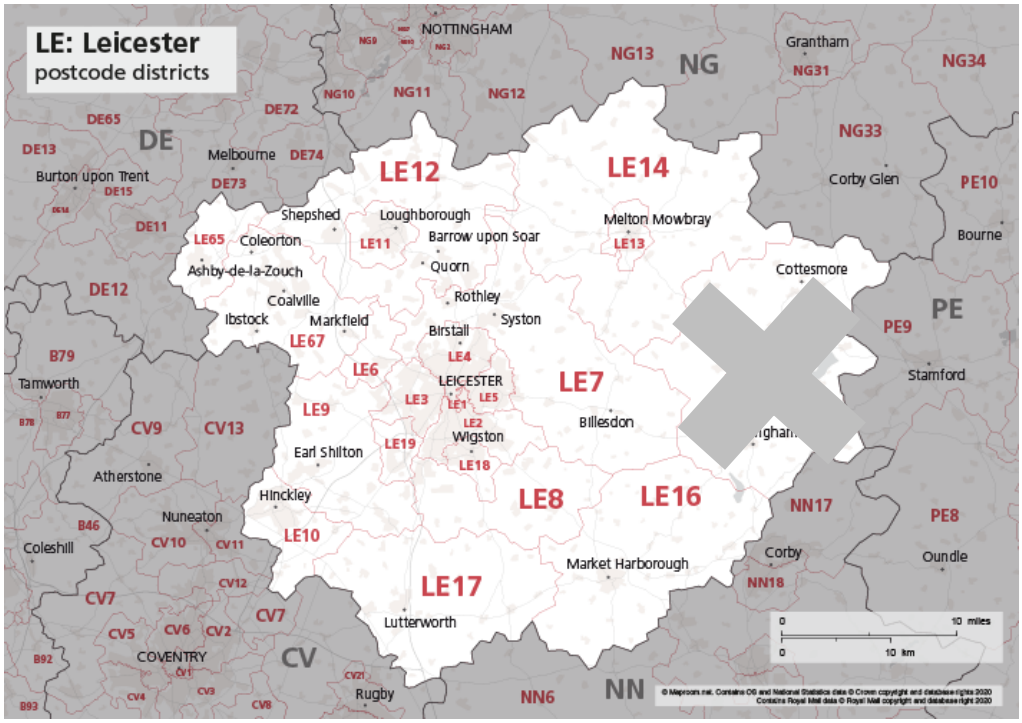


Figure 6.3 Enva England Collection Coverage in Leicester.

National Coverage

Enva's national business uses approved and audited suppliers to deliver services in areas that cannot be directly met by our own fleet or for waste that cannot be treated at our facilities. Our suppliers are regularly audited to ensure that they share our values and meet Enva's service, environmental and health & safety standards. This ability to deliver consistently high-quality services has supported long-term relationships with some of the UK's largest and best-known brand across a range of sectors.

Skip Hire

Enva's national skip hire service provides a flexible, reliable, cost effective and environmentally responsible method of dealing with construction, house clearance or garden waste. Customers can order skips online via Enva's website.

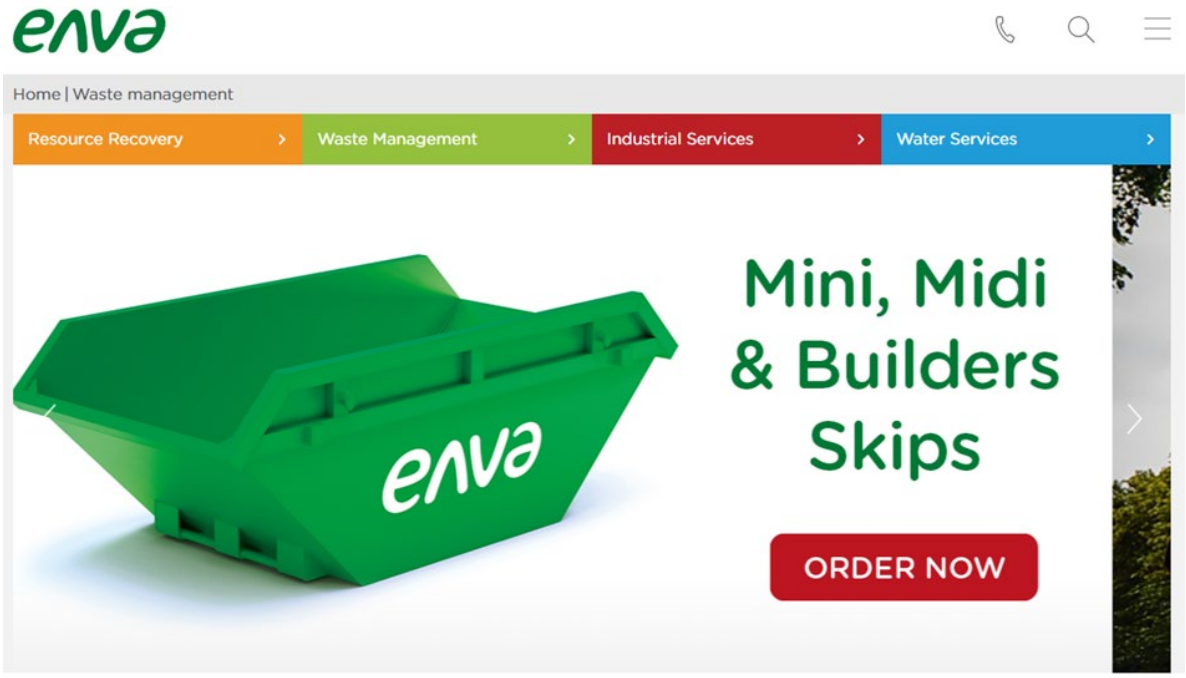


Figure 6.4 Enva Online Booking Web Interface

National Broker

The national business provides a reliable, cost-effective waste management service. With an ever-increasing focus on environmental matters clients are wanting strategic partners that will deliver a step-change in their sustainability. Our focus on engagement programs drives behavioural change for our clients, making clear their commitment to the planet to both customer and regulators. Our clients can expect uncompromising environmental compliance and clarity on their performance powered by a wealth of digital data.

Waste Acceptance

Enva Wesley St have a Waste Acceptance Procedure for incoming loads (IMS 360) in place to define the process of the waste acceptance, non-conforming loads, quarantine, and waste rejection. Weighbridge officers and yard marshals are fully aware of the legal requirements, EWC codes of wastes Enva Wesley St can accept and our Duty of Care. Each load of waste entering or leaving the site should be weighed on calibrated weighbridges and accompanied by Waste Transfer and Consignment Note and the hauler must be a licensed waste carrier.

All the loads are visually inspected in the offload areas, while detailed inspections are carried out for at least three loads per day (IMS 208 – Guidance for inspecting loads). If there is evidence showing that the load is non-conforming, the procedure for rejected loads (IMS 205) will be followed. Enva Wesley St have dedicated quarantine areas for a range of unaccepted wastes, such as canisters, asbestos and waste batteries. The storage condition, quantities, and time for storage of these quarantine waste strictly follow the environmental permit requirements.

IMS 360, IMS 208 & IMS 205 are annexed in **Appendix 2, 3 & 4** respectively.

Waste Treatment, Recovery and Disposal

Enva Wesley St

Enva Wesley St carries out a waste treatment and recovery processes. The recycling facility receiving various kinds of materials from both construction & demolition (C&D) and commercial & industrial (C&I) sources, and produces wood, metals, gypsum, aggregates, and refuse derived fuel (RDF). In addition, it produces feedstock for the Solid Recovery Fuel Production plant at the Colwick site.

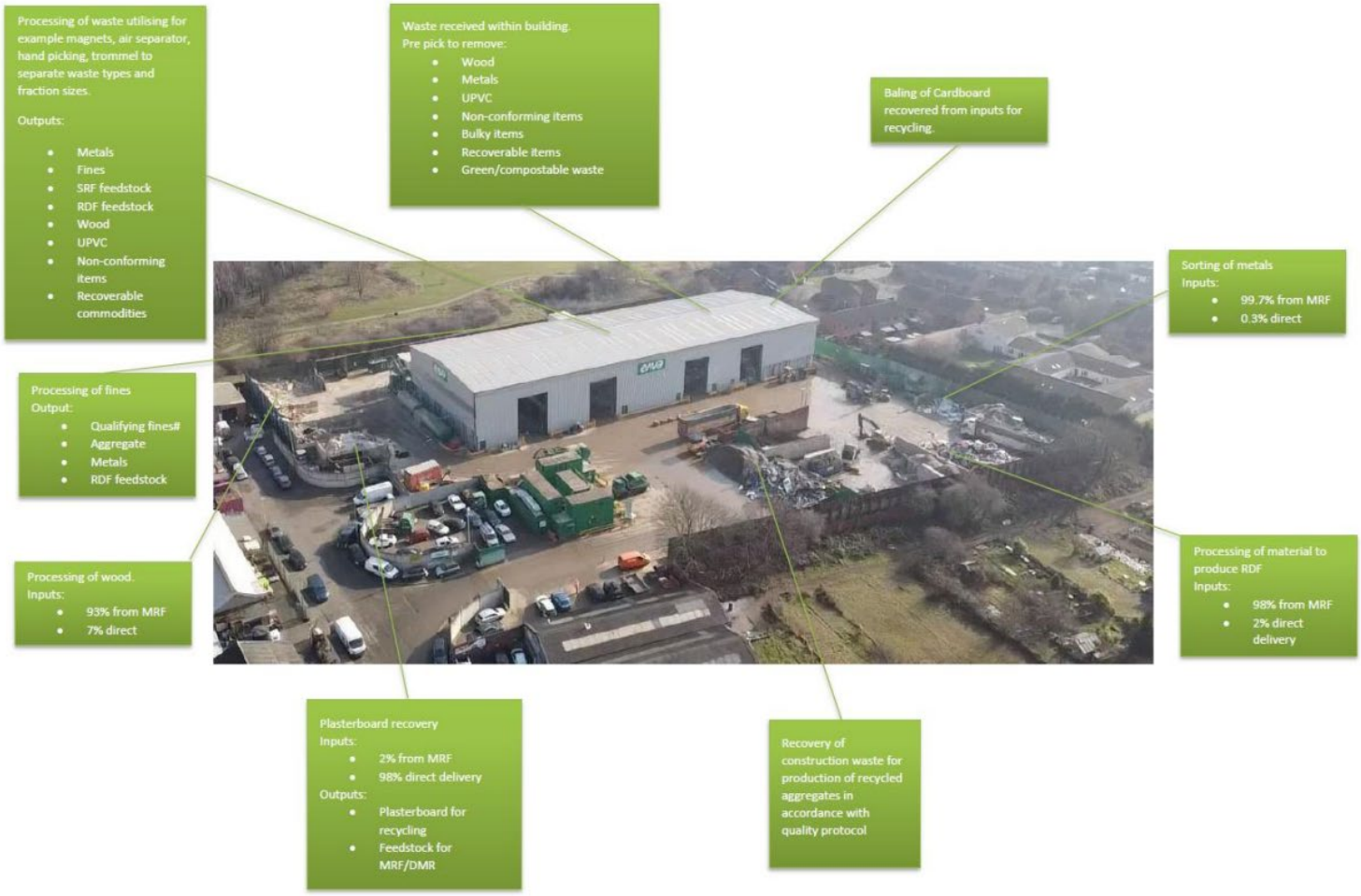


Figure 6.5Enva Wesley St layout and operations.

Enva Wesley St primarily recycles the following types of waste:

- Wood
- Gypsum
- Aggregates
- Cardboard
- Metals

Wood

The waste wood Enva Wesley St collects is inspected and segregated into grade A & B wood. The wood will then be delivered for direct reuse or Enva Colwick for further processing for supply to processors for the manufacture of animal bedding, feedstock for panel board or high-quality fuel for the biomass industry in the UK.

Gypsum

Enva Wesley St recycles gypsum from C&D waste. All the incoming waste gypsum is segregated from other waste materials and delivered for storage bay on site, and subsequently to Enva Colwick for further treatment into recycled gypsum products.

Aggregates

Enva Wesley St recovers aggregates from the incoming C&D waste. The segregated products, mainly consists of bricks and concrete, are delivered to another Enva aggregates recycling site in Sunningdale, Leicester for further processing into recycled aggregates such as 6F2 in accordance with, of the WRAP Aggregates quality protocol.

Cardboard

Enva Wesley St mainly receives cardboard from incoming dry mixed recyclables and C&I waste. Cardboard is manually segregated before the incoming waste entering the process line. All the segregated cardboard is supplied to recycling companies for reprocessing.

Metal

Enva Wesley St recovers metal from incoming waste streams. This is achieved using ere magnetic separators, Eddy Current metal separator, and manual picking to segregate metals from other recyclables. Enva Wesley St recycles a wide range of ferrous and non-ferrous metals from cans and tins through to scrap metals.

Energy

Residual waste remaining after the recovery process is segregated. the lighter plastic rich fraction is transferred to Enva Colwick as feedstock to produce solid recovered fuel (SRF) The remaining residual waste is shredded to produce Refuse Derived Fuel (RDF).

Resource Management

All the resources required on site operations are supervised and managed by various operation managers. These resources include labour, plant, machinery, equipment, tools and fuel. The operation managers identify the needs and arrange for procurement to maintain sufficient stock and hence meet planned needs.

Waste produced on site at Wesley St can mostly be managed in-house including general waste from office and maintenance activities. Waste oils and electrical equipment can be managed with the Enva Group function by Enva Specialist in Nottingham.

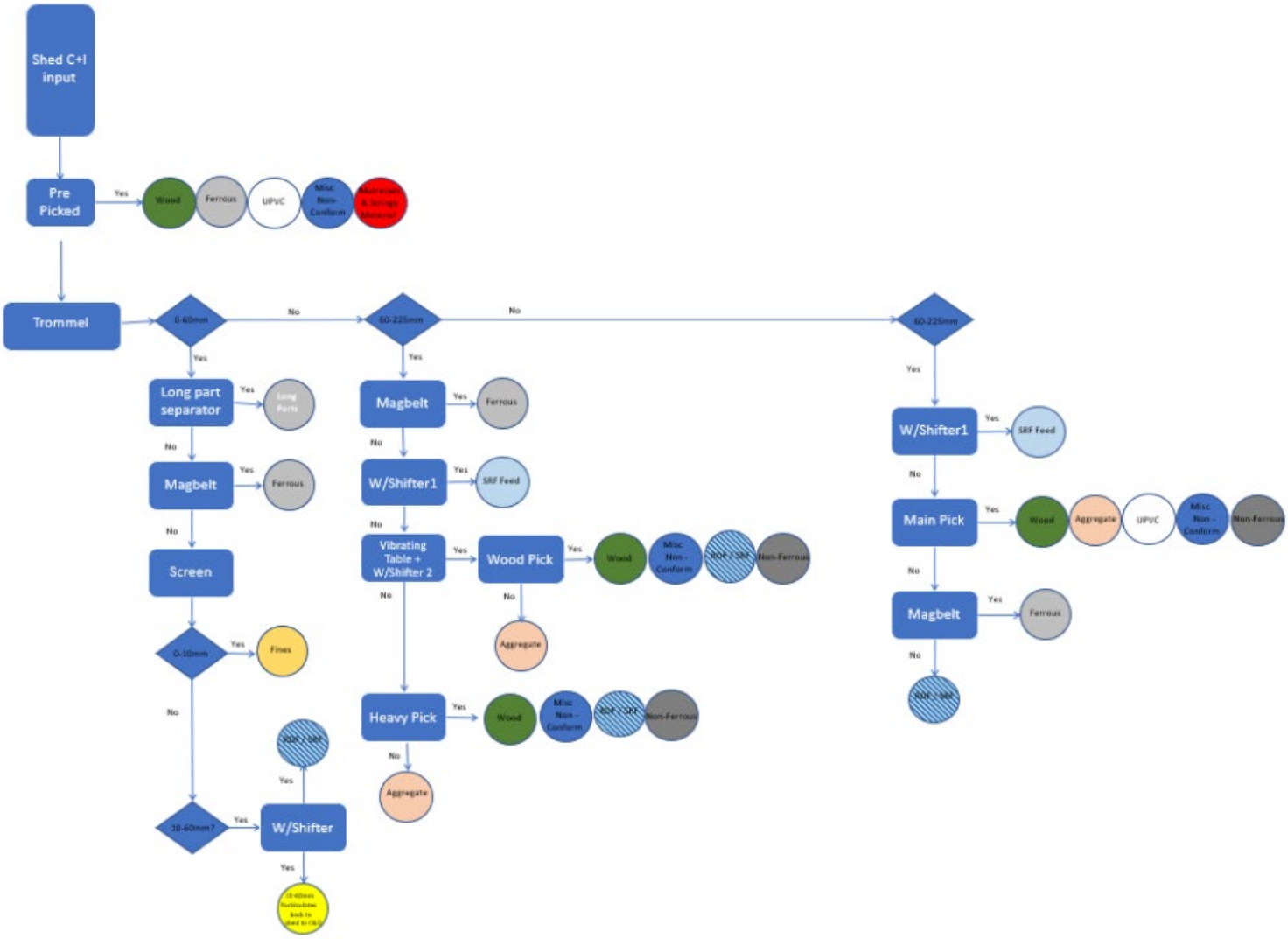


Figure 6.6 Process flow schematic diagram for C&I Waste in Enva Wesley St.

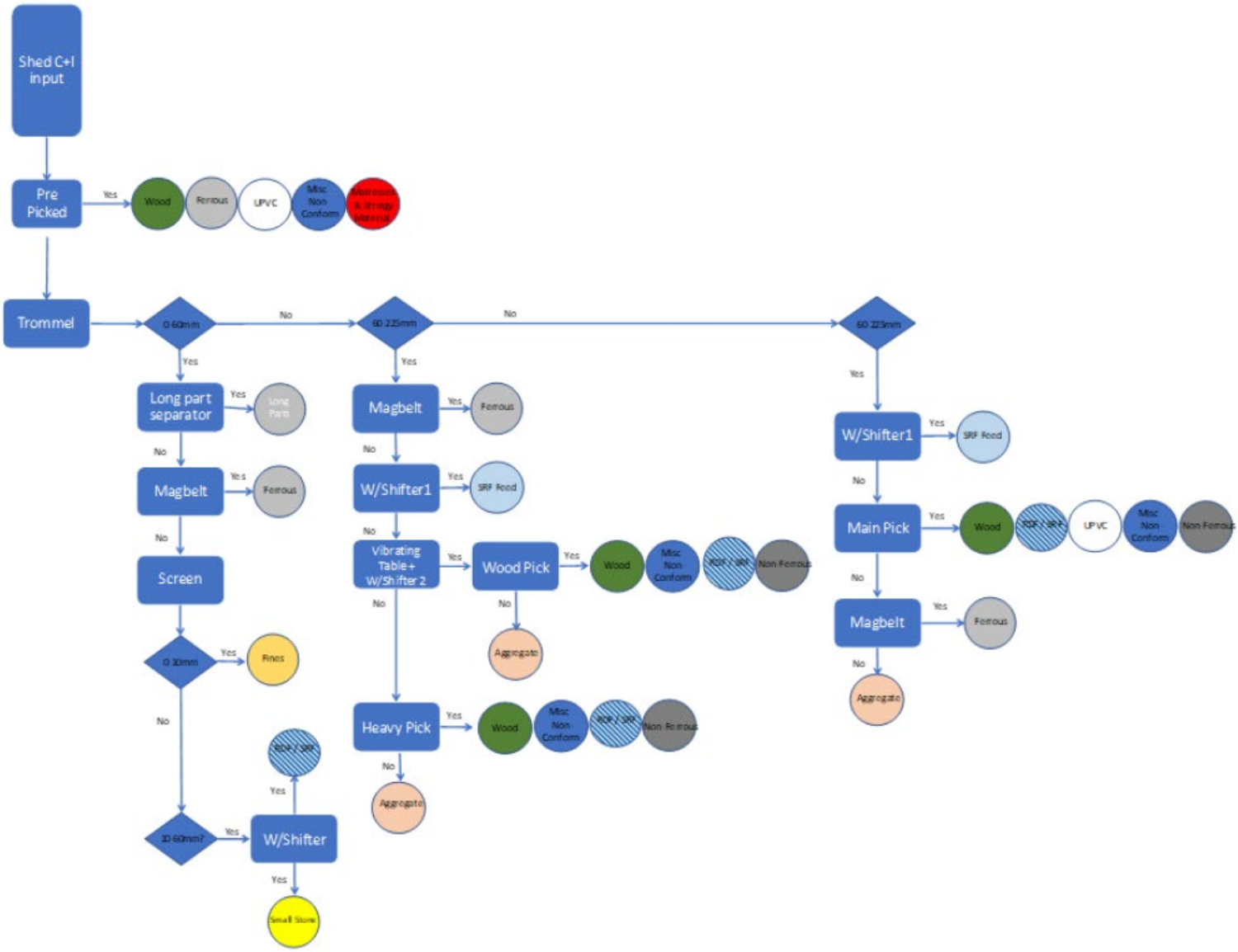


Figure 6.7 - Process flow schematic diagram for C&D waste in Enva Wesley St.

7. Competence

Enva England has achieved the Competency Management System certificate which demonstrates the businesses continued commitment to training and development of staff. It also ensures that all staff have a working knowledge of company policies, procedures and management systems.

Recruitment is crucial to identify and hire suitable candidates to join the company and carry out duties competently. Prior to each employment starts, the candidates' qualifications and certificates are received and checked by the HR department. Details of the candidates, if hired, will be filed securely in the company server.

All staff joining Enva Wesley St are given an induction training about the company before they start to deliver their duties on the first day. The Training Team is responsible for this. Its contents basically cover an overview of the Enva Wesley St operations, environmental, health and safety requirements, including fire and first aid arrangements, traffic routes, pedestrian walkways, and safety hazards. Based on the job nature of the staff, optional topics, such as manual handling, office work, etc. will be included for staff in the induction training. The training contents will be regularly reviewed and updated to meet the operational changes and latest regulations.

Staff will then be brought to their supervisors for role specific training. They will be further coached, not only the job duties, but also relevant safe working procedures, risk assessments, environmental concerns about their jobs.

The HSEQ Team works with all departments to provide regular toolbox talks related to environmental, quality, health, and safety topics. In addition, various departments also arrange regular refresh training on job specific topics for their staff.

All drivers joining Enva England undergo a five-day phased training/ assessment to promote safe and efficient driving techniques under the FORS Silver accreditation. The training contents particularly include three e-learning modules, Cycle Safety, LoCITY, and Security and Counter Terrorism. There is also one 7-hour Safe Urban Driving classroom and on-cycle training arranged for our drivers to have more knowledge and experience about the high volumes of vulnerable road users. Enva Wesley St, including all staff on site, has been assessed through stringent external audits and accredited to ISO 9001, 14001, 45001 and CMS certificates.

All the contractors of Enva Wesley St are also assessed of their competence. Any staff from the Contractors working on site will be provided with induction training, like our inhouse staff, prior to working on site.

8. Corrective, Preventive, and Improvement Actions

It is always the top priority of Enva Wesley St to achieve high quality performance, in compliance with all legislations, ISO standards requirements, and CMS, though occasional problems may pop up from time to time. These problems may be about operational malpractice, obsolete system documents, or missing records; and can be identified via external and internal audits, supervisors' routine inspections or customer's complaints.

Enva Wesley St has carried out risk assessments for all activities in our operations, as mentioned in Section 5 of this Report. The risk assessment is in full details based on severity and probability of each hazard. Associated mitigation measures are also formulated to mitigate the risk level. However, it is never possible to see everything, and therefore, a non-conformity procedure is also established in the management systems to report, record, follow up the problems, and hence continuously improve our operations.

According to the established procedure, the non-conformities or complaints are either recorded in a non-conformity report form or in the CRM system of commercial departments. Details of the non-conformity, including its root cause(s), are required to be input in the non-conformity report. Corrective action(s) taken for rectification of the problem and preventive action(s) addressing the root cause are formulated and reported in the report.

Enva values any non-conformities or complaints a positive drive for better performance. Staff in Enva Wesley St are encouraged to report any incidents, accidents or near miss. The ASSURE System facilities colleagues' reporting of any non-conformities on this system. They can access the ASSURE System interface on their computers or handheld device via a customized page in the ASSURE mobile application.

All these reports are assessed by the HSEQ Team to verify and report in the Operation Meetings every day to various operation managers. Each report is reviewed for any possible improvement actions and suitable actions will then be raised in the Action tracker in the Assure System.

All the non-conformities are discussed in the Management Review meeting.

Legal requirements

Under the management systems, Enva Wesley St have established a legal register using the online software, Legislation Update Service (LUS). All the legislation and legal documents about environmental, health and safety relevant to Enva Wesley St operations are identified and highlighted in the LUS.

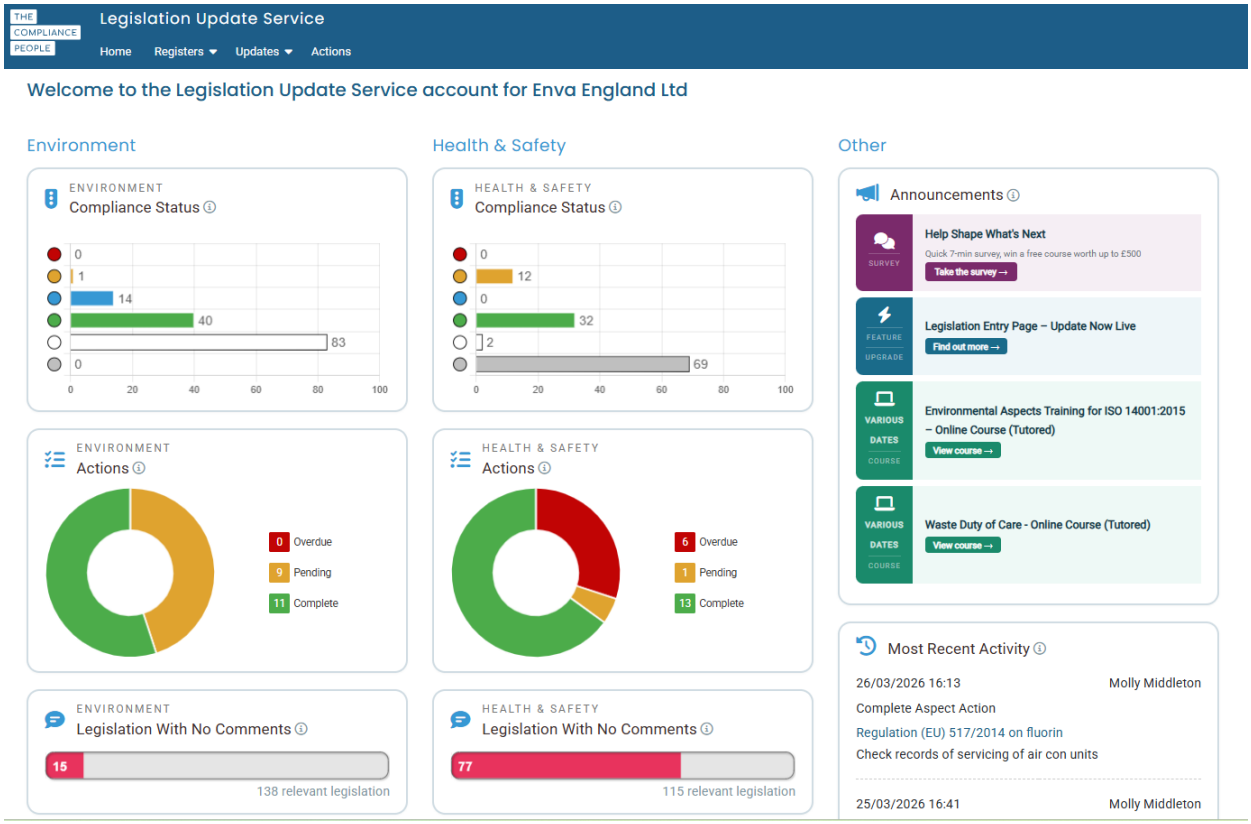


Figure 8.1 A Snapshot of LUS

The HSEQ Team is responsible to maintain this legal register. The LUS software provides a multifunctional software platform for management of legal compliance. In addition, it provides updates on the Enva Wesley St relevant legislations. This information effectively facilitates HSEQ Team to review if there are any implications towards our compliance status and required actions.

Enva Wesley St's legal compliance is achieved by external and internal audits, as well as daily operation meetings. The ISO systems external audits are carried out annually, either for re-certification or surveillance purposes. The external auditors will check if this register is properly maintained, and any review has been carried out according to the frequency stated in the system manuals. More importantly, the auditor focuses on our compliance status of relevant legislations. A success in keeping the certificates demonstrates that Enva Wesley St's performance in this area.

Moreover, the HSEQ Team undertakes regular internal audits to all sites. The internal audits are accompanied with various operational managers. During these audits, any shortfalls in the compliance of any applicable legislations are identified. Reasons and constraints behind are discussed. Corrective actions are normally taken immediately while preventive measures are also proposed to avoid similar problems from happening again.

Health and Safety Manager and Compliance Manager hold two meetings in the early morning every day, one with various Operation Managers, and the other with Transport Department. During the meeting, compliance status of Enva Wesley St is reported by the two HSEQ Team managers. Managers from different departments, share the planned daily activities of various departments, particularly those new and difficult tasks, while HSEQ managers provide professional advice in return to alleviate any risk and impacts. The Operations Director also attends these two meetings to listen to the reports from various managers and steer the entire operation of Enva Wesley St.

Enva are also member of the following industry groups:

- Environmental Services Association
- United Resource Operators Consortium (UROC)
- Refuse Derived Fuel Industry Group (RDFIG)
- Freight Haulage Association
- Chartered Institute of Waste Management (CIWM)
- Wood Recyclers Association (WRA)

These industry groups are significant in steering trade improvements. They are highly recognized by the Government and regulators and effective in communicating operator views to key decision makers within government, regulators, and legislatures. Enva's participation of these market leading industry groups ensures understanding of the updated legislations, news, requirements, and trends in various trades. It facilitates Enva's capability in meeting the clients' expectations. In addition, Enva can provide comments and suggestions via these platforms and contributes to the trades.

9. Performance Review

This is the third annual report for Enva Wesley St in meeting the specification of the PAS 402 specification. The reporting period is from 1st January to 31st December 2025. The key performance indicator for Enva Wesley St operations is set as the amount of waste recovered, diverted from and sent to a landfill site.

Waste Recycling and Recovery

The data about quantity of incoming wastes, materials recovered and disposed of at landfill for the year 2025 is summarized below:

Landfill diversion rate = 93.76%*

*Using the equation (waste received – waste to landfill) / waste received × 100

Table 10.1 Summary of Waste Recycling and Recovery Data in 2025

Total Materials Input (Tonnes):	73,035.19
Materials used on site (Tonnes):	0
Material remaining as stock - Unprocessed (Tonnes):	1,871
Material remaining as stock – Processed (Tonnes):	508
Total material remaining as stock (Tonnes):	2,379
Materials removed for Reuse/Repair (Tonnes):	0
Material removed for Recycling (Tonnes):	42,514.35
Material removed for Recovery (Tonnes):	25,546.2
Material removed as qualifying fines (Tonnes):	3,033.85
Material removed as non-qualifying fines (Tonnes):	0
Material removed as non-waste (Tonnes):	0
Material removed for disposal (Tonnes):	0
Material removed for disposal to landfill (Tonnes):	4,557.43
Total material removed (Tonnes):	75,615.83

Table 10.2. Annual recovery and disposal tonnages 2025

Incoming EWC code	Incoming Tonnage	Outgoing EWC code	Outgoing Tonnage	Waste Stream	Destination description
16 01 03 - TYRES	59.65	16 01 03 TYRES	58.98	Tyres	R05 - End of life tyre recycling
17 01 01 - CONCRETE	17.02	17 01 01 CONCRETE	15.62	Concrete	R05 - Recycled aggregate production
10 13 14 - CONCRETE	5.9	17 01 07 HARDCORE	15801.64	Hardcore	R05 -Recycled aggregate production
15 01 07 - GLASS	13.9				
17 01 02 - BRICK	3292.76				
17 01 07 - MIXED BRICK, CONCRETE, CERAMICS, ETC.	16.7				
17 02 02 - GLASS	0.78				
17 03 02 - MIXED TARMAC AND CONCRETE	25.78				
17 05 04 - INERT SOIL	6782.64	17 05 04 INERT SOIL	4924.34	Inert Soil	R05 - Quarry restoration
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	4161.04				
17 08 02 - GYPSUM	2104.8	17 08 02 GYPSUM	2689.15	Gypsum	R05 - Recycled plasterboard
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	640.16				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	3840.96	17 09 04 MIXED CONSTRUCTION AND DEMOLITION	505.3	Mixed Construction & Demolition	R13 - Storage for further processing
15 01 05 - COMPOSITE PACKAGING	0.22	19 12 01 MECHANICALLY PROCESSED CARDBOARD	839.51	Cardboard	R05 - Cardboard recycling
15 01 06 - MIXED PACKAGING	108.23				
19 12 01 - CARDBOARD	0.16				
20 01 01 - CARDBOARD	606.74				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	4436.39				
10 09 08 - FERROUS CAST METAL	1.14	19 12 02 MECHANICALLY PROCESSED FERROUS METAL	888.85	Ferrous Metal	R04 - Metal recycling
15 01 03 - WOODEN PACKAGING	0.48				
15 01 06 - MIXED PACKAGING	3.25				

17 02 01 - WOOD	12.8				
17 04 07 - MIXED METALS	126.63				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	2240.56				
20 01 38 - WOOD	7.88				
20 01 40 - FERROUS METALS	270.56				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	532.37				
15 01 03 - WOODEN PACKAGING	0.16	19 12 03 MECHANICALLY PROCESSED NON-FERROUS METAL	342.08	Non-ferrous Metal	R04 - Metal recycling
15 01 06 - MIXED PACKAGING	2.16				
17 02 01 - WOOD	4.27				
17 04 07 - MIXED METALS	42.21				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	960.24				
20 01 38 - WOOD	2.63				
20 01 40 - NON-FERROUS METALS	2.71				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	354.91				
15 01 06 - MIXED PACKAGING	3.61	19 12 04 MECHANICALLY PROCESSED PLASTIC	67.84	Plastic	R05 - Plastic recycling
17 02 03 - PLASTIC	5.01				
19 12 04 - PLASTIC	484.78				
20 01 39 - PLASTIC	3.27				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	709.82				
03 01 05 - WOOD SHAVINGS	2	19 12 07 MECHANICALLY PROCESSED WOOD	6435.25	Wood	R03 - Reprocessing and use for biomass
15 01 03 - WOODEN PACKAGING	62.75				
17 02 01 - WOOD	1690.25				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	9602.4				
19 12 07 - WOOD	257.88				
20 01 38 - WOOD	1039.58				
20 02 01 - GREEN	3.46				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	4436.39				

17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	320.08	19 12 09 MECHANICALLY PROCESSED INERT SOIL, STONE AND SAND	833.1	Inert soil, stone and sand	R05 - Quarry restoration
20 02 02 - INERT SOIL	12.46				
15 01 02 - PLASTIC PACKAGING	4.9	19 12 10 FUEL	6604.17	Waste for the production of energy	R01 - Energy from waste
15 01 07 - GLASS	1.54				
17 02 03 - PLASTIC	2.78				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	3200.8				
20 01 02 - GLASS	2.78				
20 01 11 - TEXTILES	7.4				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	354.91				
10 01 01 - BOTTOM ASH	1.54	19 12 12 TROMMEL FINES	7854.42	Trommel fines	R05 - Wash plant
17 01 02 - BRICK	69.32				
17 02 02 - GLASS	0.016				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	2240.56				
20 01 02 - GLASS	6.96				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	177.46				
20 03 03 - STREET CLEANING RESIDUE	56.17				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	320.08	19 12 12 NON-QUALIFYING TROMMEL FINES	671.58	Non-qualifying trommel fines	D01 - Disposal at landfill
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	177.46				
20 03 03 - STREET CLEANING RESIDUE	9.36				
10 01 01 - BOTTOM ASH	1.54	19 12 12 QUALIFYING TROMMEL FINES	3033.85	Qualifying trommel fines	R05 - Landfill cover
17 01 02 - BRICK	103.98				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	1280.32				
20 01 02 - GLASS	22.62				
20 03 03 - STREET CLEANING RESIDUE	121.69				
15 01 05 - COMPOSITE PACKAGING	0.56	19 12 12 FUEL	8276.67	Waste for the production of energy	R01 - Energy from waste
15 01 06 - MIXED PACKAGING	54.12				

17 02 03 - PLASTIC	3.34				
17 09 04 - MIXED CONSTRUCTION AND DEMOLITION	3200.8				
20 01 02 - GLASS	2.44				
20 01 11 - TEXTILES	7.4				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	1774.55				
15 01 06 - MIXED PACKAGING	9.02	19 12 12 MECHANICALLY PROCESSED MIXED WASTE	5019.53	Mechanically treated mixed waste	D01 - Disposal at landfill
17 02 03 - PLASTIC	44.54				
20 01 39 - PLASTIC	29.45				
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	1774.55				
20 01 40 - NON-FERROUS METALS	267.85	20 01 40 NON-FERROUS METAL	5.41	Non-ferrous Metal	R04 - Metal recycling
20 02 01 - GREEN	169.65	20 02 01 GREEN	114.18	Green waste	R03 - Reprocessing and use for biomass
20 03 01 - MIXED COMMERCIAL AND INDUSTRIAL	4791.3	20 03 01 FUEL	9500.06	Mixed commercial waste used for fuel	R01 - Energy from waste
20 03 07 - BULKY	5422.71	20 03 07 BULKY	1165.3	Bulky waste	R01 - Energy from waste
Non-conforming waste		16 06 01 WEEE	2	Lead acid batteries	R04 - Metal recycling
Non-conforming waste		20 01 36 WEEE	3	Domestic electricals	R04 - Waste electrical recycling

Table 10.3 Summary of Material processed per waste hierarchy category in 2025

Reuse (%)	0%
Repair (%)	0%
Recycle (%):	56.22%
Recovery (%):	33.78%
Landfill cover – qualifying fines (%):	4%
Disposal (%):	6%

Management Review

The management review meeting for the year 2024 – 2025 was carried out in December 2025. During the meeting, the quality, environmental, and health and safety performances of Enva Wesley St and other Enva's facilities in Leicester and Nottingham were discussed and reviewed.

The ISO external audits results were discussed in detail. The requirement and working progress towards CMS certification audit are also discussed during the meeting. The trends of various products quality analysis results, e.g., SRF and qualifying fines, were illustrated for senior management team's understanding. Risks and opportunities of Enva Wesley St operations were reviewed and developed respectively to strive for continual improvement.

Achievements in 2025

There were several significant achievements highlighted in Enva Wesley St in 2025.

- There has been significant investment in fixed plant at Wesley St including improvements to the feed hopper and several conveyors. This has improved efficiency and throughput allowing for greater volumes of material to be processed. Furthermore, Wesley St has increased their fleet of mobile plant including a new 360 grab and loading shovel. The addition of another grab on site has helped to improve sorting of mixed waste streams increasing diversion from landfill rate.
- Total Aggregates, based in Nottingham, provides a range of services including aggregates supply, recycling, waste soil removal, and haulage for customers across the UK. Enva has partnered with Total Aggregates for the past two years to support a fully circular approach to material recovery and reuse. Using recycled aggregates delivers significant commercial and environmental benefits. These products are comparable quality to virgin alternatives while offering cost savings. Environmentally, they can reduce carbon footprints by approximately 50–70%, primarily due to avoiding the energy-intensive processes involved in quarrying, processing and transporting virgin materials. In the last year alone, Total Aggregates has tipped approximately 1,209 tonnes of inert waste, along with 1,658 tonnes of brick hardcore, clean concrete, and tarmac at Enva's facilities. During the same period, they have collected more than 9,000 tonnes of recycled aggregates for use on customer sites.

Appendices

Appendix 1 – Environmental permit for Enva Wesley ST.

Environment Agency

Notice of variation with introductory note

The Environmental Permitting (England & Wales) Regulations 2016

Enva England Limited

Enva Wesley Street Recycling and Resource Recovery Facility
Wesley Street
Leicester
Leicestershire
LE4 5QG

Variation application number

EPR/EB3939DQ/V004

Permit number

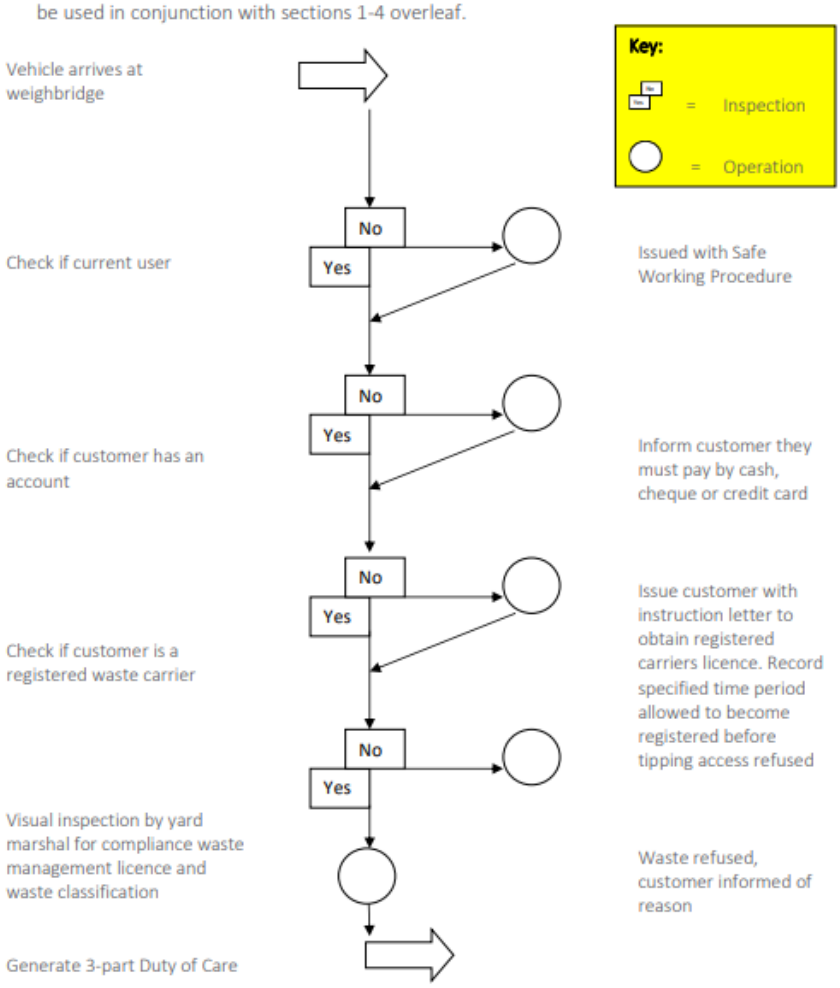
EPR/EB3939DQ

Appendix 2 – IMS 360 Procedure for acceptance of incoming waste

ENVA Form	Integrated Management System

Procedure for Acceptance of Incoming Waste

The following flow diagram outlines the basic principles for accepting incoming wastes. To be used in conjunction with sections 1-4 overleaf.



compliance matters

Page 1 Issue 3
IMS 360 Procedure for Acceptance of Incoming Waste
August 2021 | Recycling - England

Uncontrolled copy when printed.

ENVA Form	Integrated Management System

Procedure for Acceptance of Incoming Waste

1. **IS THE HAULIER A REGISTERED WASTE CARRIER?**

Yes Obtain the carriers registered number from the carrier's certificate and enter into the computer (photocopy the certificate if possible).

Exempt Photocopy or make a note of the details on the exemption letter (N.B District and City Council Lorries are exempt).

No Inform the driver we cannot accept waste from "unregistered carriers". Give the driver information of where a carriers certificate can be obtained, allow the customer to tip the one load only, to prevent him from fly tipping.

2. **WASTE VERIFICATION**

a. Ask the driver for a description of the waste. The answer may be verbally given or on a transfer note (**read the note carefully**).

b. Confirm the waste described is acceptable under the terms of the waste license refer to the unacceptable waste list. **IF YOU ARE UNSURE – ASK.**

c. Visually inspect the waste to confirm suitability.

d. If the waste is acceptable, type/write the description of the waste in the relevant box of the transfer note/ticket.

IF THE WASTE IS UNACCEPTABLE – DO NOT ALLOW DISPOSAL - REJECT THE LOAD AND RECORD THE DETAILS IN THE DAILY SITE LOG.

3. **CUSTOMER AND LOAD DETAILS**

a. Check the customer is on account.

Account Customers:

- Select the customer name and address
- Obtain an order number if necessary

Cash Sales:

- Obtain the customer name and address

Cash or cheque must be paid at the time of transaction

Procedure for Acceptance of Incoming Waste

Complete all the items on the transfer note including:-

a. Vehicle registration number
b. Name of haulier
c. Waste category and a further description of the waste
d. Time and date
e. Size of load
f. Drivers signature
g. Site reference (address where waste is coming from)
h. Sign to confirm verification complete

4. **SITE SAFETY AND DRIVER INSTRUCTIONS**

Has the driver used the site before?

Yes Direct driver to the relevant point and remind him he must use the required Personal Protective Equipment (PPE).

No Issue driver with a copy of the **SITE INSTRUCTIONS** and relevant **SAFE WORKING PROCEDURES** and ask for a signature confirming this document has been issued.

Inform the driver of the Personal Protective Equipment required on site.

Direct the driver to the relevant disposal site.

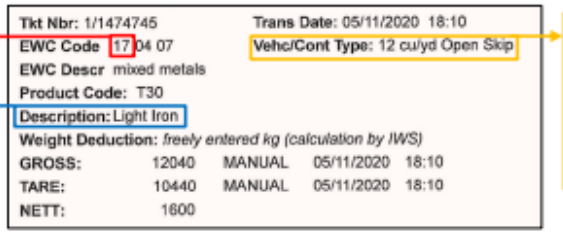
Appendix 3 – IMS 208 Guidance on inspecting loads

Guidance on Inspecting Loads

At least 2 loads per day should be inspected and recorded on the Daily Site Log.

How to inspect a load:

- Choose a load at random that you want to inspect.
- Get hold of the Waste Transfer Note and check it matches the waste unloaded:



Is the container type correct?

Make sure the correct type of container is listed on the ticket.

Notify the weighbridge if the container type is not correct.

Is the origin of the waste correct?

The first 2 numbers of the EWC code describes either where the waste was produced or the source generating the waste.

For example: If the EWC code starts with 17 the waste should be from the construction or demolition industry. Or if it starts with 20 it should be municipal waste (E.g. household, commercial or industrial).

A brief guide on EWC codes is given on Page 2.

Ask the driver where the waste has been collected from to check if this information is correct.

Is the waste description accurate?

Visually inspect the waste and determine whether the description matches. For example, if the waste is described as mixed plastics but you notice that there is wood and timber in the load, the description is incorrect and will need to be changed to mixed waste.

Also make sure the description fits the EWC code given to the waste.

If any non-conforming items are identified, you MUST follow the Skip Stand Down Procedure.

Filling out the Load Inspection Sheet:

On the document IMS 210 Load Inspection Sheet, fill in this table with the WTN information and the waste description:

Load Inspection Sheet

Inspector	Weighbridge Ticket No	Date	Time	Drivers Description	Actual Description	Any non-conforming items?

Fill in this box with the EWC code and description provided on the WTN.

Fill in this box with what you think the correct EWC code and description is - even if it is the same as the driver's description.

Provide details in this column if any non-conforming items are identified.

compliance matters

Guidance on Inspecting Loads

European Waste Catalogue Codes			
Code	**Only loads as marked below can be tipped on ex Tarmac site if weight is more the 15.5 tonnes**	**Waste Type**	**If in doubt please ask**
16-01-03		Tyres	
Packaging		**Including separately collected municipal packaging waste. Containers must be empty to be classed as packaging waste**	**Packaging**
15-01-01		Paper & Cardboard Packaging	Use these codes for waste that is ONLY packaging waste.
15-01-02		Plastic Packaging	
15-01-03		wood packaging	
15-01-06		Mixed Packaging	
Construction		Building Sites & Domestic properties undergoing home improvements	**Construction**
17-01-01	Permitted on EX Tarmac site	Concrete	Use these codes for waste that has been generated from any construction or demolition work on industrial commercial or household sites. DO NOT USE THESE CODES FOR PACKAGING WASTE THAT HAS BEEN SEPARATED FROM OTHER WASTE USE 15 CODES
17-01-02	Permitted on EX Tarmac site	Bricks	
17-01-03	Permitted on EX Tarmac site	Tiles & Ceramics	
17-01-07	Permitted on EX Tarmac site	Mixed concrete, bricks, tiles & ceramics containing no dangerous substances e.g asbestos	
17-02-01		wood - untreated	
17-02-02		Glass - uncontaminated	
17-02-03		Plastic - excludes packaging waste	
17-04-05		Iron and Steel	
17-04-07		Mixed Metals	
17-04-11		Cables - excluding cables containing oil, coal tar or dangerous substances	
17-05-04	Permitted on EX Tarmac site	Soil & stones - EXCLUDING dangerous substances e.g asbestos	
17-08-02		Plasterboard - gypsum based construction materials	
17-09-04		mixed construction waste	
Industrial & commercial		Factories, Offices & Shops. Also House Clearances etc **Separately collected packaging should be 15 01 NOT 20 01**	**Industrial & commercial**
20-01-01		Paper and Cardboard	Use these codes for waste collected from commercial, industrial or domestic sites. DO NOT USE THESE CODES FOR PACKAGING WASTE THAT HAS BEEN SEPARATED FROM OTHER WASTE USE 15 CODES
20-01-02		Glass	
20-01-08		Biodegradable kitchen and canteen waste	
20-01-11		Textiles e.g. carpets	
20-01-21*		Fluorescent Tubes **- MUST HAVE A CONSIGNMENT NOTE**	
20-01-35*		Domestic size Hazardous WEEE**- MUST HAVE A CONSIGNMENT NOTE**	
20-01-36		Domestic size - Non-hazardous WEEE	
20-01-38		Wood	
20-01-39		Plastics	
20-01-40		Metals	
20-02-01		Green Waste Recyclable - Bidegradable waste	
20-02-02	Permitted on EX Tarmac site	Soil and Stones	
20-03-01		Mixed Municipal Waste	

Appendix 4 – IMS 205 Procedure for rejected loads

IMS 205: Procedure for Rejected Loads

If an unacceptable load is identified at the point of disposal after a transfer note/ticket has been generated, follow the procedure as detailed:

1. Reload

The unacceptable waste must be reloaded into the container or lorry or if the vehicle has left the site, telephone the customer and request the lorry returns to collect the unsuitable waste.

N.B unsuitable waste must be clearly isolated from other waste until reloaded.

2. Cancel the disposal ticket

The disposal ticket must be cancelled, and details of the cancellation added to the ticket - e.g. CANCELLED – UNSUITABLE LOAD.

- Obtain the WHITE COPY TICKET from the driver and staple to the GREEN TICKET.

3. Record the details in the daily site log

4. Complete a non-conforming/corrective action report

For any unsuitable waste non-conformity, the non-conforming items spreadsheet located on the computer network should be completed as detailed below. All non-conforming waste should be removed from site within seven days to ensure compliance with the site waste management license.

Appendix 5 – Climate change risk assessment – Wesley St.

enva

Climate change risk assessment

Description:

Impacts and mitigation measures to consider in relation to climate change on Non-hazardous and inert waste treatment sites

Author:	[redacted]
Version:	2
Reviewed By	[redacted]
Issued on:	Oct-25

[redacted]

	Potential changing climate variable	A Impact	B Likelihood	C Severity	D Risk (B x C)	E Mitigation (what you'll do to mitigate this risk)	F Likelihood (after mitigation)	G Severity (after mitigation)	H Residual risk (F x G)	Supporting information
1	This may be around 7°C higher compared to average summer temperatures now, with the potential to reach extreme temperatures as high as over 40°C with increasing frequency based on today's values.	Potential for increased waste reactions or fires involving heat sensitive or combustible waste.	3	4	12	a- heat sensitive wastes for example gas cylinders and oily rags are stored in designated protected areas away from the main waste storage areas as detailed in section 3.1 of site FPP. b - there is suitable segregation and separation of combustible wastes as detailed in the site FPP. c - there is regular monitoring of waste stockpiles to ensure they are not self-heating.This is carried out using handheld thermal imaging devices and automated thermal imaging devices in the areas covered by the automated fire detection system. d - the fire prevention plan considers increased risk over time with focus on increased risk from self-heating and combustion due to extreme heat as detailed in the site FPP. f - the temperatures of waste stockpiles and equipment are discussing on a regular basis in operations meetings. The frequency of monitoring will be increased in periods of elevated ambient temperatures. The frequency of stock rotation and the movement of stored waste may also be increased to reduce the risk of heat build up.	1	2	2	Climate temperature predictions appear to be showing no significant increase in temperatures during the summer months over the foreseeable future. Trends will be reviewed periodically with data available.
		Potential for fire if the temperature exceeds the heat rating of components in electrical equipment or components are subjected to intense and direct sunlight.	3	4	12	a - periodic temperature monitoring is carried out on plant and equipment, in particular components that have high work loads . This maybe increased during periods of elevated ambient temperatures if there is an increased risk of overheating. b - the majority of plant and equipment is located within buildings with little or no exposure to direct sunlight. Site regulatory controls require plant and equipment to be is located within buildings. c - if required shading electrical equipment if it is subject to direct sunlight for prolonged periods of time will be implemented d- Periodic cleaning of plant and equipment in particular components that have high work loads will be carried out to minimise the risk of heat build up. This may be increased during periods of elevated ambient temperatures. e - During periods elevated ambient temperatures the use additional cooling fans may be implemented to prevent plant and equipment overheating in particular components that have high work loads.	1	3	3	
		Potential increase in high temperature expansion and stress of plant, pipework and fittings. UV degradation of plastic pipes and hoses causing them to fail.	2	3	6	a - regular inspection and preventative maintenance of site, plant and equipment b - the majority of plant and equipment is located within buildings with little or no exposure to direct sunlight thus preventing prolonged UV exposure of plastic pipes and hoses by re-routing them in conduits or within buildings. c - consideration will be given to replacing exposed pipes and hoses with metal or other types of material less susceptible to photo-degradation. There are minimal instances where there is likley to be	1	2	2	
		Potential increased dust emissions from processing areas, stockpiled material and site roads. Reduced availability of water for dust suppression.	4	4	16	a - regular site cleaning and use of dust suppression systems b - use of water from abstraction borehole on site. c - dusty wastes are not accepted on site. d - operations are designed to minimise production of dust e - dust monitoring carried out on site. Monthly monitoring of dust at site boundary and annual survey of dust emmissions on site from plant equipment and persnal exposure f - capturing, collecting and storing uncontaminated rain water from roofs during high rainfall periods and store it for use in dust suppression systems g - legionalla assessments, monitoring and testing are carried out periodically. During periods of prolonged elevated temperatures this may need to be increased due to an increase in temperature of the stored water.	2	2	4	
		Long periods of hot and dry weather could lead to a drought and may have an impact on water supplies for: emergency water usage cooling systems fire fighting processes that require water as input for example aggregate and soil washing plants	3	3	9	elevated temperatures this may need to be increased due to an increase in temperature of the stored water. a - water usage has been reviewed. There is minimal other water usage on site. Water is mainly used for dust suppression purposes only and is stored in case of fire. b - water harvesting and storage has been implemented on site for fire fighting and dust suppression. c - monitoring and checks of water levels in storage tanks to ensure adequate water supply available at all times. Fire water tanks are to maintained at maximum fill levels at all times. Details of Fire water tanks are in the site FPP. e - in periods where water supply could be scarce for fire fighting purposes inert material, such as sand or soil, available on site would be utilised to smother a fire	2	2	4	
		Potential increased risk of pests and scavengers from stockpiled waste such as food and drink containers, food contaminated wastes and 'black bag' type wastes.	4	3	12	a - robust waste acceptance procedures to prevent excessively odorous or insect-infested loads being deposited and stored b -enhanced housekeeping measures to sure waste is turned around rapidly and storage time is kept to a minimum c - additional pest control measures are in place with pest control management contractor to give addional controls during periods of elevated ambient temperatures. This includes the use of fly boards, fly bags. d - restrict volumes of putrescible waste received on site to avoid issues with pests and scavengers e - implement use of deterrnal devices for birds which may include	2	2	4	
		Potential increased risk of wildfires impacting the site.	3	3	9	a - firebreaks around the boundary of the site are maintained in compliance with site FPP. Vegetation around the boundary is minimal due to site locations. b - vegetation is cleared from around the site periodically with increased frequencies in the growing season. Most of the site surfaces are enginnered surfaces which do not support the growth of vegatation therefore minimising the risk of vegetation growth on site. c - monitoring vegetation surrounding the site during spells of hot and dry weather d - there is minmal risk from wildfires. e -the site operate a permit to work system which includes hot works permits. Thes permits are implemented to ensure the work areas are controlled to prevent the risk of fire from sparks and/or heat that mag be generated and potentially ignite waste and/or dry vegetation. Steps taken to prevent this are included in the hot works permit and incides for a fire watch after completion of the work.	1	2	2	

	Potential changing climate variable	A Impact	B Likelihood	C Severity	D Risk (B x C)	E Mitigation (what you'll do to mitigate this risk)	F Likelihood (after mitigation)	G Severity (after mitigation)	H Residual risk (F x G)	Supporting information
						Steps taken to prevent this are included in the hot works permit and incides for a fire watch after completion of the work.				
2	This could be 4°C more than the current average with the potential for more extreme temperatures, both warmer and colder than present.	Slightly higher winter maximums could generate regular odour complaints and pest infestations.	3	3	9	a - additional pest control measures are in place with pest control management contractor to give addional controls during periods of potential increased pest activity. b - odorous or insect-infested loads are not accepted at the site c - waste volumes on site are tracked and monitored to ensure timely processing and removal of recycled/recovered materials from site. Where possible contracts are in place for specified volumes to maintain sufficient out take and prevent retention of material on site d - active enagagment with local businesses and residents to ensure good relationships, open dialogue and effective communication of any issues to facilitate prompt remedial action and resolution	2	2	4	
		Lower winter temperatures could result in an increased risk of pipes (or similar) freezing.	3	4	12	a - regular inspection and preventative maintenance of site, plant and equipment. b - additional insulation applied to critical items such as fire hoses during periods of prolonged freezing conditions	2	2	4	
3	Daily rainfall intensity could increase by up to 20% on today's values.	Potential for increased site surface water and river flooding.	4	4	16	Documented Flood Emergency Plan IMS760. This document has been utilised in to support planning applications in relation to the site and details procedures and control measures in the vent of flooding. Registration in place with floodline to receive flood warnings to know when/if flooding is imminent. Boundary adjacent to the river is aorund 150m from the site	4	3	12	The area around Enva England Ltd, Vesley Street, Leicester, LE4 5PF. Is at high risk from river source flooding, which states there is a more than 3.3% chance of a flood each year, as the site is around 150m from the River Soar with no flood bank in place for protection, as shown in image 1 below.
		There is potential for drainage systems and interceptors to be overwhelmed.	3	4	12	a - drainage system is in place are in place for the management of water on site. The drainage system is recorded on a site plan which distinguishes between surface and foul or potentially contaminated water. b - drainage systems are inspected, cleaned and maintained c - external areas where wastes are handled or stored are provided with contained drainage d - arrangements are in place for removal and disposal of water from site if the on site drainage experiences problems, blockages or is overwhelmed. e - position of electrics are located where possible within buildings. External electrics are rated appropriately to prevent water ingress and are located above a reasonable flood level	2	2	4	
4	Average winter rainfall may increase by over 40% on today's averages.	Potential for increased site surface water and flooding.	4	4	16	Documented Flood Emergency Plan IMS760.	4	3	12	The area around Enva England Ltd, Vesley Street, Leicester, LE4 5PF, is at high risk of surface water flooding which means there is a more than a 3.3% chance that there will be a flood each year. This is due to the large areas of impermeable surfaces in and around the site leading to a greater risk.
		Potential for drainage systems and interceptors to be overwhelmed.	3	3	9	a - suitable measures are in place for the management of anticipated surface water and flood waters b - drainage systems are inspected and maintained c - external areas where wastes are handled or stored are provided with contained drainage d - the site drainage system and effluent treatment plant has sufficient storage and treatment capacity e - position of electrics are reviewed and consider moving to above a reasonable flood level	2	2	4	
	Sea level could be as much as 0.8m higher compared to today's	If a site is located near the coast there				Not applicable site not near coastal waters				

	Potential changing climate variable	A Impact	B Likelihood	C Severity	D Risk (B x C)	E Mitigation (what you'll do to mitigate this risk)	F Likelihood (after mitigation)	G Severity (after mitigation)	H Residual risk (F x G)	Supporting information
										2. Surface water flood risk
5	Sea level could be as much as 0.6m higher compared to today's level.	If a site is located near the coast there is potential increased risk of flooding.			0	Not applicable site not near coastal waters			0	
6	Drier summers, potentially up to 45% less rain than now.	Long periods of hot and dry weather could lead to a drought and may have an impact on water supplies for: emergency water usage cooling systems fire fighting processes that require water as input for example aggregate and soil washing plants	3	3	9	a - water usage has been reviewed. There is minimal other water usage on site. Water is mainly used for dust suppression purposes only and is stored in case of fire. b - water harvesting and storage has been implemented on site for fire fighting and dust suppression. c - monitoring and checks of water levels in storage tanks to ensure adequate water supply available at all times. Fire water tanks are to maintained at maximum fill levels at all times. Details of Fire water tanks are in the site FPP. d - final effluent from the local sewage works would be tankered to site to supplement water supply for dust suppression and fire fighting purposes if required. e - in periods where water supply could be scare for fire fire fighting purposes inert material, such as sand or soil, available on site would be utilised to smother a fire	2	2	4	
		There is potential increased impact of discharge to watercourse from on-site drainage systems where connected to water courses.	2	2	4	a - minimal volumes are discharged from site. b - no additional impact is predicated upon receiving watercourse.	2	2	4	
7	The flow in the watercourses could be 50% more than now at its peak, and 80% less than now at its lowest.	Increased impact from on-site drainage systems where they are connected to watercourses.	3	3	9	a - arrangements are in place for removal and disposal of water from site if the on site drainage experiences problems, blockages or is overwhelmed.	2	2	4	
8	Storms could see a change in frequency and intensity. The unique combination of increased wind speeds, increased rainfall, and lightning during these events provides the potential for more extreme storm impacts	Potential for high winds to damage buildings and infrastructure and blow waste from the site.	3	3	9	reviewing buildings and infrastructure to identify vulnerable areas to high winds and measures to protect them and mitigate any impacts from damage reviewing prevailing winds to identify sensitive receptors downwind of the site identifying preventative measures such as wind breaks or alternative stockpile locations that will reduce the potential impact on downwind receptors enhancing housekeeping and cleaning measures to sure particulates on external surfaces are minimized being prepared for system failures during stormy weather and potential need for unplanned shutdown or mobile backup generators	2	2	4	
		Potential for lightning strikes to damage buildings and infrastructure.	2	4	8	No measures can be put in place to reduce the incidence of lightening strikes, as they cannot be predicted.	2	4	8	
9	**Wildfires**	There is potential for a local wildfire to spread to site and lead to damage of infrastructure.	2	3	6	An assessment should be completed of the surrounding area which can identify any places that may be susceptible to wildfires. This will allow for better preperation in case of this happening.	2	2	4	

Climate Risk Areas	Resource
Surface Water Flooding	https://check-long-term-flood-risk.service.gov.uk/postcode https://flood-map-for-planning.service.gov.uk/
River Flooding	https://check-long-term-flood-risk.service.gov.uk/postcode https://www.wri.org/applications/aqueduct/floods https://flood-map-for-planning.service.gov.uk/
Groundwater Flooding / Table Decline	https://www.wri.org/applications/aqueduct https://check-long-term-flood-risk.service.gov.uk/postcode https://mapapps2.bgs.ac.uk/geoindex/home.html (borehole logs help with assessing groundwater levels)
Sea Flooding	https://check-long-term-flood-risk.service.gov.uk/postcode https://www.wri.org/applications/aqueduct/floods
Sea Level Rise	https://sealevel.nasa.gov/ipcc-ar6-sea-level-projection-tool
Water Scarcity/Stress & Drought Risk	www.wri.org/applications/aqueduct/water-risk-atlas
Temperature	Heat stress & labour productivity: https://www.ilo.org/wcmsp5/groups/public/---dgreports/---dcomm/---publ/documents/publication/wcms_711919.pdf https://impactlab.org/map/#usmeas=change-from-hist&usyear=2020-2039&gmeas=absolute&gyear=1986-2005&usvar=tas_ann https://interactive-atlas.ipcc.ch/
Storms	See Gov link for Climate Impacts Tool
Wind	https://interactive-atlas.ipcc.ch/
Other – Biodiversity / Habitats nearby	You can check if the site is located next to a protected area or Natura site through the following links: https://magic.defra.gov.uk/ https://natura2000.eea.europa.eu/ https://mapapps2.bgs.ac.uk/geoindex/home.html (for easier habitat designation viewing)